



## Partial Funding Request Form

### Regional Assessment and Resource Centre (RARC) & Mobile Assessment Team (MAT)

Mackintosh-Corry Hall, Room B100 | 68 University Avenue, Kingston, ON K7L 3N6

P: (613) 533-6311 | F: (613) 533-6564 | E: [rarc@queensu.ca](mailto:rarc@queensu.ca) or [rarcmat@queensu.ca](mailto:rarcmat@queensu.ca)

Please complete this form if you are not OSAP/BSWD eligible and are not able to pay the full amount that corresponds with your or your parent(s)/guardian(s) income on the Sliding Scale Fee section of the Financial Contract form.

Full Name: \_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

1. My advisor has explained to me the RARC assessment funding definitions for dependent and independent students (as used in Ontario Student Assistance Program (OSAP) funding applications). I have read these and declare that I am:

- An independent student** (out of high school for greater than or equal to 4 years)
- A dependent student** (out of high school for less than 4 years)

**Independent students** provide their own income tax assessment forms

**Dependent students** provide their parent(s)/guardian(s) income tax assessment forms

If financial circumstances have changed since the previous income tax assessment, or if there are situations in which you or your parent(s)/guardian(s) feel we should be aware of, please provide these details below:

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Please send this form and the RARC Financial Contract via SecureDocs (go to [www.securedocs.ca](http://www.securedocs.ca)), register for a free account, and send documents to [rarc@queensu.ca](mailto:rarc@queensu.ca). Within 72 hours, you and your advisor will be e-mailed (unless otherwise specified) with the determined assessment fee you will be required to pay.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_