

Queen's University Library
Joint Health and Safety Committee

Aug 18, 2021

1:30 PM

1. Approval of agenda
2. Approval of minutes – July 17, 2021 – accepted as posted
3. Business Arising
 - a. COVID update - provided by D. Langham and N. Petri
 - Provincial announcement – waiting for sector framework
 - We are not moving out of Phase 3
 - Vaccines – Queens announced vaccine requirement for fall. Details are still being worked out including scope, who will track, how will information be kept. Post-secondary rules announced by the province will need to be taken into account.
 - See the COVID RTC website for the most up to date information. University updates are located approx. ½ way down the page. Also reference the FAQ posted.
 - A question was asked if staying in phase 3 impacts the library return to campus plan for more staff to return based on the number of people we can have in buildings? N. Petri advised there is no impact. The library spaces are set up and we are good to continue as planned.
 - Continuation and use of Secure app in that fall until instructed otherwise. The app will most likely be modified to remove locations. Completion of the Secure app and clearance will be required to be onsite but there will be no follow up of showing of the badge. Self-policing will apply.
 - As we move beyond phase 3, new signage and other protocols will be provided/announced.
 - Regarding a question around capacity, it was confirmed the library has been using 50% seating capacity and not fire capacity when determining how many people can be in building. As there was no definitive guideline on which capacity figure to use, the library erred on the side of caution as seating capacity is less than fire capacity. For example, the Reading room has 12 seats – capacity would be 6 seats.

- We are still waiting to hear about washroom capacities- still at 1 for now but some washrooms could be at 2 with current distancing guidelines. More to come in September on this.
 - The Library FAQ is updated weekly.
 - A ventilation report will be coming shortly.
 - Regarding classroom and masking guidelines, it was noted there have been a few questions on how they relate to the library. Masking guidelines are being updated and we will get more info on how to apply guidelines to the library. This will be sent to JHSC for review. The library will be treated as a subsection and not treated as a classroom.
- Other/New Business
4. Safety Officer's Report
 - a. No injuries or lost time injuries
 6. Reports from Members
 - a. Dianne – none
 - b. Gillian – At a recent QUFA meeting, there was a reference to safety plans going through the JHSC for approval. N. Petri advised she had not heard this. Gillian will see if she can find where that reference came from. General comment that members have questions regarding the transparency relating to ventilation and a report. N. Petri confirmed there is no report yet.
 - c. Emily – none
 - d. Alex – none
 - e. Nancy – none
 - f. Ken - none
 - g. Samira – none
 7. Next Meeting – September 23
Chair – Nancy; Minutes - Dianne