

**Faculty of Health Sciences
Joint Health and Safety Committee (JHSC)
Minutes of Meeting**

**Wednesday, September 17, 2025 at 1:30 p.m.
Kelly Boardroom, Macklem House/Zoom**

Attendees:	Logan Bale	DBMS	USW Local 2010
	Lisa Butler	Public Health Sciences	QUFA
	Sharon David	SRT	MGMT
	Guilherme de Freitas		PSAC 901 unit 2
	Blaine Fudge	FHS Ops	MGMT
	Christine Irving	FHS Ops	MGMT
	Florence Kayode		PSAC 901 unit1
	Dan Langham	EH&S	
Minutes:	Tammy Henry	FHS Ops (regrets)	
Co-Chairs:	Christie Gilmour	DBMS	CUPE 254
	Yat Tse	DBMS	MGMT
Regrets:	Allison Mackey	Nursing	MGMT
	Holly Spencer	DBMS	non-union
Copy to:	Safety Officers, Faculty of Health Sciences Department Heads		

Y. Tse (Co-Chair) called the meeting to order at 1:30 pm.

1) Approval of the Agenda

Approved by G. de Freitas seconded by B. Fudge

Approval of the minutes May 21, 2025

Approved by C. Gilmour seconded B. Fudge

2) New Business

Introduction of PSAC 901 unit 1 member Florence Kayode

Y. Tse welcomed Florence Kayode to the committee.

Incident Report

Y. Tse spoke about an incident that happened during the summer. A staff member that was attending a conference in Africa had a fall. The individual did seek medical attention, but no fractures were found. No work days were lost.

D. Langham shared that employees are covered by WSIB, which extends to wherever an individual is doing their work. Examples of this would include a conference, visiting another institution or performing field research as long as it is work related. The coverage extends to six months.

Response: Carruthers Hall

Y. Tse reported on the inspection done at Carruthers Hall. There were a few things noted. The items that needed attention have been dealt with or work orders have been submitted.

Inspection Teams Review

Y. Tse reminded the committee to schedule inspections as soon as you can. There will be a meeting with the coordinator of Health and Safety at KGH/HDH Nathan Wynia to ensure the best way to set up inspections at the two hospitals. The Queen's spaces at KGH/HDH have now been identified. It was decided that a standardized hospital report will be used when Queen's areas are inspected, and then the information can be transferred to the format that we have been using at Queen's. Any issues that are found will be reported to the hospital first. Nathan will contact B. Fudge and H. Spencer soon and give them an orientation of hospital safety.

There was discussion about having a virtual safety board.

3) Other Business

EH&S report

D. Langham indicated that the summary of injury statistics for 2024 has been sent out to Joint Health and Safety Committees. D. Langham reviewed some of the summary. There are three elements in the document. There is a summary, data information related to all of Queen's, and also a subset of information of the Faculty of Health Sciences only. If there is anything in the report that needs to be discussed this can be brought forth to the next meeting.

EH&S is promoting QUAAlerts and the SeQure App. QUAAlerts was implemented this year. It is a mass notification system. Individuals who are in the PeopleSoft system will receive an email. We encourage people to opt into the text function as well. There is also an Alertable app, which is now used in the community. Please visit the campus security webpage for all details..

An EH&S newsletter will be sent out soon. The off campus security safety policy will be highlighted as well as many other topics.

Adjournment

The meeting was adjourned at 2:05 pm.

Minutes approved by:

Christie Gilmour

Co-Chair C. Gilmour

Co-Chair Y. Tse