



JOINT HEALTH & SAFETY COMMITTEE

September 11, 2023.

TIME ~ 1:00 – 2:00 p.m. / VRR

Minutes

Attendance: Bruce Bell, Teri Wagar, Ikeoluwapo Baruwa (PSAC 901 rep), Clint Giroux, Alex Amodeo, Nicole Pennell, Lisa Tugnette (Committee Secretary)

Regrets: Chris Ingram, Elizabeth MacEachren, CUPE 1302 Rep

1. Approval of the Agenda

Moved: Bruce Bell

Seconded: Nicole Pennell

2. Approval of the Minutes of April 24, 2023.

Moved: Clint Giroux

Seconded: Ikeoluwapo Baruwa

3. Business Arising from the Minutes and Old Business (Discussions, Decisions, Updates)

- Co-Chair for worker members is still required

4. Communications

5. Report from the Chair, Bruce Bell

a. Inspection Reports:

- a. 5 of 11 areas have been inspected. **ACTION:** Bruce will send out an email to JHSC members to see who is available to assist in conducting inspections on the balance of areas outstanding. By end of year, all inspections are to be completed.

b. **Incident Reports:**

- Reviewed all incident reports (**see attached Appendix "A"**) with the committee members for:
 - K [REDACTED]
 - T [REDACTED] M [REDACTED]
 - J [REDACTED]
 - T [REDACTED] W [REDACTED]
- Bruce shared 2022 Statistics which reflects case incidents for the whole campus, including West Campus (**see attached Appendix "B"**)

6. **New Business:**

- How will we manage safety inspections going forward during the upcoming renovations in March, 2024
- **ACTION (Bruce):** Safety inspections will be scheduled in advance to avoid last minute planning
- Teri Wagar shared an interest in doing a Health & Wellness presentation with her team based on her recent health experience. **ACTION:** Follow up with Dean's office on an article.
- THRIVE event ~ Clint's position on the Wellness Working Committee for all of campus gave him some insight on how they may improve the THRIVE events in future to be more inclusive of staff not working on East Campus, as many have moved to the 355 King site. This will require them to provide programming to more people that are not working on East Campus.
- Review of renovation plans ~ The committee requested information about the accessibility of DMH during the upcoming renovation project as the elevator will be in the area under construction. Bruce Bell or Chris Ingram will provide the construction/accessibility planning with the JHSC committee and Faculty when it is finalized.

7. **Motions** – none

8. **Campus Safety** – To ensure safety on campus, SeQure app to be used as it will provide emergency response information. Every bookable room on campus will have the campus safety poster hung up. Blue light still the 'go to'. **ACTION:** Alex confirmed with our MARCOM department that the following information went out in the Faculty of Education newsletter.

Download the SeQure App Today!

The Queen's University [SeQure App](#) is your one stop access to all the university's safety and security information right at your fingertips. SeQure features campus and local emergency response contacts, crisis alerts, walk home information, blue light locations, supports services, and much more and can be [downloaded](#) for free from the Apple App and Google Play stores.

To receive important information about campus emergencies, ensure "push notifications" are enabled in the app. This can be done through the About/Preferences menu in the app by selecting "Enable Notifications" in the Push Notifications Menu.

If you already have the SeQure app downloaded on your phone, open it to make sure you have the most recent version installed. The need to update will appear at the bottom of the screen or you can check this in the About/Preferences section in the app.

9. Adjournment of meeting

Next Meeting: Monday, December 11, 2023 VRR, Conference Room, 1 – 2 p.m.

Chair: Bruce Bell

Secretary: Lisa Tugnette

NAME	MEMBER DESIGNATION	CERTIFIED MEMBER	CO-CHAIR	CONTACT INFO
MacEachren, Zabe	QUFA		X	maceache@queensu.ca
Wagar, Teri	USW			tw77@queensu.ca
Ikeoluwapo Baruwa	PSAC 901-1			ikeoluwapo.baruwa@queensu.ca
VACANT ? N/A ?	PSAC 901-2			
? N/A ?	CUPE 1302			
Clint Giroux	Non-Unionized	X		clint.giroux@queensu.ca
Bruce Bell	Management	X	X	b.bell@queensu.ca
Ingram, Chris	Management	X		chris.ingram@queensu.ca
Amodeo, Alex	Management			A.Amodeo@queensu.ca
Nicole Pennell	Management			nicole.pennell@queensu.ca
Lisa Tugnette	Secretary			lisa.tugnette@queensu.ca