



Joint Health and Safety Committee Meeting
Administrative Services
Monday, February 9, 2026 1-2pm
Teams Meeting

Labour	1/6
Management	2/6
Guests	2

Labour Representatives

First Name	Last Name	Role	Representative	Present
Marie	Edwards	Worker	CUPE 254	
Jenny	Thiele	Worker	USW 2010	X
Anke	Starrat	Worker	USW 2010-01	
Florence	Kayode	Worker	PSAC 901-1	
		Worker	PSAC 901-2	
		Worker	Non-Unionized	

Management Representatives

First Name	Last Name	Role	Representative	Present
Nicole	MacKinnon	Mgmt.	Management	X
Robin	Shearer	Mgmt.	Management Co-Chair	X
Jason	Neufeld	Mgmt.	Management	
Brianna	Attanasio	Mgmt.	Management	
Fatima	Coutu	Mgmt.	Management	
Lisa	Latour Colby	Mgmt.	Management	
Adam	Simpson	Mgmt.	Management	

Guests

First Name	Last Name	Role	Representative	Present
Jennifer	McKenzie	Guest	EHS – Chaired Meeting	X
		Guest		
Sandra	Jeffers	Secretary		X

		Guest		
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1. WELCOME & INTRODUCTIONS

a) Jennifer McKenzie welcomed the committee and the meeting was called to order. b) Introductions of those in attendance were completed and quorum was not met. c) Land Acknowledgement was conducted by Jennifer McKenzie	Action for/by:
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2. ACCEPTANCE OF AGENDA

Motion: Jenny Seconded: Robin Carried	Action for/by:
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3. ACCEPTANCE OF PREVIOUS MINUTES

Motion: Differed to next meeting Seconded: Carried	Action for/by:
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4. MEMBERSHIP UPDATES

The committee noted there are currently 3 vacant positions (listed below), and they were reminded of the process for filling vacant positions. Unionized worker members are to contact their unions, while non-unionized and management members should contact Jennifer McKenzie at EH&S. • Vacant positions: i. PSAC 901-1 representative ii. QUFA representative iii. Non-Union representative	Action for/by:
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5. UNFINISHED BUSINESS

Vacant Co-Chair Positions:	Action for/by:
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The committee was reminded that we are still looking for a co-chair for both worker members and management members. Robin Shearer stepped forward for the Co-Chair management members and was agreed to by other management members. Worker members were reminded to consider stepping forward and to contact Jennifer McKenzie if you have any questions regarding the role. The committee was also reminded that EH&S is here to provide support/assistance to both Co-Chairs. The committee discussed the upcoming Co-Chairs meeting scheduled for March 24, 2026 and the fact that we should have a Co-Chair member to be able to attend and report back to the group. Robin noted she would look into it. It was noted this meeting was set up to bring all of the Co-Chairs together, to review the terms of reference and to discuss how we can streamline some processes. It was further noted that there are some inconsistencies across the board related to committee processes and how items are being reported. The aim is to provide some resources to the Co-Chairs to be able to try and help streamline their processes.	
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6. INCIDENT REPORTS

It was noted there were four injuries since the last meeting. Campus Security and Emergency Services: While securing the Northern Pavilion alone in Richardson, slipped on the walkway between the Northern and Western Pavilion. Missed one shift. This was a slip and a roll of the ankle. This was related to weather conditions Animal Care Services: Cleaning outside animal pen when animal grabbed their left hand and scratched – broke through glove. No time lost. ITS: Slipped on suspected black ice and fell. No lost time. Animal Care Services: Submitted a doctor's note requesting medical leave for work related injury. Cause not readily available.	Action for/by:
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7. INSPECTION REPORTS

There were no inspections since the last meeting. It was noted the 2026 tentative inspection schedule is available in the Teams folder and members were asked to review and sign up to inspect areas of their choosing.	Action for/by:
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8. NEW BUSINESS

	Action for/by:
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9. EHS UPDATE

JHSC Certification Training: It was noted that PSHSA had a promotion for discounted JHSC certification training between February 1, 2026 – March 31, 2026. The committee was reminded of the structure for the training. All committee members who have not yet completed training were encouraged to consider registering. It was also noted that this training is offered virtually. Committee members were asked to review the available training dates on the EHS website,	Action for/by:
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10. ROUND TABLE

N/A	Action for/by:
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11. NEXT MEETING DATE

The next meeting is scheduled for <u>June 8, 2026</u> .	Action for/by:
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12. ADJOURNMENT

Motion: Nicole Seconded: Robin Carried – Meeting was adjourned at <u>1:30pm</u>	Action for/by:
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