

Minutes



Meeting:	Arts and Science Joint Health and Safety Committee	Date & Time:	May 31st at 10:00am
	Microsoft Teams		
Chair(s):	Terry O'Reilly; Paul Bass		
Attendees:	<ul style="list-style-type: none"> Jeananne Vickery, Melissa Grant, Karen Beaubiah, Lindsay Lee, Islamiat Abidemi Raji, Daniel Reddy, Paul Bass, Tina McKenna 		
Regrets	<ul style="list-style-type: none"> Monika Holzschuh, Dan Langham, Cormac Evans, Terry O'Reilly 		

Discussion Item	Attachment
1. Call to Order <ul style="list-style-type: none"> Request to record meeting for those unable to attend <ul style="list-style-type: none"> Approved 	
2. Approval of Agenda <ul style="list-style-type: none"> Approved 	
3. Discussion & Business Arising from March 29, 2023 Minutes <ul style="list-style-type: none"> None 	
4. Co-Chair's Reports <ul style="list-style-type: none"> Onboarding of new staff <ul style="list-style-type: none"> Please review Terms of Reference Take 3-day Certification training June 20 – 22 – MMG to send link to training 	
5. Report of Injury - Form 7 for review <ul style="list-style-type: none"> None 	

Discussion Item	Attachment
<p>6. Inspection Schedule</p> <ul style="list-style-type: none"> • Paul completed SOCY with Monika recently • English scheduled with Paul and Monika • Geography and Planning completed with Tina and Cormac • Plan to do 3- 4 inspections over the summer • New staff to pair up with experienced staff 	
<p>7. Other Business/Discussion Item</p> <ul style="list-style-type: none"> • Summer meeting schedule <ul style="list-style-type: none"> ○ Schedule for mid-August (either the week of the 7th or 14th) • Lindsay heading on maternity leave - replacement will take her place on the committee 	
<p>8. Next meeting: August 9th at 10:30am</p>	