

# Confirmation of Return to School (CRS)



## TO BE COMPLETED BY THE STUDENT

This form can only be completed during your current period of study.

Social Insurance Number				Student Number			
Last Name			First Name			Middle Initial	
Mailing Address					Telephone Number		

## TO BE COMPLETED BY THE EDUCATIONAL INSTITUTION APPROVED BY MANITOBA STUDENT AID

Name of Educational Institution				Institution Code	
Address of Educational Institution				Telephone Number	
Student's Program of Study					
Study Period Start Date			Study Period End Date		

This is to confirm that the above-named student is enrolled and registered as a full-time student in a course of studies at the above indicated institution for the study period indicated above.

Signature of Authorized Officer	
Date - <b>Valid only for 30 days after this date. Cannot be signed after Study Period End Date</b>	
Name of Authorized Officer (Please print)	

**Note:** (Educational Institution to keep a copy. If student withdraws early, please complete Early Withdrawal Notice and mail to Manitoba Student Aid).

## EARLY WITHDRAWAL NOTICE

Date Full-Time Studies Ceased	Signature of Authorized Officer	Date
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## TO BE COMPLETED BY MANITOBA STUDENT AID CONTINUATION/REINSTATEMENT

I confirm <b>continuation</b> of Payment free status for the Student named above <input type="checkbox"/>	
I confirm <b>reinstatement</b> of Payment free status for the Student named above <input type="checkbox"/>	
Signature of Authorized Officer	Date

## Distribution of Copies

Copy 1 is to be retained by the student for their personal records.

Copy 2 is to be sent to Manitoba Student Aid, 401-1181 Portage Ave.

Copy 3 is to be retained by the educational institution (and if there is an early withdrawal or change in student status, it will be completed and returned to Manitoba Student Aid).

This information can be made available in large print, audiotape or Braille upon request.

*The Student Aid Act* and its Regulations set forth the definitive legal rights and obligations of a Student and should be referred to in case of uncertainty or dispute.

Your Manitoba Student Loans are payment free while you are attending classes full time in a program of study and at an educational institution approved (designated) by Manitoba Student Aid.

#### **HOW DO I KEEP MY LOANS IN PAYMENT FREE STATUS?**

**a) If you are continuing school and negotiating new loans:**

For all Manitoba Student Loan(s) negotiated on or after August 1, 2001 Manitoba Student Aid will automatically keep your MSL(s) in payment free status.

**b) If you are continuing school and are not negotiating new loans or received a zero award:**

Complete this form. Have your educational institution confirm your enrolment, then take a copy of this form to each of your lender(s) of your Manitoba Student Loans to confirm that you are attending school.

The lender is required to maintain or reinstate your loan to payment free status if you provide this form. Repayment of your Manitoba Student Loan(s) will still be required.

If your loan enters repayment status while attending classes full time, principal payments applied to your loan will not be refunded.

#### **SUMMARY OF STUDENT'S OBLIGATIONS**

1. It is the student's responsibility to provide notification of continuation of enrolment at a post-secondary institution to each lending institution which has the student's Manitoba Student Loan.
2. If the student drops below the minimum course-load for a full-time student, or withdraws completely, the student must notify the educational institution immediately. The student's study period end date and payment free period will be adjusted accordingly.
3. The student must notify his/her lending institution(s) and Manitoba Student Aid of any change in the student's name or address immediately.