



QUEEN'S UNIVERSITY
FILMING REQUEST FORM

Commencement of Filming: _____ End of Filming: _____

Name of organization/company: _____

Contact information: _____

Name of film: _____

Description of subject matter of film:

Location request (i.e., building(s), street(s), field(s), etc.):

Anticipated number of staff (i.e., production staff, set staff, actors, etc.):

Anticipated number of vehicles and type(s):

Anticipated required equipment (i.e., photographic, recording, lighting, props, sets):

Will your film require:

- Parking (if yes, how many vehicles and what size)?

- Security (if yes, why do you anticipate it will be required)?

- Electrical connections (if yes, what type and how many)?

- Catering?

- Other equipment and/or services?