

Facilities
JOINT HEALTH AND SAFETY COMMITTEE
Agenda of Meeting
Wednesday July 19, 2023, 1 pm
355 King St. W- Room 246

In Attendance: Dave Gerrish, Jesse Bambrick, Barb Wowk, Ben Deboer, John

Dillon, Chris Bagshaw, Jared Houston

Regrets: Jamie Thompson, Viet Tran

Guest: N/A

Chaired By: Jesse Bambrick

Co-Chair: Chris Bagshaw

Approved minutes from last meeting: yes

Approval of Agenda: yes

Discussion Item	
New Business	
1. Inspections- fast track schedule 2023	Area 2 start tomorrow Buddy system for training - area 3 is started -adding rooms, missing room numbers -generate Archibus work orders -phone to committee member to do inspections -investigate health and safety set of keys
2. Roof access on building with Fume Hoods	- tradesperson asked for shut down on roof, and it hadn't been done -SOP doesn't require fans to be shut down -should be capped, closed, and turned off -hold lab team members accountable for their part of SOP when doing a shut down
3. Refer to "parking lot" of items for updates	
4, Last week- worker was rear ended in work vehicle	-All documentation was in vehicle and was a low stress and successful interaction due to proper procedure being followed

Incident Reports	
1. See attached 2. See attached	<ul style="list-style-type: none"> 1. Situational awareness, report sooner 2. Gloves- make aware of availability. Scraping tool need -to be reviewed
Inspections Completed	
<ul style="list-style-type: none"> Theological Hall Grant Hall Kingston Hall Craine Building New Meds Humphry Hall Cataraqui Building 	
Next Meeting: ? Wed September 20th, 2023 @ 1 pm- Room 231	

Adjournment

