

**Faculty of Health Sciences  
Joint Health and Safety Committee (JHSC)  
Minutes of Meeting**

**Wednesday, November 20, 2024 at 1:30 p.m.  
Kelly Boardroom, Macklem House/Zoom**

<b>Attendees:</b>	Logan Bale	DBMS	USW Local 2010
	Lisa Butler	Public Health Sciences	QUFA
	Sharon David	SRT	MGMT
	Guilherme de Freitas		PSAC 901 unit 1
	Blaine Fudge	FHS Ops	MGMT
	Dan Langham	EH&S	
	Allison Mackey	Nursing	MGMT
	Christie Gilmour	DBMS	CUPE 254
<b>Minutes:</b>	Tammy Henry	FHS Ops	
<b>Co-Chairs:</b>	Yat Tse	DBMS	MGMT
	<b><i>Worker co-chair vacant</i></b>		
<b>Regrets:</b>	Christine Irving	FHS Ops	MGMT
<b>Copy to:</b>	Safety Officers, Faculty of Health Sciences Department Heads		

*Y. Tse (Co-Chair) called the meeting to order at 1:30 pm.*

**1) Approval of the Agenda**

Approved by B. Fudge seconded by C. Gilmour

**Approval of the minutes September 18, 2024**

Approved by B. Fudge and seconded C. Gilmour

**2) Business Arising from the Minutes**

There was a question at the last meeting regarding who the safety officer is for neurosciences. Y. Tse confirmed that the safety officer is Kelly Moore, and even though she isn't the person that accompanied the team on the recent inspection she is the contact who should be dealing with any issues found.

Election of worker co-chair – Y. Tse

Y. Tse asked if any eligible worker would like to volunteer for the co-chair position. He indicated that he did approach C. Gilmour and she accepted if no one else was interested.

Motion – C. Gilmour to fill the vacant co-chair position on the FHS Joint Health and Safety Committee

**Moved by Y. Tse seconded by L. Bale all in favour**

### **3) New Business**

**Response: CEC**

C. Gilmour reported on the SOM Clinical Education Centre inspection. The issues were quite minor. Requests to PPS have been sent for a few items, and the safety board needed to be updated.

### **4) Other Business**

**5)**

Y. Tse reported that A. Biggar has left the committee. B. Fudge will need help with the hospital inspections. Inspection teams need to comprise of one management and one worker. Y. Tse asked that B. Fudge reach out to the worker members and to share the inspection work amongst the worker committee members.

### **Dan Langham report**

D. Langham spoke about fire extinguisher testing and indicated how important regular testing is. Committee members are asked to ensure that this is being done. Please share if there are areas that aren't being tested regularly.

An updated SOP for ladders will be released within the next week. The main revision is a further alignment of the inspection requirements for ladders for the CSA standard. A tag can be put on the ladder that will remind people about what to check for from previous inspections.

### **6) Adjournment**

*The meeting was adjourned at 1:50 pm.*

Minutes approved by:

---

Co-Chair Y. Tse