

Facilities
JOINT HEALTH AND SAFETY COMMITTEE
Agenda of Meeting
Thursday May 18, 2023, 1 pm
355 King St. W- Room 246

In Attendance: Chris Bagshaw, Jesse Bambrick, Ben Doboer, Becky Cavanaugh, John Dillon, David Gerrish, Jared Houston, Jamie Thompson
Regrets: Barb Wowk, Viet Tran
Guest: Meghan Corbett

Chaired By: Jesse Bambrick

Co-Chair: Chris Bagshaw

Approved minutes from last meeting: yes

Approval of Agenda: yes

Discussion Item	
New Business	
1. Membership	-Welcome Ben Deboer & Jared Houston
2. Orange QC update	- Meghan Corbett will provide update - Has been updating Orange QC rooms from previous inspection forms -as inspecting please update Meghan with room numbers
3. Review recommendation process	- ideas/suggestions brought to committee, if committee agrees we proceed
4. Review recommendation form	-2023-001 and 2023-002 1. building shut downs for backflow devices: use adjacent buildings during shut down period 2. storage of chemicals: cylinder cage, lockable and cannot fall over
5. Review proposed QUF-SOP-V01 to replace A. 24	- reviewed, copy to be sent to committee members for any feedback
6. Review proposed vehicle check list	- For QUF-SOP-V01
7. Review old minutes and draft items for spreadsheet for ongoing items	-separate document created
8. Air Filters (HEPA)	- inspected in the next 2 weeks, looking for clarification on whether they are needed ongoing

9. LOTO verification process review	Appendix A- Monitoring: Committee to discuss methods of tracking LOTO locations to allow for verification of the LOTO SOP practices.
NEW: Mold in stores – floors are moist under the paint	-manager aware to check
Incident Reports	
1. See attached	No recommendation
2. See attached	No recommendation
3. See attached	No recommendation
Inspections Completed	
n/a	
Next Meeting: Wednesday June 21st 1pm, NEW LOCATION Room 231	

Adjournment