

**ATHLETICS & RECREATION
JOINT HEALTH AND SAFETY COMMITTEE
MEETING MINUTES**

Thursday Dec 9, 2021 at 11am

Teams

1. Acceptance of agenda
 - Kristen Fontaine
 - Chris Scovill

2. Acceptance of minutes of last meeting: Nov 18, 2021
 - Kirsty Milne
 - Duane Parliament

3. Business Arising from previous minutes
 - Finishing the AED location check lists
 - No discussion about First Aid Training for FT staff. May come in January. Duane and Kristen to connect regarding the schedule

4. Monthly Incident reports
 - No Incident reports related to staff or member injuries
 - Kristen – looking at writing an SOP for staff injury. Queen's Environment Health and Safety website is the reference for staff.

5. Building Inspection Update
 - Inspections continued to be done on schedule - Fire Extinguishers, AEDs, First Aid Kits etc.

6. New Business:
 - Indoor Facility update – Duane
 - All participants now have to wear masks in work out spaces and during all activity
 - No talk from the University regarding working from home at the point.

- Outdoor Facility update – Tyler
 - Officially closed for the winter
 - Jeff Mellor to continue to clean out stadium and will be done within the week
 - FB and Soccer coaches back working out of the ARC

- PPE & Cleaning equipment – Duane
 - Continued bi weekly with PPS
 - Snow tracks into stair wells
 - Masks are now required in ARC for all activities
 - Participation has dropped as of today Dec 9th. Could be new mask mandate, or start of exams, or the messaging about Varsity Team outbreaks.

Next Meeting will be Thursday January 20, 2022, at 11am on Teams.

Signed by Co-Chairs: Tyler Deir and Duane Parliament