

Agenda



Meeting:	Arts and Science Joint Health and Safety Committee	Date & Time:	January 25th at 2:30pm
	Microsoft Teams		
Chair(s):	Terry O'Reilly		
Attendees:	<ul style="list-style-type: none"> Terry O'Reilly, Jeananne Vickery, Melissa Grant, Karen Beaubiah, Cormac Evans, Lindsay Lee, Dan Langham, Islamiat Abidemi Raji, Daniel Reddy 		
Regrets	<ul style="list-style-type: none"> Monika Holzschuh, Paul Bass, Tina McKenna 		

Discussion Item	Attachment
1. Call to Order (2:34pm)	
2. Approval of Agenda - Cormac	
3. Discussion of Minutes from November 30th <ul style="list-style-type: none"> FAS Joint Health and Safety Minutes - November 30, 2022.docx 	X
4. Business Arising from the Minutes <ul style="list-style-type: none"> Updating inspection invitation language 	
5. Co-Chair's Reports <ul style="list-style-type: none"> Welcome new members Emails about winter maintenance - facilities has since sent out a safety tips email When does Custodial issues become a Health and safety issue? Do we have an obligation as a committee? <ul style="list-style-type: none"> Can be sent to Dan, but we can also respond Staffing issues are impacting this - some tasks are being subcontracted Always recommends putting in PPS requests so it's tracked Jesse Bambrick - new local president for Facilities Health and Safety Committee. Dan usually would be responsible for contacting. 	

Discussion Item	Attachment
<ul style="list-style-type: none"> • Hard to determine WHEN facilities issues become health and safety concerns. Will bring concerns from JHS committees to facilities. He meets recently with the Associate Director of Facilities to discuss. He has been pushing for a plan of action to address these concerns to communicate back to staff/faculty members/JHSCs. 	
<p>6. Report of Injury - Form 7 for review (x2)</p> <ul style="list-style-type: none"> • 1- Employee fell after getting up from desk <ul style="list-style-type: none"> • No environmental health and safety concerns • 2- Worker inhaled chemical solution as was not working inside a fume hood <ul style="list-style-type: none"> • New worker error • Was WHMIS training done properly? • WHMIS needs to be re-done every three years - local Secretary keeps track to ensure this is completed. Can't access lab unless completed 	x
<p>7. Inspection Schedule (x3)</p> <ul style="list-style-type: none"> • Kinesiology Inspection - move to next meeting • Sociology Inspection and Response - move to next meeting • General Inspection Language - move to next meeting • Cormac/Tina - going to Geography and Planning on Jan 31st • Gender Studies has now moved to Sutherland Hall - Lindsay and Islamiat 	x
<p>8. Other Business/Discussion Item</p> <ul style="list-style-type: none"> • Bookshelves - move to next meeting • Where to find JHSC resources: https://www.queensu.ca/risk/safety/general/joint-health-committee 	x
<p>9. Next meeting: March 29th, 2023 at 2:30pm</p>	