

**Faculty of Health Sciences  
Joint Health and Safety Committee (JHSC)  
Minutes of Meeting**

**Wednesday, September 20, 2023 at 1:30 p.m.  
Kelly Boardroom, Macklem House/Zoom**

<b>Attendees:</b>	Logan Bale	DBMS	USW Local 2010
	Lisa Butler	Public Health Sciences	QUFA
	Guilherme de Freitas		PSAC 901 unit 1
	Dan Langham	EH&S	
	Allison Mackey	Nursing	MGMT
	Sidra Shafique	DBMS	USW 2010-0
	Yat Tse	DBMS	MGMT
<b>Minutes:</b>	Tammy Henry	FHS Ops	
<b>Co-Chairs:</b>	John Singleton	Cancer Research Labs	MGMT
	<b><i>Worker co-chair vacant</i></b>		
<b>Regrets:</b>	Anne Biggar	CCTG	Non-union
	Sharon David	SRT	MGMT
	Christine Irving	FHS Ops	MGMT
<b>Copy to:</b>	Safety Officers, Faculty of Health Sciences Department Heads		

*J. Singleton (Co-Chair) called the meeting to order at 1:30 pm.*

**1) Approval of the Minutes of May 17, 2023**

Approved by Y. Tse and seconded by G. de Freitas

**2) New Business**

**2.1 Introduction Lisa Butler (QUFA)**

J. Singleton introduced new committee member Lisa Butler.

**2.2 Incident reports**

J. Singleton spoke about two incident reports. A casual employee who is a test patient received an injury in examination when a student grabbed her wrist and thumb, which resulted in immediate pain. Medical attention was sought. No lost work time. Once again there was a bit of a lag time between

the injury reported and EH&S being informed. D. Langham reported that the department retrained/counselled individuals how to do this procedure correctly as to ensure there wouldn't be another injury such as this one.

An employee reported that there has been an additional workload in recent months pipetting and using the mouse repetitively. This has resulted in tendonitis in their right arm and elbow. Reporting was done through the department and EH&S. Physio was required to resolve the issue. Workload has returned to normal for this employee.

### **3) Other Business**

#### **3.1 J. Injury Statistics discussion**

The Injury Statistics Report for 2022 was sent to all committee members. There were no concerns to discuss.

#### **3.2 D. Langham report**

D. Langham reported that the university continues to monitor what is happening with COVID within Kingston and provincially. COVID related websites are being updated. We will also be focusing on respiratory illness in general. The campus continues to be mask friendly. FHS will continue to follow what the hospital and other clinical settings require. Messaging around illness management will continue to be reiterated.

The SeQure app has been updated. We are promoting SeQure as it is an important tool for security and safety on campus. We encourage everyone to download the app. It is also important for everyone to turn on the notifications. This is important if the university pushes an emergency notification. A push notification test will be done next week.

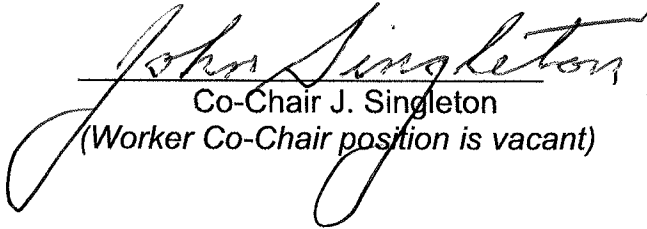
There has been a review of centrally booked classrooms. Updated emergency contact information is in each classroom. Phones in classrooms have been tested to ensure that they are working. A lot of work related to safety has been put into place leading into the start of the semester. We have been reviewing, testing and ensuring that our emergency communication platforms are all functioning well.

Verbal intervention training is available and there are many sessions being offered. Information can be found on the Campus Security and Emergency Services website.

### **4) Adjournment**

*The meeting was adjourned at 1:55 pm.*

Minutes approved by:

  
Co-Chair J. Singleton  
*(Worker Co-Chair position is vacant)*