Memo

TO Staff and Faculty

FROM Tyler MacDonald, Safety Technician

DATE Wednesday, 15 April 2020

SUBJECT Designated Substance Assessment

Please read and distribute throughout your area of responsibility, so that all faculty and/or staff are aware of this information.

Pinchin Ltd. has been hired to update the University’s Hazardous Materials Inventory System in all applicable buildings across campus this spring/summer. The buildings to be assessed were constructed during the era when asbestos was used, primarily prior to the early 1980’s. In addition to asbestos, they will also be adding all other designated substances that are found within these buildings to the database.

Pinchin Ltd. will be performing surveys in all Queen’s University buildings, during office hours, and will require access to every room. Every effort will be made to keep disruption of building occupants to a minimum. If there are areas of the building which cannot be accessed during specific times due to scheduling demands, please contact Tyler MacDonald at tyler.macdonald@queensu.ca.

**Humphrey Hall** is currently scheduled to be assessed on **Monday, May 4th**.

This survey is being conducted as part of the University’s Asbestos Management Program, which is a requirement of Regulation 278/05 – Designated Substance - Asbestos on Construction Projects and in Buildings and Repair Operations made under the Occupational Health and Safety Act.

This work is being done according to specific guidelines and will not pose any health risk to building occupants. Please view the Frequently Asked Questions for further information at: [https://safety.queensu.ca/general-safety/asbestos](https://safety.queensu.ca/general-safety/asbestos). If there are any further questions regarding the scope of the survey please contact the Department of Environmental Health & Safety at ext. 32999 or by email at safety@queensu.ca.

Regards,

Tyler MacDonald
Safety Technician
Environmental Health and Safety
Ext. 79408