

AGENDA -Meeting Notes



Meeting:	IBPAC Joint Health and Safety Committee	Date & Time:	Tuesday, March 1, 2022 11am - 12pm
	Zoom (via email)		
Chair:	Janelle MacPherson-Kenney		
Attendees:	Cam Miller Dan Tremblay Dan Langham Tricia Baldwin - Unable to Attend - sending regrets Julia Stroud Brittainy Bonnis Aaron Holmberg Jeffery Thomas		

Discussion Item	Attachment
1. Call to Order - Janelle	DT-AH
2. Approval of the Agenda- Janelle	AH-JS
3. Approval of January meeting minutes	AH-JS
4. - Joint Facility Inspection Report - Cam, Aaron <ul style="list-style-type: none"> • Inspection not completed • Needs to be completed every 4 weeks • Fire Extinguishers have been signed off • Very cold in the Rehearsal Hall - resolved • Humidity issue in Concert Hall <ul style="list-style-type: none"> • Impacts Piano -being resolved in the CH and Piano Storage Room as well • DT said the RH was warm for 3 classes on 2/28/2022 	

Discussion Item	Attachment
<ul style="list-style-type: none"> • DAN School auditions in the RH - Dan T indicated nothing was removed from the RH after the weekend 	
<p>5. Update on Queen’s Winter Operation Planning - Dan L</p> <ul style="list-style-type: none"> • One day into Return to Campus Teaching • Gone relatively smoothly • Big focus on mask distribution to staff and students • Proper communication about how/where to get masks • Facilities updated their information about Air Exchange Information • HEPA filters purchased to increase Air Exchange Rates • Entering “EXIT Stage” of COVID restrictions • No longer required to verify vaccination passport • Vaccine Policy to remain in place until at least end of semester; vaccine status verification still being used in some venues to verify “vaccine policy” • New policy changes from Ontario government later this month • All provincial data points are trending in the right direction • IBCPA can go to 100% occupancy <ul style="list-style-type: none"> • IBCPA shows are remaining at 50% through end of April • External Rentals can move to 100% if requested • Continued use of mylar screens? Best Practice vs. Optics • Students don’t like them; can’t hear each other, etc. - DT • Many orchestras are no longer using them - DT • Keeping them in place for an additional timeline - DL • Masking and Distancing are still in play - stage still falls in this parameter - DL 	
<p>6. Overall Updates - Begin with COVID Related items and then General Department Updates:</p> <ul style="list-style-type: none"> • <i>Isabel Building as a whole</i> - TRICIA • Departmental Updates from each Rep <ul style="list-style-type: none"> ○ JS - Need still be vigilant as restrictions open up ○ JS - nervous about next couple of months (end of semester productions/concerts could be in jeopardy if someone gets COVID ○ AH - expresses same concern with TECH Staff w/kids ○ DL - Contingency plans in place when staff call in sick ○ 	

Discussion Item	Attachment
<ul style="list-style-type: none"> ○ <i>General Departmental Updates</i> ○ 	
<p>7. Other Business</p> <ul style="list-style-type: none"> • Do we need to continue these meetings monthly? - TB • Continue Monthly Inspections • Monthly meetings through end of April and then review frequency - DL 	
<p>8. Adjournment</p>	<p>DT/AH</p>