

# Minutes



<b>Meeting:</b>	<b>Arts and Science Joint Health and Safety Committee</b>	<b>Date &amp; Time:</b>	<b>October 18<sup>th</sup>, 2023, 10:30am</b>
<b>Location:</b>	<b>Microsoft Teams</b>		
<b>Chair(s):</b>	<b>Paul Bass</b>		
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>Monika Holzschuh, Paul Bass, Tina McKenna, Melissa Grant, Cormac Evans, Islamiat Abidemi Raji, Beatriz Sugarman</li> </ul>		
<b>Regrets</b>	<ul style="list-style-type: none"> <li>Terry O'Reilley</li> </ul>		

Discussion Item	Attachment
1. Call to Order	
2. Approval of Agenda <ul style="list-style-type: none"> <li>Approved</li> </ul>	
3. Discussion of Minutes from August 9 <sup>th</sup> , 2023 <ul style="list-style-type: none"> <li>None</li> </ul>	X
4. Co-Chair's Reports <ul style="list-style-type: none"> <li>Membership               <ul style="list-style-type: none"> <li>Emma Battersby is replacing Melissa Grant</li> <li>Beatriz Sugarman is replacing Dan Reddy</li> <li>Is there another way to engage and retain membership?                   <ul style="list-style-type: none"> <li>Monika - There needs to be some investment from the university, especially as it comes to PSAC compensation</li> <li>Melissa – Is it on Dan's radar? Can there be more support from the Health &amp; Safety department generally so that there is a consistent and coordinated approach for all committees?</li> <li>Cormac - Maybe facilities representation on the committee? Can members commit to a certain term?</li> <li><b>ACTION Paul/Cormac:</b> Chat with Sandra Jeffers/Dan Langham regarding bylaws and setting terms of commitment</li> </ul> </li> </ul> </li> </ul>	

Discussion Item	Attachment
<ul style="list-style-type: none"> <li>Paul - Co-chair meeting is upcoming, some discussion might be better at the next meeting once we hear from other committees</li> </ul> <p><b>ACTION MMG/EB:</b> Add topic to next meeting</p>	
<p>5. Report of Injury - Form 7 for review</p> <ul style="list-style-type: none"> <li>Employee slipped in the rain, broke toe <ul style="list-style-type: none"> <li>Second accident at location in a few months</li> <li>10-day lag period between incident and report - why? Paul to follow up with Facility Manager</li> </ul> </li> </ul>	X
<p>7. Inspection Schedule</p> <ul style="list-style-type: none"> <li>Updates on the following inspections: <ul style="list-style-type: none"> <li><i>ENGL</i> – Paul completed this inspection on October 5<sup>th</sup> in Watson Hall. Some minor concerns, but otherwise it went well. Will report back to English and then committee with the official “inspection report” for upload.</li> <li>Strathy Language Unit/GENS - Monika/Abi- Nothing of note to report – report submitted but needs to be save to SharePoint</li> <li><i>DEVS</i> – Abi/Monika - scheduled for week of Oct 23</li> <li><i>Industrial Relations</i> - Abi/Monika - scheduled for week of Oct 23</li> <li><i>Dan School</i> – Paul/Tina - TBA before end of Nov 2023</li> </ul> </li> </ul>	
<p>8. Other Business/Discussion Item</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
<p>9. Next meeting: December 13<sup>th</sup>, 2023 at 10:30am</p>	