



**Administrative Services  
Joint Health & Safety Committee**

**Agenda – December 12, 2022 Meeting  
Via Microsoft Teams**

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**CHAIR: Norma Barrett, Co-Chair Management Member**

Agenda

1. Call to Order – Norma Barrett, Shamel Addas, Marie Edwards, Abdul Alashraf, Melanie McEwen, Robin Shearer, Todd Zimmerman, Fatima Couto, Jason Neufeld, Sandra Jeffers, Dan Langham. Regrets – Shaun MacKenzie.
2. Approval of Agenda – Marie moved and Melanie seconded.
3. Membership: New member Nashita Syed representing PSAC 901-2.

Melanie McEwen noted she will be retiring at the end of the year so this is her last meeting. Abdul Alashraf also noted he will be completing his program at the end of this year so this is also his last meeting.

4. Meeting Schedule: Monday, March 13, 2023 @ 10am; Thursday, May 18, 2023 @ 3pm and July 19, 2023 @ 2pm. Invitations have been sent out. At present the location is to be determined but committee members were told to assume that the meeting will continue in a virtual format if the locations for the next meeting has not been updated.
5. WSIB Injury Reports: No injury reports from the last meeting.
6. Workplace Inspections: VP Research and AVP International on September 14, 2023 @ 10:30am. Marie and Abdul inspected. Areas to concentrate on for the next couple of months: Faculty Relations, Planning and Budgeting, Office of the University Ombudsman, Policy Studies, Career Services and University Secretariat and Legal Counsel.

The committee discussed the format for inspections and how we might change this for the new year. At present members had been asked to sign up for inspections in various areas they wish to participate in. There was some discussion as to whether we should continue with this format

or whether we should select inspection pairs who would work on setting up and completing the inspection and report back to the committee at the next meeting.

7. COVID-19 (Recurring agenda item during the Pandemic)

It was noted that the university continues to monitor the situation on campus, within the Kingston community and provincially but at present there isn't much new to report. Committee members were recommended to check the Whig Standard article on December 11, 2022 by Gerald Evans from Kingston Health Sciences who was discussing the fact that influenza is really the dominant issue circulating at this time. The university continues to liaise with KFLA and there is currently no indication that there would be any new changes or recommendations would be coming within the community or provincially. It was noted that EH&S has continued to offer masks to various faculties/departments since campus continues to be a mask friendly environment. At this point in time it is looking like the winter will likely be quite similar to the fall with regards to Covid-19.

It was also reported that the Covid-19 and influenza clinics offered by Student Wellness Services was well received. At present there are no future dates for clinics but this could change in the new year.

8. New Business – Committee Vacancies. It was noted that EH&S has been reaching out to the unions on campus for worker representatives as well as departments heads for management representatives.
9. New Business - There was a question from a faculty member in Law regarding teaching a class where distancing is not really possible due to the structure of the space can the faculty member ask students to wear masks. It was noted that the Covid-19 Information website that discusses where and when masking requirements can be applied. Imposing masking requirements is more to do with peoples office space as opposed to classrooms since there is often the ability for the faculty member to wear a mask and to be at the front of the class where there is a distance between them and the class. It was also noted that faculty members can also check with their faculties/departments to see if there has been any specific requirements regarding this issue.
10. Motion to Adjourn – Fatima motion and Melanie seconded.
11. Next Meeting Date: March 13, 2023