

Facilities
JOINT HEALTH AND SAFETY COMMITTEE
Minutes of Meeting
Wednesday January 19, 2022, 1 pm
Microsoft Teams Virtual Meeting

In Attendance:

Chaired By: Matthew Barrett

Co-Chair: Jesse Bambrick

Worker Reps: David Gerrish

Management Reps: Christopher Bagshaw, Michael McLean, Alexander Bien

Absent: Steve Senechal, Scott Cadieux

Guest: Larry Pattison

Recorder: Llynwen Osborne

Unfinished Business

15.11 The current confined space inventory is out of date and some sites are not signed. Committee requested an updated list of confined spaces from EH&S. The list of buildings has been identified and a consultant will complete the assessment. ARC pool pit to be added to the list of spaces to be reviewed and agenda item 20.10 has been closed.

UPDATE: A vendor has been selected and audits have started.

Assigned to: Steve Senechal

19.01 Facilities and EH&S worked with a third party consultant to complete additional roof access modelling for buildings with fumehood systems. Contractor assessed roof tops and provided a draft report. Report is being reviewed. See agenda item 16.10. The Roof Access SOP (SOP-Safety-18) has been released to Facilities Services for implementation. Signs continue to be installed where needed. SOP to be reviewed with trades staff. Ongoing.

UPDATE: A contractor has been selected to quote on a list of buildings that need improvements. Ongoing

Assigned to: Steve Senechal

19.09 A committee member inquired about asbestos awareness training for custodial staff. Training to be scheduled.

UPDATE: In-person training is being deferred to Spring due to rising cases of COVID in December /January and increased restrictions in the province.

Assigned to: Michael McLean

20.01 Concern raised again regarding falling snow off of the roofs of Gordon Hall and Chernoff Hall (formerly agenda item 16.11). Slide guard installation is complete.

UPDATE: Two quotes received for Gordon Hall. Installing heat tracing and slide guards at McLaughlin. Unable to install slide guards or heat tracing at Chernoff due to type of roof. Restrictive access procedures to continue to be used during winter months. Ongoing.
Assigned to: Matthew Barrett

20.13 A committee member raised a concern that the trades and custodial groups are not all aware of how to access the SDS and HMIS Asbestos inventory databases.

Update: Links for the SDS database and HMIS asbestos inventory to be emailed to all staff with instructions on how to bookmark their tablets for quick access. Investigating if ITS can install the programs on the tablets. Ongoing.

Assigned to: Steve Senechal

21.02 The Department of Biomedical & Molecular Sciences reported an incident where a custodian mistakenly removed and disposed of biohazardous waste from a lab in Botterell Hall. Custodial services provided additional training in August 2021 to custodial staff. Environmental Health & Safety has suggested purchasing colour-coded containers in labs to assist with distinguishing between non-hazardous solid waste and hazardous/biohazardous waste.

Update: Custodial Services to audit buildings with spaces and provide quantities of containers needed to EH&S. Ongoing

Assigned to: Alex Bien

21.03 The committee raised a concern that SOPs aren't being communicated to trades and custodial staff in a meaningful way, ie hazard reporting and roof access. Current process reviewed by the committee for recommendations. Committee discussed the idea of implementing regular in-person shop reviews of SOPS and the possibility of a designated safety and training coordinator within Facilities to focus on creating a safety culture and ensuring training.

Update: CUPE 229 to raise this concern at next Union-Management meeting. Completed.

Assigned to: Christopher Bagshaw

21.04 The committee raised a concern regarding the flooding at Robert Sutherland Hall this month. Electrical hazards were present and trades staff weren't presented with adequate information before entering. A standard operating procedure needs to be established to outline how to manage entry into flooding situations where electrical hazards may be present.

Update: Management is developing an entry checklist when flooding is present in a building. Committee asked to provide suggestions.

Assigned to: Christopher Bagshaw

New Business

- No new business received.

REGULAR REPORTS

- **November 16, 2021,** The Employee reported they were moving a piece of equipment that was sitting on a cart in the back of van. Once he stopped and opened back door, the machine fell

forward off the cart. He reached quickly forward to try to stop it by grabbing the corner. In doing so, the employees overextended their lower back. see Section K.

Lost Time: Yes

Recommendation:

- **November 25, 2021**, Worker reported that he was shaking loose leaves from tree in atrium, then felt a sharp pain in his arm. He left early, had regular time off and vacation. He returned to Nov.30 overnight shift, had pain, went for medical (Sprain)

Lost Time: No

Recommendation:

Joint Health & Safety Committee

- Review of new covid-19 related information, procedures or protocols, updates on how operations are going with new COVID-19 measure in place, and discussion of any concerns raised with members of the committee.
- December 2021 meeting cancelled due to lack of quorum.

Training:

- Working at Heights Refresher Training, February 7 – 11, 2022
- Lockout/Tag, February 14, 2022

Building Inspections

Area 1: in progress

Area 2: in progress

Area 3: in progress

Area 4: in progress

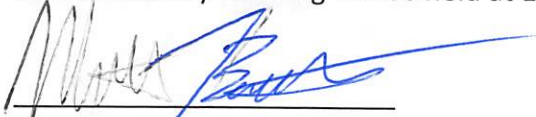
Lost Time Injury Status

Days Free of Lost Time Injuries: 64 days as of January 19, 2022.

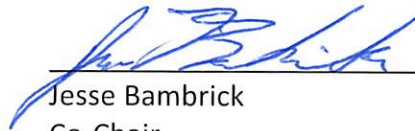
(Last Lost Time Injury: November 16, 2021)

Next Meeting:

The next safety meeting will be held at 1 pm on **Wednesday February 16**, Microsoft Teams.



Matthew Barrett
Chair



Jesse Bambrick
Co-Chair

Distributed to:

JH&S Committee Members

Facilities Services Staff

Departmental Safety Boards

Central Heating Plant

Environmental Health & Safety