

Facilities
JOINT HEALTH AND SAFETY COMMITTEE
Agenda of Meeting
Wednesday January 24, 2023, 11 am
355 King St. W- Room 231

In Attendance: **Chris, Jesse, John, Dave, Viet, Barb, Jared, Ben**

Regrets: **Jamie**

Guest: N/A

Chaired By: Jesse Bambrick

Co-Chair: Chris Bagshaw

Approved minutes from last meeting: **YES**

Approval of Agenda: **YES**

Discussion Item	
New Business	
1. Refer to “parking lot” of items for updates	-Compressed gas gage, custom one to be built? As the one that was ordered didn't fit – to be determined.
2. Review incident reports	- see below
3. Bypass SOP Review	-On the fire panels, there is an option to put in bypass for 24 hours, the SOP goes over when/where to be used -see attached -to be reviewed further by management before roll out
4. Kinesiology Chemicals- Update ?	- scheduled pick up date for disposal
5. Discussion Re: Certifications/Training for CSS and Trades	- management is working on a training system overhaul to manage our records -WHMIS is one note of concern -disparity between process of renewals for various individuals, a clear process will be developed and communicated to all team members.
6. New Business?	Vehicle Separation: separation

	between cargo drivers/passengers -regulations? – waiting on response
	Follow up on radios- who has which one Supplies (radios/keys etc) returned when leaving/retiring
Incident Reports to be reviewed	
<ol style="list-style-type: none"> 1. Nov 16th, 2023 2. Dec 5th, 2023 	<ol style="list-style-type: none"> 1. Situational awareness 2. Several pieces of glass in the drain- Potentially other things being in drain Concerns with SOP not being followed in lab? (Botterell Hall) -concern with length of time to get the required follow up tetanus with Walsh and Associates – is this the best path? -Room signage covered
Inspections Completed	
	-inspection schedule to be released Within 1-2 weeks
Next Meeting: ? Discussion re: Meeting 6 times a year – trial for the next few meeting CONFIRMED: March 20th, at 11 am room 231	

Adjournment

