

Research Equipment/Furniture Decommissioning

Contact Information

Date of Request: _____

Full Name: _____

Phone Number: _____

Email Address: _____

Equipment Location

Building: _____

Room Number: _____

Items to be Decommissioned

Quantity	Item Description	Model	Serial Number

Submit to: Department of Environmental Health and Safety safety@queensu.ca

Next steps: After EHS technician has applied Decommissioned stickers, complete [Facilities disposal Form](http://www.queensu.ca/facilities/services/energy-and-waste-management/requests)
www.queensu.ca/facilities/services/energy-and-waste-management/requests