

Residence Joint Health and Safety Committee Minutes
April 17, 2023

Attendance: A Laranjeira (Co-chair), R Byrom, M Cosby, J McGregor, N. Mackay, D Wilson, M Hamilton (note taker)

Regrets: C. Clark, S Hawryszko, B Hole, J Stewart

Review Minutes of March 27, 2023

- The minutes of March 27, 2023 were approved.

Updates – All:

- R Byrom confirmed that all SDS sheets have been updated to include the new green chemical products.

Building Inspections:

- A Laranjeira stated that she was made aware of a new QC Orange program that PPS will be using for inspections. She queried if this would be beneficial for residences for summer room assessments.
- N MacKay responded that she has spoken to B Wowk regarding this and once it gets off the ground in central facilities it will be coming to residences. She added that B Wowk will send the information at that time.
- A Laranjeira referenced the JH&S Terms of Reference 8.6, which states that inspection forms will be provided to the person in charge of the area. She continued that currently the Assistant Manager's take turns receiving and inputting the information and queried if we want to continue this process?
- N MacKay suggested discussing this with S Smith and bringing it back to the committee.
- A Laranjeira referenced the JH&S Terms of Reference 8.8, stating that workplace inspections and the items arising from the inspections will be part of the committee meeting agenda and remain on the agenda until the items noted are resolved to the committee's satisfaction. She queried if the inspection reports could be included in the minutes as an attachment.
- It was noted that currently only JRH and Albert St. inspections have been uploaded to TEAMS. A Laranjeira will forward this information to M Hamilton.
- A Laranjeira suggested having the date beside each inspection item, this way we know how long that item has been there.
- N MacKay responded that she should discuss this with S Smith.

New Business - Accident and Incident Reports:

- There were no accident/incident reports.

Old Business/Follow-up Items:

First Aid Kits:

- A Laranjeira will reach out to EH&S for an updated list of first-aiders for the health safety boards.
- The committee membership needs to be updated for the health and safety boards.
- R Byrom will follow-up with J Meehan on the status of first-aid kits and required items to be ordered.

Bring Forward Item:

- Re: Difficulty opening garbage bin lids. R Byrom will follow-up with Llynwen Osborne.

Meeting Adjourned – Date of next meeting: May 15, 23