

Queen's University Library
Joint Health and Safety Committee
DATE: May 30, 2025
TIME: 11:30pm

Chair: Nany Petri

Minutes: Nathalie Soini

Present: Nancy Petri, Doug Ottney, Ken Hernden, Rachael MacDermid, Kate Ducharme, Dan Langham, Dianne Conner, Nathalie Soini

Regrets: Gladys Ndungu

1. Approval of agenda
2. Approval of minutes: April 23, 2025
3. Business Arising
 - Ergonomics – post to QUL Solutions
 - Exterior potlights at Stauffer. Doug mentioned that some of them will be replaced as they posed some issues (e.g. exploding/really hot). They draw a lot of power.
4. Other/New Business
 - Safety Officer's Report
 - Injury reports – Nothing to report
 - Security reports – One incident on the Business page in Sharepoint.

Reports from Members

- Nathalie - nothing to report
- Kate – other than the cockroach, nothing to report.
- Doug – nothing to report
- Rachael - nothing to report
- Ken - nothing to report
- Dianne - nothing to report – inspection of 2nd floor of Stauffer with Ken upcoming
- Dan - health and safety inspection update, Nancy will update our forms based on these changes. Dan reminded us to register with OCAS. A newsletter sent out with some Health and Safety information, Nancy extracted the information and posted it on Sharepoint.

Next meeting

September 18. Chair: Dianne, Minutes: Gladys