Minutes

Meeting:	**Arts and Science Joint Health and Safety Committee**	Date & Time:	**May 28th, 2025 2:00pm – 3:00pm**
Location:	**Microsoft Teams**		
Chair(s):	**Dan Langham (Interim Chair)**		
Attendees:	Dan Langham, Cormac Evans, Emma Battersby, Tina McKenna, Julia Stroud, Florence Kayode, Darlene Davis, Sarah Bernard, Lindsay Lee, Morgan Wilson, Sarah Blayney Lew		
Regrets	Lorena Jessop		

Discussion Item	Attachment
1. Call to Order	
2. Approval of Agenda Moved: Cormac Evans, Seconded: Lindsay Lee, and carried "that the approval of agenda, be adopted."	
3. Discussion of Minutes from January 22, 2025	x

4. Co-Chair's Reports
  1. Continuing the Search for Co-Chairs
    ● The FAS JHSC requires two co-chairs – employee and management.	

5. Report of Injury ● No Reports of Injury received - noted the positive of having no reports of injury.	

6. Inspection Schedule
  ● Discuss completed inspections with department responses (1):
    1. Department of Mathematics and Statistics
    - Overall comments relating to water leaking/water damage concern. Noted that requests have been placed with facilities and the Committee is satisfied with the inspection report and department
	x

Discussion Item	Attachment

response.
 	
Discussion of Upcoming Inspections:
• Updated inspection sheet
   - Planned out 2025 inspections & inspectors
   - Drafted 2026 schedule
   - Discussion around bundling Hubs for upcoming inspections (task completed 5/28/2025)
   - Discussion around a "mock inspection" or training video for committee members.	

7. Other Business/Discussion Item
  1. Increased engagement for Health and Safety Officers
    - Discussion around roles and responsibilities and how committee members can engage with officers for support with inspections.
  2. Dan Langham noted that water testing is being completed in older buildings within FAS across campus to measure potential lead in water sources. EH&S have been proactively working with departments and obtaining water samples.
  3. Updated Health and Safety policy statements have been circulated by EH&S for posting in departments. Noted for committee members completing inspections to ensure policy is posted on department safety boards.	

8. Next meeting: September TBA	