SWEP Summer 2021 Call for Proposals

The Summer Work Experience Program (SWEP), is entering its 26th year. Funded partially through the undergraduate portion of the Student Assistance Levy, the program encourages the creation of on-campus summer jobs that offer valuable experiential learning opportunities for Queen’s undergraduate students who will be returning to studies in the fall.

The SWEP wage for Summer 2021 is $16.00 per hour including vacation pay.

Program Notes:
Given that it is possible that the pandemic will still be impacting work in Summer 2021, please consider student roles that are remote where possible. If you hope for an onsite role, but by Spring 2021 it is clear that that will not be possible, please have a plan for how you will employ the student(s) in a remote position. If you hire a student during the Winter/Spring 2021 hiring process for a Summer 2021 position, even if you learn that a planned onsite role is not possible, you will need to ensure that the hired student gets an equivalent remote position with your unit.

The Employer Guide to SWEP has been updated to provide you with information about the program and the process. Please refer to the Employer Guide 2020-2021.

The proposal template has been updated with additional instructions to help you complete your proposal. It is done in Word so you can work easily on your drafts and then copy and paste your final version into MyCareer.

- Students will work with their supervisors to complete a required brief EL WrapAround Learning Reflection Form to help reinforce their learning and the value of the experience. Please refer to the Employer Guide for further instruction along with workshop dates for Workshop Support for Supervisors.

Dates to Remember
30 Oct 2020  Deadline for submission of SWEP job proposals from employers
11 Dec  Notification to employers regarding job proposals (successful/not successful)
15 Dec  SWEP Summer 2021 job postings available for students to view in MyCareer
11 Feb 2021  Deadline for students to apply to SWEP Summer 2021 job postings
12 Feb  Student applications are available to employers
31 Mar  Employer deadline for hiring a student and returning signed contract
1 May  Beginning of Student Work Term
31 Aug  End of Student Work Term

SWEP Program
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