

AGENDA



Meeting:	IBPAC Joint Health and Safety Committee	Date & Time:	Tuesday, March 14, 2023 3:30pm - 4:30pm												
Where:	Zoom (via email)														
Chair:	Janelle MacPherson-Kenney														
Attendees:	<table border="0"> <tr> <td>Brittainy Bonnis</td> <td>Brian Frommer</td> </tr> <tr> <td>Dan Langham</td> <td>Cam Miller</td> </tr> <tr> <td>Dan Tremblay</td> <td>Gordon Smith</td> </tr> <tr> <td>Jeffery Thomas</td> <td></td> </tr> <tr> <td>Aaron Holmberg</td> <td></td> </tr> <tr> <td>Denise Arsenault</td> <td></td> </tr> </table>			Brittainy Bonnis	Brian Frommer	Dan Langham	Cam Miller	Dan Tremblay	Gordon Smith	Jeffery Thomas		Aaron Holmberg		Denise Arsenault	
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Aaron Holmberg															
Denise Arsenault															

Discussion Item	Attachment
1. Call to Order	Janelle
2. Approval of the Agenda	Cam & Aaron
3. Approval of meeting December minutes.	Cam & Dee
4. - Joint Facility Inspection Report - Cam, Aaron <ul style="list-style-type: none"> • Aaron did walk through, signed off on things, no real issues • 3 lights out in lobby and will be reported • Lights in entrances to concert hall to be replaced from halogen bulbs to LED • As spring approached we need to start thinking of humidity and mold • Janelle asked about custodial updates 	
5. Update on Queen's Winter/Spring Operation Planning - Dan L <ul style="list-style-type: none"> • COVID has evolved to where restrictions are removed 	

Discussion Item	Attachment
<ul style="list-style-type: none"> • Continue to listen to the authorities, but we will continue to follow the current path unless otherwise advised • Use Zoom & Teams, stay home if not feeling well • Watch, monitor and update as required • Remove COVID as standing agenda item, to re-add if applicable in the future • Training for new reps to be introduced in May for those who are not certified (2 part training) • Who was trained and who needs retraining? If certified under older materials, then yes, if under new materials, there is a recertification process • Moving to online inventory/registration of AED devices due to GOVT legislation • Inspections will need to happen, 911 reps will be able to identify where there is an AED device on site • Aaron to submit information on our AED machine 	
<p>6. Overall Updates - Begin with COVID Related items and then General Department Updates:</p> <ul style="list-style-type: none"> • <i>Isabel Building as a whole - JANELLE / GORDON</i> <ul style="list-style-type: none"> ○ <i>Staircase update - to be completed in March (update to handrail, wood to be applied to choral stairs, bench to be removed w/a railing added)</i> ○ <i>Non-slip tape on the stairs as well</i> ○ <i>Shoreline restoration - re-enforcing concrete, new stone applied to reduce erosion. Currently ahead of schedule to be wrapped up by end of May as weather permits. Walkway from parking lot to Tett Centre to be completed as well</i> ○ <i>Lighting at the IBCPA system is obsolete so there is an on-going project to cost out updating the lights</i> ○ <i>Continued Custodial changeover since Pat's departure. Been in contact about lack of coverage in the building during performances. Dan L having regular meetings with Barb surrounding cleanliness of buildings</i> • Departmental Updates <ul style="list-style-type: none"> ○ Cam - hot water taps removed from the custodial room ○ Dee & Cam - lights out in lounge ○ Dan T - nothing to add ○ Brian F - nothing to add 	

Discussion Item	Attachment
7. Other Business	Nope
8. Adjournment	Brittainy & Brian

Join Zoom Meeting

Janelle MacPherson-Kenney is inviting you to a scheduled Zoom meeting.

Topic: Isabel JHSC

Time: Mar 14, 2023 03:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://queensu.zoom.us/j/97102236120?pwd=VUIXTIY0UllwcXFvQ3oya3plQnh2QT09>

Meeting ID: 971 0223 6120

Passcode: 999171