



NOTICE OF VOLUNTARY WITHDRAWAL FROM RESIDENCE FORM

Confidential

Today's Date: _____

Name: _____

Student #: _____

Residence Building & Room #: _____

I hereby give notice that I intend to withdraw from the Queen's Residence on _____ . I understand that I will not be released from my obligation to pay the full application residence fee unless one of the following considerations is met.

Circle the most appropriate answer:

1. My withdrawal is for medical reasons
2. My withdrawal is due to my academic withdrawal from Queen's University (Residence Admissions will verify withdrawal with your faculty office before refund is processed).
3. Other – please explain.

Student's Signature: _____

Please submit this completed form to reshouse@queensu.ca

*Please note – You are also required to withdraw through the Registrar Office and to inform your Faculty Office of your academic withdrawal from the University.