

# Minutes



<b>Meeting:</b>	Arts and Science Joint Health and Safety Committee	<b>Date &amp; Time:</b>	Feb. 23, 2022 2:30 PM
	Microsoft Teams		
<b>Chair(s):</b>	Terry O'Reilly; Paul Bass		
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>Terry O'Reilly, Monika Holzschuh, Meghan Hatch, Gail MacAllister, Carolyn Bonta, Paul Bass, Michelle Knapp-Hermer, Matthew Colby, Kelly J. Orser, Lindsay Lee</li> </ul>		
<b>Regrets</b>			

Discussion Item	Attachment
1. Call to Order 2:35pm	
2. Approval of Agenda M. Colby and C. Bonta	
3. Approval of Minutes from January 26, 2021 M. Holzschuh and M. Knapp-Hermer	✓
4. Business Arising from the Minutes <ul style="list-style-type: none"> <li>Occupancy limits in research labs - classified as instructional space so therefore have exemption from capacity restrictions associated with COVID.</li> <li>Now at point in the reopening plan where capacity and distancing are no longer required.</li> </ul>	
5. Co-Chair's Reports <ul style="list-style-type: none"> <li>Discussion about return to campus processes: <a href="#">mask distribution and masking requirements</a>, <a href="#">classroom protocols</a>, eating/drinking restrictions, <a href="#">meeting and event protocols</a>.               <ul style="list-style-type: none"> <li>how long can masks be worn/reused ("Medical-grade masks are</li> </ul> </li> </ul>	

Discussion Item	Attachment
<p>typically single use and disposable, but may be reused until visibly dirty, damp, or damaged.”)  <a href="https://www.queensu.ca/vpfa/covid-19/campus-re-opening-and-operating/guidelinesv">https://www.queensu.ca/vpfa/covid-19/campus-re-opening-and-operating/guidelinesv</a></p>	
<p>6. Report from Director, Environmental Health and Safety</p> <ul style="list-style-type: none"> <li>• COVID-19 update <ul style="list-style-type: none"> <li>• Government restrictions set to change based on new accelerated timeline - next threshold March 1. No indication of changing timeline for next lifting of restrictions on March 1 but need to review guidelines when available to confirm full scope of changes to restrictions. Still plan to return to in person learning by Feb. 28.</li> <li>• A change in university masking protocols now requires a minimum ASTM level 2 medical-grade mask. This grade of mask provides higher filtration compared to cloth. 1.6 million masks ordered by the university for students, staff and faculty. These will be provided to Faculties to distribute out to those in their community.</li> <li>• Sent out revised word version of the Campus Operating Guidelines - looking for comments on this to be submitted by the end of the week.</li> <li>• The changes to restrictions are dynamic and we will need to keep an eye the changes that arise and adjust plans accordingly.</li> <li>• Work continues on campus around ventilation with the hope that a report on the findings will be released to the joint health and safety committees in the near future. Air exchange measurements have been taken for university spaces and HEPA filters have been added to those spaces that have a lower air exchange per hour rate to improve filtration.</li> </ul> </li> <li>• Updated draft of the Continuity of Education Plan <ul style="list-style-type: none"> <li>• Comments received from JHSC’s on Classroom protocols.</li> <li>• This document was created upon the request of the Ministry of Colleges and Universities at the beginning of the pandemic but requires an update.</li> </ul> </li> <li>• Occupational Health and Safety training for supervisors. <ul style="list-style-type: none"> <li>• Standard course - gives supervisors overview of what it means to be a supervisor under guise of occupational health and safety</li> </ul> </li> <li>• JHSC vacancy reviews in progress. Looking at where there are gaps in group membership. Request for members sent to various groups, awaiting response.</li> </ul>	<p>✓</p>

Discussion Item	Attachment
<p>7. Review Terms of Reference</p> <ul style="list-style-type: none"> <li>• Last updated 2019</li> <li>• Any comments from this group? Comments from this group can be found in an edited ToR document <a href="#">here</a>. <a href="#">See recording for full conversation.</a></li> </ul>	✓
<p>8. Inspection Schedule</p> <p>No inspections on which to report - see <a href="#">schedule</a> on Teams site. Goal to get back to regular schedule as restrictions ease going forward</p>	
<p>9. Report of Injury - Form 7 for review (x2)</p> <ul style="list-style-type: none"> <li>• Slip and fall - noted contractor listed as 'at fault' - any issues with legalities for this?</li> <li>• Comments - Sno lab incident was a young worker - might affect what they are doing if not a lot of experience</li> </ul>	✓✓
<p>10. Other Business/Discussion Item</p> <ul style="list-style-type: none"> <li>• Miller hall - lost function of elevator permanently - who should be notified - issue with accessibility and health and safety. <ul style="list-style-type: none"> <li>○ start with Andrew Ashby (Accessibility Coordinator).</li> </ul> </li> </ul>	
<p>11. Next meeting: March 23, 2022</p> <ul style="list-style-type: none"> <li>• 2:30 PM</li> <li>• Microsoft Teams</li> </ul>	