

## Meeting Notes



<b>Meeting:</b>	<b>IBPAC Joint Health and Safety Committee</b>	<b>Date &amp; Time:</b>	<b>May 2nd, 2025 1:00pm - 2:00pm</b>
<b>Where:</b>	<b>Zoom (via email and calendar invite)</b>		
<b>Chair:</b>	<b>Aaron Holmberg</b>		
<b>Attendees:</b>	Dan Langham/Sandra Jeffers Cam Miller Dan Tremblay Jeffery Thomas Gordon Smith Janelle MacPherson-Kenney Brian Frommer		
<b>Regrets:</b>	Brittainy Bonnis - NA Denise Arsenault - NA		

Discussion Item	Attachment
1. Call to order	AH
2. Approval of the agenda	DT - JM
3. Approval of meeting minutes from January 30 <sup>th</sup> 2025	DM - AH
4. Joint Facility Inspection Report - Cam, Aaron <ul style="list-style-type: none"> <li>Typical lights out, request sent to PPS</li> </ul>	
5. Updates from Queen's Health & Safety - Sandra Jeffers in for Dan L. <ul style="list-style-type: none"> <li>No updates from Health &amp; Safety</li> </ul>	
6. Overall Updates - General Department Updates: <ul style="list-style-type: none"> <li><i>Isabel building as a whole - JANELLE / GORDON</i> <ul style="list-style-type: none"> <li><i>Everything in pretty good shape</i></li> <li><i>Looking at front walkway that are lifting up</i></li> <li><i>Additional exterior lighting being investigated (front entrance &amp; stage door)</i></li> <li><i>Ongoing issues with the stage door (working with facilities for solutions)</i></li> </ul> </li> </ul>	

Discussion Item	Attachment
<ul style="list-style-type: none"> <li>• Departmental updates from each rep               <ul style="list-style-type: none"> <li>○ Nothing from film</li> <li>○ Nothing from BFrommer - will go into Studio Theatre for regular maintenance once FOLDA is complete</li> </ul> </li> </ul>	
7. Other Business <ul style="list-style-type: none"> <li>• Next Meeting date (Late Summer/Mid September)</li> </ul>	
8. Adjournment	CM - DT