



Partial Funding Request Form

Regional Assessment and Resource Centre (RARC)

Mackintosh-Corry Hall, Room B100 | 68 University Avenue, Kingston, ON K7L 3N6

P: (613) 533-6311 | F: (613) 533-6564 | E: rarc@queensu.ca

Please complete this form if you are not OSAP/BSWD eligible and are not able to pay the full amount that corresponds with your or your parent(s)/guardian(s) income on the Sliding Scale Fee section of the Financial Contract form.

Full Name: _____ Date of Birth (mm/dd/yyyy): _____

E-mail Address: _____

1. My advisor has explained to me the RARC assessment funding definitions for dependent and independent students (as used in Ontario Student Assistance Program (OSAP) funding applications). I have read these and declare that I am:

- An independent student** (out of high school for greater than or equal to 4 years)
- A dependent student** (out of high school for less than 4 years)

Independent students provide their own income tax assessment forms

Dependent students provide their parent(s)/guardian(s) income tax assessment forms

If financial circumstances have changed since the previous income tax assessment, or if there are situations in which you or your parent(s)/guardian(s) feel we should be aware of, please provide these details below:

Please send this form and the RARC Financial Contract via SecureDocs (go to www.securedocs.ca), register for a free account, and send documents to rarc@queensu.ca. Within 72 hours, you and your advisor will be e-mailed (unless otherwise specified) with the determined assessment fee you will be required to pay.

Student Signature: _____ Date: _____