

**Residence Joint Health and Safety Committee Minutes**  
**September 25, 2023**

**Attendance:** A Laranjeira (Co-chair), S Smith (Co-chair), M Cosby, S Desveaux, J McGregor, K Newstead, P Mundi, J Stewart, D Wilson

**Regrets:** A Shahzad

**Review of Minutes from June 12, 23**

- It was moved by S Smith, seconded by J McGregor, and agreed that the minutes of June 12, 23 be approved as circulated.

**General Updates**

- First Aid training dates for the fall are Oct. 11-12 & Nov 7-8. Frontline management staff should be up to date on first aid training, front line worker staff should speak to their manager if they would like to register.
- Updating Safety Boards (1st Aid list, JHSC, etc.). S Smith stated that they have fallen behind keeping the boards updated, he will develop a system where that work can be delegated out.

**Review annual injury stats (July 21 – EH&S)**

- S Smith provided the following injury stats:
  - There were 157 reports from across campus, excluding students, for 2022.
  - 11% - exposure to noxiousness or allergens
  - 9% over exertions
  - 14% for slip and trip
  - 15% struck by object.
  - 15% struck against object.
  - Of the 157 reports, H&A had 51 reports of injury.
  - Most injuries occurred Monday to Friday. Very few injuries were reported on Saturday's or Sunday's.
- The following are H&A injury stats, which mirrors the campus as a whole:
  - 10% exposure to a chemical or allergens
  - 10% over exertions
  - 14% repetitive motion
  - 8% slip and trip indoors
  - 16% slip and trip outdoors
  - 16% struck against object.
  - 14% struck by object.

**Inspections**

- JRH & Endayaan were completed in the beginning of 2023. A Laranjeira requested that an inspection sign-up sheet be available in TEAMS for the remainder of buildings. She noted that management should not inspect their own buildings.
- S Smith will make an inspection sign-up sheet for 2023 that will cover residences and place in TEAMS. CH will look after their own inspections, D Wilson and S Desveaux will complete and place in TEAMS for EH&S access.

### **Incident/Accident Reports**

- S Smith reviewed accident and incident reports:
- There were 6 incident reports since June 12<sup>th</sup>.
- A worker had an allergic reaction to an unknown substance, there was no work-related cause identified. Symptoms included difficulty breathing, and swollen hives on arms and neck. The worker was aware that they had a number of allergies, but the cause of this reaction is unknown. Medical attention was sought and one day of time was lost from work.
- A worker reported that while changing a bag in a garbage can they made a twisting motion, afterwards feeling discomfort in their back. They describe this as being a pulled muscle, they reported feeling pain for the remaining hour of their shift. Two days was lost from work.
- A Worker reported that they were working on a carpet extraction cleaner all day that included pulling, shifting, and emptying the machine. They reported their shoulder was sore at the end of the day and worse the next morning. Four days was lost from work.
- A Worker reported that they were cleaning showers in multiple rooms, using a cleaning pad attached to a poll, making repetitive up and down motions which may have stressed the muscles in their lower back. Because the pain persisted, they left work and sought medical attention, 2 ½ days were lost from work, when they returned to work they did lighter duties.
- A Worker had been moving and sliding furniture in student residence rooms which resulted in pain in their lower back and neck. After they sought medical attention, they reported that the activity aggravated a preexisting condition. Ten days was lost from work.
- A worker reported that they were going down a step at the JRH back entrance when they tripped and went over on their ankle. They sustained a scraped knee and swelling on the right ankle. Two days was lost from work.

### **New Items**

#### **Training for breaker resets**

- S Smith stated that when a student room breaker trips the current practice for a reset is between ERC an electrician or after-hours staff or even on hours staff to come and reset the breaker. For student rooms this is 120 circuit/15amps, the same as what you have at home. Anyone can reset a 120 circuit/15amp breaker, if it continues to trip an electrician would be called. He added:
- A concern was raised, “is there a safe procedure for a breaker reset”, and we will identify what type of training is needed for what type of breaker. For higher power breakers an electrician or vendor would be called, depending on the piece of equipment. We will identify through specific training what we should be doing.

#### **Endayaan-Tkanonsote conference season custodial carts- toilet paper shelf**

- S Smith stated that prior to conference season next year, we will look to see what better use we can have for the custodial cart bottom shelf and place toilet paper up higher.

#### **Identify where lightbulb changing gloves are and situations where they are required**

- S Smith stated that they will have a clear procedure on when to wear protection gloves, where they are stored, and when to call an electrician.

### **Balancing Management/Worker numbers on the JHSC**

- S Smith stated that management members on the committee were 7 and worker members were 5. He added:
- Two of the Assistant Managers have stepped down and J McGregor will now be the Facilities Assistant Manager representative, this may rotate on an annual basis.
- This will make the committee balanced with 5 worker members and 5 management members.
- Other management members can rotate and assign someone from their teams to be on the committee if they wish to do so.
- I am working with Dan Langham to see if ten members is enough for the size of our organization.

**Other:**

- S Smith stated that he had a discussion with Dan Langham, Leah Wales and Leeanne Tonge regarding more communication between our committee and the Aramark Health and Safety Committee. He added that we already do this through communications, if a communication is sent out by EH&S, Leeanne sends to the Aramark group but in terms of our Joint Health and Safety committees, we are not meshed, and this will be a process, thinking about our footprint and where this is an opportunity to share or combine information.
- Re: agenda items: receiving topics from Events, ResLife, CH and IT so that we are serving everyone in H&A. I welcome the opportunity to discuss H&A concerns and new agenda items.

Next Meeting – Oct. 16, 23