

Residence Joint Health and Safety Committee Minutes
January 16, 2023

Attendance: A Laranjeira (Co-chair), S Hawryzko, B Hole, J McGregor, N. Mackay, J Stewart, M Hamilton (note taker)

Regrets: R Byrom, C. Clark,

Review Minutes of December 12, 2022

- The minutes of December 12, 2022 were approved.

Updates – A Laranjeira:

- First Aid courses will be available soon and posted on the EH&S website, an email is also sent to the Health and Safety Officer for distribution.
- N Mackay emailed EH&S to enquire if she can bring names forward for first-aid registration since many staff cannot register themselves and is waiting for a response.

Building Inspections:

- Remaining inspections:
Albert St. and JRH.
- A Laranjeira and B Hole will meet to discuss scheduling the remaining two buildings for this week.
- A Laranjeira added that when completing reports she asks staff for input and if a staff responds that they are mentally and physically drained due to covering additional areas as well as their own, this should be on the report as a health and safety concern.
- N Mackay responded that this may be an accommodation matter that should go through their doctor. She added that she will investigate this further and bring forward to the next meeting.

Old Business/Follow-up Items:

First Aid Kits:

- The new first-aid kits have arrived, outdated kits will be replaced based on the inspection reports.
- A Laranjeira stated that inspections are done once a year and the first-aid kits should be checked more frequently.
- N Mackay agreed and stated they should be inspected monthly or by incident report.
- Assistant Manager's will remind staff to let them know when a first aid kit has been used.

Updated policy statements:

- A Laranjeira sent the new policy statements to the Assistant Managers for placement on the Health and Safety boards.

New Business - Accident and Incident Reports:

- A worker reported slipping on ice while getting out of his car, he felt a jarring and tightening in his back. He sought medical attention and no time was lost from work.
- An employee reported falling off a low-rise wall while texting and walking. She injured her right knee and shoulder and had a sore neck, time was lost from work.

Corrective Action:

- Pay attention to your surroundings, do not text and walk, stay on pathways.

- A supervisor received a message from an employee that they had pulled a muscle in their back while making beds. Time was lost from work; however, it was not identified by the employee that the time lost was due to a workplace injury.
- N Mackay responded that this is an ongoing issue that occurred in the summer and requires further information from the employee. WSIB has been trying to reach the employee unsuccessfully.

Bring Forward Item:

- Re: Difficulty opening garbage bin lids. Follow-up with Llynwen Osborne to see if she can reach out to the company for options.

Other:

- Anne-Louise McLaughlin has stepped-down from the committee. A Laranjeira stated that there is another employee who has expressed interest in the committee and she will follow-up.

Meeting Adjourned

Date of Next Meeting: February 21, 2023