

# Minutes



<b>Meeting:</b>	<b>IBPAC Joint Health and Safety Committee</b>	<b>Date &amp; Time:</b>	<b>June 14, 2023 10am - 11am</b>
<b>Where:</b>	<b>Zoom (via email)</b>		
<b>Chair:</b>	<b>Aaron Holmberg</b>		
<b>Attendees:</b>	Brittainy Bonnis Brian Frommer - Absent Dan Langham Cam Miller Dan Tremblay - Late Gordon Smith Jeffery Thomas Janelle MacPherson-Kenney Denise Arsenault		

Discussion Item	Attachment
1. Call to Order	??/Cam
2. Approval of the Agenda	Denise/Cam
3. Approval of meeting March minutes. - Jeff forgot to send - sent during meeting	Janelle/Aaron
4. - Joint Facility Inspection Report - Cam, Aaron -nothing major found, some lights out on the 3 <sup>rd</sup> floor, loose door handles -kitchen sink on 3 <sup>rd</sup> floor not working, 3 <sup>rd</sup> floor tap comes out fast -urinal in 1 <sup>st</sup> in men's washroom	
5. JHSC Consultation - Revised Workplace Violence Policy and Procedure Requesting committees provide comments by <b>5:00 pm on Friday June</b>	

Discussion Item	Attachment
<p>29<sup>th</sup>, 2023. Comments can be submitted to <a href="mailto:safety@queensu.ca">safety@queensu.ca</a></p>	
<p>6. Update on Queen’s Spring/Summer Operation Planning - Dan L</p> <ul style="list-style-type: none"> <li>-not much to add - university planning as usual for fall semester</li> <li>-no concern from COVID currently</li> <li>-keeping an eye on things, but no cause for concern</li> <li>-custodial shifting to fall readiness mode to be ready for fall classes</li> <li>-hired in new management team in custodial</li> <li>-Janelle - waiting for custodial MGT to come here for a tour and review concerns</li> <li>-Brittainy expressed concerns over garbage pick up in other buildings</li> </ul>	
<p>7. Overall Updates - General Department Updates:</p> <ul style="list-style-type: none"> <li>• <b>Isabel Building as a whole - JANELLE /GORDON</b></li> <li>• Waterfront update - new PM brought on board; cement work still being done, river rock installation to happen next week; fence removed afterwards when water levels decrease, back in fall; walkway to be installed once the contract is awarded</li> <li>• NYO is in the building for 5 weeks</li> <li>• Box Office is down for the balance of the week; stairs are done; season has been launched</li> <li>• <b>Departmental Updates from each Rep</b></li> <li>• Denise - pretty quiet; convocation party on June 21<sup>st</sup>; friends and family; Cam - needs to get equipment to the loading dock - currently there may be chairs in the way - Aaron to investigate space in the loading dock; leaks on the third floor; buckets are there; curtain replacement in 118 still needs to be revisited</li> <li>• Janelle - classrooms were locked on the 3<sup>rd</sup> floor - reached out to central booking to inquire; also sent note to custodial</li> <li>• Janelle asked Cam about carpet from loading dock</li> </ul>	
<p>8. Other Business</p> <ul style="list-style-type: none"> <li>-Brittainy wants to accompany the next building inspection</li> <li>-Next Date is September 14th</li> </ul>	
<p>9. Adjournment</p>	Denise/Cam

Zoom meeting.

Topic: Isabel JHSC

Time: Jun 14, 2023 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://queensu.zoom.us/j/91391865220?pwd=TFRWbjFSb0tTeTJIWjV5QWZma2dhQT09>

Meeting ID: 913 9186 5220

Passcode: 829560