

Transition Resource Guide Advisory Board Guidelines

Purpose and Scope: The Transition Resource Guide Advisory Board advises and makes recommendations to the Regional Assessment and Resource Centre (RARC) web development team with the aim of making the site accurate, up-to-date and a reflection of what is required for students with disabilities to make a successful transition to post-secondary education.

<http://www.transitionresourceguide.ca>

Specific Roles:

The site will highlight Transitions resources for Students with Autism Spectrum Disorders during the 2014-15 and 2015-16 fiscal years.

RARC

- Hosts and maintains the website
- Gathers statistics on the site on a regular and on-going basis
- Monitors the site and ensures links are kept up-to-date
- Makes changes within the current template as needed
- Implements changes (outside the current template) as recommended by the Board
- Conducts random checks to ensure website accuracy
- Liaises with post-secondary institutions when specific information is requested
- Corresponds with all individuals who provide comments
- Gathers all feedback and presents to Board members at quarterly meetings
- Works with the Ministry of Training, Colleges and Universities to support expansion of tools and information provided on the site

BOARD

Evaluates website and suggestions received in on-line comments
Make recommendations for changes and future development
Explore Development and marketing opportunities

MEMBERSHIP

Meetings will be chaired by a member of RARC

Members will be nominated by the following organizations/stakeholders:

IDIA (Inter-University Disability Issues Association)
CCDI (College Council on Disability Issues)
NEADS (National Educational Association of Disabled Students)
OUAC (Ontario University Application Centre)
OCAS (Ontario College Application Service)
York University (ASD Project Demonstration site)
Algonquin College (Demonstration site)
Secondary SERT/LS
Secondary Guidance Representation

High school student
College Student
University Student
Information Technology Specialist
Additional RARC Member

Meeting Frequency: Quarterly (2-3 meetings/year via teleconference, other meeting(s) at our offices in Kingston, ON)

The site recognizes funding support from the Ministry of Training Colleges and Universities