

**NOMINATION FORM  
FOR MEMBERSHIP ON THE SENATE and  
THE BOARD OF TRUSTEES**

We, the undersigned members nominate:

Name: (please print) \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**For a position on (select one):**

<u><b>Faculty/Librarian/Archivist</b></u>	<u><b>Staff</b></u>
Board of Trustees <input type="checkbox"/>	Board of Trustees <input type="checkbox"/>
Senate <input type="checkbox"/>	Senate <input type="checkbox"/>

All members signing below must meet the criteria outlined in item (1) on page 2.

<u>NAME (Please Print)</u>	<u>DEPARTMENT</u>	<u>SIGNATURE</u> *If unable to e-sign, an email from the nominator's Queen's account will suffice.
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Statement of Nominee:

I certify that I meet all of the criteria for nomination outlined in the Call for Nominations and hereby consent to stand for election.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Nominee

## **NOTES:**

### 1. Eligibility

#### **Staff**

All employees of the University who work a minimum of 14 hours per week and who are not members of faculty are eligible to nominate, to be nominated and to vote. **Each nominee must be nominated by 5 Faculty/Staff members.**

#### **Faculty/Librarian/Archivist**

For the purposes of applications to Senate standing committees, and bodies to which senators are elected, an applicant holding one of the following appointments will be considered a faculty applicant:

- Tenured or tenure-track;
- Term or continuing adjunct;
- Non-renewable or special appointment, including Special Geographically Full-Time;
- Librarian or archivist; or
- Joint or cross appointment.

All of the above terms shall have the meaning ascribed to them, where applicable, by the terms of the Collective Agreement with the Queen's University Faculty Association, as in place from time-to-time.

Individuals holding an appointment at the level of Associate Dean, or equivalent, and above (e.g., Principal and Vice-Chancellor, Vice-Principal, Associate Vice-Principal, Dean, Vice-Dean, University Librarian, Associate University Librarian, University Archivist, Associate University Archivist) are **not** eligible to serve as a faculty senator or as a faculty member on a Senate committee.

*Individuals who fall into more than one overall category (i.e., faculty, staff, or students) may self-designate their category when applying to Senate standing committees.*  
**Each nominee must be nominated by 5 Faculty/Staff members.**

2. A nominee must indicate his/her willingness to be a candidate by signing the nomination form.
3. Submit with this nomination a biographical statement or other comments up to a limit of 90 words for publication. The University Secretary reserves the right to publish only the first 90 words of the nominee's statement if such statement exceeds the specified limit. The statement will be published on-line during the election. If you would like your picture to accompany your biographical sketch, please email a photograph with a minimum resolution of 300 dpi to [univsec@queensu.ca](mailto:univsec@queensu.ca).
4. The completed form must be submitted to the University Secretariat, via [univsec@queensu.ca](mailto:univsec@queensu.ca) **by 4:00 pm EST, December 7, 2020.**