

RARC MAT Psychoeducational Assessment (PEA) Referral Checklist and Financial Contract

Ontario Tech University

Name of Student	Name of School (College or University)	Student Number
Program	Length of Program (Years)	Year in program (1 st , 2 nd , 3 rd , etc.)
Permanent Home Address	City	Postal Code
Email Address	Cell Phone	Home Phone

Complete and submit the following:

- Referral Checklist and Financial Contract (this form, signed and dated)
- RARC Screener Questionnaire (RARC Q)
- RARC/MAT Late or No Show Policy form
- Provide **copies** of previous assessments and report cards (if available)

Do you have insurance coverage (through your school, parents or your/your spouse's work) that covers psychological assessments? Please note, some insurance companies require a family doctor referral upfront.	
<input type="checkbox"/> Yes <p style="text-align: center; color: blue;">If yes, complete Form A: Insurance Coverage</p> <p>What amount is covered? \$ _____</p> <p>Name of Insurance Company: _____</p>	<input type="checkbox"/> No <p style="text-align: center; color: purple;">If no, complete Form B: No Insurance Coverage</p>

Financial Parameters:

- **You are required to declare your insurance eligibility status above.**
- Complete either **Form A: (indicating you have Insurance Coverage)** OR **Form B: (indicating you do not have Insurance Coverage)** and select the financial option (1-4) that applies.
- Students who are seeking funding need to apply for OSAP or complete **RARC/MAT Promise to Apply for OSAP and Bursary for Students with Disabilities (BSWD)** form (if OSAP application is unavailable).
- All **cheques are to be made payable to the Psychologist or to Queen's University** (if cheque is made payable to **Queen's University**, no other words can be added to the 'payable line').
- Cheques will be cashed after assessments have been completed, and BSWD/Insurance funds have been confirmed. If two cheques are provided upfront, only the cheque which corresponds to the outcome will be cashed (eg, if an LD diagnosis is made, the higher value cheque will be cashed; if no LD diagnosis is made, the lower value cheque will be cashed).
- Cheques can be post-dated 2 months from the date of the first appointment. If unable to provide cheques, students who are federally funded or who are paying on the sliding fee scale will be required to pay \$500 cash/debit (non-refundable) at their first appointment.
- RARC will waive any remaining fee not covered by the Canada Student Grant (CSG-PDSE)/BSWD or insurance.

