

# Meeting Notes



<b>Meeting:</b>	<b>IBPAC Joint Health and Safety Committee</b>	<b>Date &amp; Time:</b>	<b>Sept, 14, 2023 10am - 11am</b>
<b>Where:</b>	<b>Zoom (via email)</b>		
<b>Chair:</b>	<b>Janelle MacPherson-Kenny</b>		
<b>Attendees:</b>	Brittainy Bonnis - NO      Brian Frommer Dan Langham                  Cam Miller - NO Dan Tremblay                  Gordon Smith Jeffery Thomas Aaron Holmberg Denise Arsenault		

Discussion Item	Attachment
1. Call to Order	AH
2. Approval of the Agenda	DA/DN
3. Approval of meeting June minutes.	AH/DA
4. - Joint Facility Inspection Report - Cam, Aaron -Mold in the percussion room -walkthrough /Gord Meacher -lights and door handles being repaired -leak on third floor when it rains -smell in the RH - drain in the storage area - add water to alleviate -wonky transition going into the studio theatre -update on the waterfront - work to complete this fall - Janelle to follow up	AH
5. Humidity/Dehumidification at The Isabel -only the concert hall & RH have this capability	AH

Discussion Item	Attachment
<p>6. Update on Queen's Spring/Summer Operation Planning - Dan L</p> <ul style="list-style-type: none"> <li>-watching the COVID front as we transition through the fall</li> <li>-province to provide an update this week re: respiratory illness</li> <li>-reviewing policies on respiratory illness @ university</li> <li>-removed COVID module from the seQure App, however provincial tool remains available through their website</li> <li>-modification of the seQure app for emergencies; additional promotion of the app and its features to the student body; activation of push notifications within the app to alert staff and students</li> <li>-additional communication updates being made through the websites and updates</li> <li>-emergency information being updated in centrally booked spaces; encouraging faculty owned space to do the same</li> <li>-highlighting training offered by security - de-escalation training for classrooms, etc. so it doesn't get out of hand</li> <li>-vaccine clinics?? TBD for COVID and Flu</li> </ul>	DL
<p>7. Overall Updates - General Department Updates:</p> <ul style="list-style-type: none"> <li>• <i>Isabel Building as a whole - JANELLE /GORDON</i></li> <li>• Waterfront - waiting on cement completion before the path can be installed</li> <li>• Treads on the staircases need to be resurfaced - waiting on costing and timelines</li> <li>• Annual staff training completed - getting ready for our 9<sup>th</sup> seasons</li> <li>• Classes are back in session</li> <li>• New TV up for A&amp;M Lab</li> <li>• Loading dock is cleaner</li> <li>• Departmental Updates from each Rep</li> <li>• BF - trying to get landlines installed in ST &amp; Percussion Room for emergencies; emergency maps for exits, fire extinguishers, etc.; wrote new production guidelines when in the ST alone; no work between 11PM &amp; 7AM; un-housed person tried to take up residence in Theological Hall; keep an eye out - W@H training being scheduled; mentioned now being recommended that user groups need 5M in liability insurance (and provide proof)</li> <li>• DA - accessible button won't work if doors are locked</li> <li>• DT - no AC in Harrison-Lecaine; FOBS for students to access the building after 5PM - FOBS are on backorder; "M" form needs to be completed by students in activities where credit is not</li> </ul>	

Discussion Item	Attachment
received;	
8. Other Business - NA	
9. Adjournment	DA/DT

Zoom meeting.

Topic: Isabel JHSC

Time: Sep 14, 2023 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://queensu.zoom.us/j/92187562481?pwd=SUZxY0p5d29mUVM4SkEyNytxaHNkZz09>

Meeting ID: 921 8756 2481

Passcode: 974391