

Pension Plan News – Conversion to University Pension Plan effective July 1, 2021

On July 1, 2021, the Revised Pension Plan of Queen's University ("QPP") was converted to the University Pension Plan ("UPP"), a jointly sponsored pension plan for Ontario's university sector. Your pension benefits earned under the QPP before conversion to UPP are now payable from UPP. The UPP Board of Trustees is the legal Administrator of the UPP. In its capacity as agent to the UPP Board of Trustees, Queen's University administers the benefits payable to you.

Pension Payments

Payments continue to be administered by CIBC Mellon. Please contact CIBC Mellon for the following:

- duplicate T4A/T4NRA • change the bank account for your pension deposit • change additional tax withheld

You may contact CIBC Mellon by either:

Phone

- North American callers: 1-800-565-0479
- International callers: 1-519-873-2218

Fax

- 1-800-678-0760 (within Canada)
- 1-519-873-2100 (outside Canada)

Mail

CIBC Mellon Pension Benefits Department
PO Box 5858, Station B
London, ON N6A 6H2
CANADA

Web

CIBCMellon.com

**** It is important to advise both CIBC Mellon and Queen's of any address changes ****

Benefit News

Your retiree benefits are not part of the UPP and continue to be solely the responsibility of Queen's University.

Leaving Canada for an Extended Period?

Provincial health coverage, such as OHIP in Ontario, is crucial to accessing your Extended Health plan through Manulife. If you plan on leaving Canada for an extended period, please contact your provincial Ministry of Health to understand how this affects your provincial health coverage. In order to access your Out of Country coverage through the retiree Extended Health plan, your provincial coverage must remain valid for the duration of your stay outside of Canada.

Beneficiary Changes

If you are enrolled in Life Insurance through your Queen's Retiree plan, it's important to periodically review your beneficiary designations to ensure they are up to date. You can view your current beneficiary designation through your coverage statement (My benefits-> Coverage details-> Coverage statement) on the Manulife Secure Plan Member site or by contacting the Manulife Customer Care Centre at 1-800-268-6195.

New Online Beneficiary Designation

Manulife has introduced a new online beneficiary designation form: log into your Manulife Secure member site (<https://www.ec7.manulife.com/signin>), navigate to "Forms-> Administrative Forms-> Name Beneficiaries (online forms), and follow the steps. You may also submit a paper form by choosing "Change a Beneficiary" under "All forms."

On-line Resources

Details about your Retiree benefits including a summary of coverage, current premium rates, and a Manulife Site Navigation Guide can be found on Queen's Retiree Benefits website at: [Pensioners & Retirees](https://www.queensu.ca/humanresources/pensioners-retirees)
[Human Resources \(queensu.ca\)](https://www.queensu.ca/humanresources/pensioners-retirees)

Contact Us

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