

Facilities
JOINT HEALTH AND SAFETY COMMITTEE
Minutes of Meeting
Thursday September 23, 2021, 1 pm
Microsoft Teams Virtual Meeting

In Attendance:

Chaired By: Matthew Barrett

Co-Chair: Steve Senechal

Worker Reps: David Gerrish, Scott Cadieux, Jesse Bambrick

Management Reps: Rob Dusharm, Gord Meacher, Michael McLean

Recorder: Llynwen Osborne

Guest: Chris Bagshaw

Unfinished Business

- 15.11** The current confined space inventory is out of date and some sites are not signed. Committee requested an updated list of confined spaces from EH&S. The list of buildings has been identified and a consultant will complete the assessment.
UPDATE: Three quotes have been received. Delayed due to pandemic. Related to agenda item 20.10. ARC pool pit to be added to the list of spaces to be reviewed and agenda item 20.10 has been closed. Ongoing.
Assigned to: Steve Senechal
- 19.01** Facilities and EH&S have been working with a third party consultant to complete additional roof access modelling for buildings with fumehood systems. Contractor assessed roof tops and provided a draft report. Report is being reviewed. Signs and maps are being developed.
UPDATE: See agenda item 16.10. The Roof Access SOP (SOP-Safety-18) has been released to Facilities Services for implementation. Signs continue to be installed where needed. SOP to be reviewed with trades staff. Ongoing.
Assigned to: Steve Senechal
- 19.09** A committee member inquired about asbestos awareness training for custodial staff. Training to be scheduled.
UPDATE: In-person training is being revisited resulting to reopening in the Ontario.
Assigned to: to be reassigned
- 20.01** Concern raised again regarding falling snow off of the roofs of Gordon Hall and Chernoff Hall (formerly agenda item 16.11). Slide guard installation is complete.
UPDATE: Additional quotes to be requested for electrical heat tracing at Gordon Hall due to cost. Ongoing.

Assigned to: Matthew Barrett

20.13 A committee member raised a concern that the trades and custodial groups are not all aware of how to access the SDS and HMIS Asbestos inventory databases.

Update: Links for the SDS database and HMIS asbestos inventory to be emailed to all staff with instructions on how to bookmark their tablets for quick access. Investigating if ITS can install the programs on the tablets. Ongoing.

Assigned to: Steve Senechal

21.02 The Department of Biomedical & Molecular Sciences reported an incident where a custodian mistakenly removed and disposed of biohazardous waste from a lab in Botterell Hall. Custodial services to follow up with additional training and has requested Environmental Health & Safety provide colour-coded containers in labs to assist with distinguishing between non-hazardous solid waste and hazardous/biohazardous waste.

Update: Training was conducted in August. EH&S is conducting a review of lab waste containers for the purposes of standardizing lab waste containers for solid waste, lab waste and recycling. Ongoing

Assigned to: Alex Bien

New Business

No new business received.

REGULAR REPORTS

Accident Reports

May 25, 2021, Employee reported that he was lifting chairs from the garbage cart to place in the loading dock when he dislocated his right shoulder.

Lost Time: Yes

June 14, 2021, The worker stated that he attempted to lift a heavy bag of books (approx. 75 lbs). As a result, the worker pulled a muscle in lower back. He required no formal accommodations, will work lighter but regular duties.

Lost Time: No

June 23, 2021, Worker stated that he was lifting and moving boxes of supplies. He lifted 2 boxes at once and over exerted himself. He lost one day on June 24th.

Lost Time: Yes

July 14, 2021, Worker reports that his lower back became sore later after performing work with his hands over his head for a period of time. Worker called in sick, had 2 shifts of lost time. He is unsure of a specific incident or cause.

Lost Time: Yes

August 16, 2021, Worker states that she was picking up old wax on floor and slipped due to floor slippery from stripper. She fell and hit her head, right shoulder, elbow and lower back. She has lost time, returned to modified duties.

Lost Time: Yes

Joint Health & Safety Committee

- Review of new covid-19 related information, procedures or protocols, updates on how operations are going with new COVID-19 measure in place, and discussion of any concerns raised with members of the committee.
- The committee welcomes Alexander Bien as a new management member and Scott Cadieux (CUPE 229) and David Gerrish (USW) as worker members on the Facilities Joint Health & Safety Committee.
- The JH&S committee would like to thank William Syroid for serving on the committee for the past three years.

Training:

Lockout/Tag Out to be scheduled

Harness & Lanyard Inspections to be scheduled

Building Inspections

Area 1: in progress

Area 2: Beamish Munroe, Douglas Library, Queen's Centre

Area 3: in progress

Area 4: JDUC, Leonard, Brant House, Smith House, Donald Gordon Centre, Waldron

Lost Time Injury Status

Days Free of Lost Time Injuries: 37 days as of Thursday September 23, 2021.

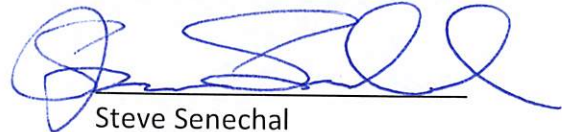
(Last Lost Time Injury: August 16, 2021)

Next Meeting:

The next safety meeting will be held at 1 pm on **Wednesday October 20**, Microsoft Teams.



Matthew Barrett
Chair



Steve Senechal
Co-Chair

Distributed to:

JH&S Committee Members
Facilities Services Staff
Departmental Safety Boards
Central Heating Plant
Environmental Health & Safety