

**ATHLETICS & RECREATION
JOINT HEALTH AND SAFETY COMMITTEE**

Agenda

Wednesday May 17th at 11am

Meeting Room 4

1. Acceptance of agenda
 - Kirsty and Appel
2. Acceptance of minutes of last meeting: February 15th, 2023
 - Kirsty and Appel
3. Business Arising from previous minutes
 - HPC Smell
 - Central Facilities is in the process of getting a plumbing company in with the guidance of Pinchin to perform a smoke test at the end of this month. The goal is to determine any leak locations
 - Looking at doing this by the end of May
 - For now, odor absorbers will go in the HPC and HPC offices to reduce the scent
 - Safety plan for the internet – DP failed to send to KM from last meeting. TD to pass along
4. Monthly Incident reports
 - Student Staff Injury
 - Tyler to provide briefing and update.
 - Had a student staff from another faculty, slip and fall just outside the men's shower, was reported, followed all direction from H&S, drip coming from one of the pipes down onto floor, now fixed, reached out to the individual refused to provide medical documentation... went through insurance with the guidance of H&S
 - Question – if an A&R staff hurt themselves while working out in our facilities, how does that work? Did they get hurt at work even though it was on their lunch time/outside of work
5. Building Inspection Update
 - Facility Supervisors trained and will begin taking over monthly inspections under the supervision of the Facility and Operations Coordinators (Mitchell Hall and ARC)
 - Meg Muir and outdoor crew responsible for main campus fields and west campus stadium inspections
6. New Business:

- Protocol for Active Threat/Shooter on campus
 - DP not attendance to provide update
 - We follow the same protocol as everyone else on campus but issues raised that the university protocol doesn't fully align with our operations.
 - Appel – we will not create our own policy, maybe we need a separate procedure
 - Do outdoor alarms go off around campus for this? What are the outdoor alarms used for?
 - TD to review with DP and send any notes
- Pool project
 - Pool is closed, stanchions around pit to prevent falls
 1. Do we have signage outside of pool “DANGER OPEN PIT”
 - TD working with James Dick and H&S to combat corrosion
 1. Stainless steel around AEDS and fire extinguishers are corroding very quickly, is there some sort of thing we can put on to combat this corrosion

Other

- Should we add something to intranet to submit things for H&S
 - TD to send Kirsty a blurb for this (H&S Info)
- Appel – we are not meeting all the requirements of H&S, when you have a regular inspection of FAC and Office areas combined, there are things that need to be part of a general inspection form. This can be a staff person but also need to have a H&S representative that goes with them. Normally it's a quarterly thing. TD to work on this.

Meeting adjourned: 11:17am