

Guidelines for the MARGARET HOOEY GOVERNANCE AWARD

1. To be nominated for the Margaret Hooey Governance Award, candidates must have made an outstanding contribution to the good governance of the University through work with the Senate or any Committee of the Senate.
2. Only students registered in the academic year in which the award is presented, and in good academic standing with the University, are eligible.
3. The high standard set for the award will normally only be met through contributions made over more than one academic year, but in exceptional cases contributions made over a single academic year may merit recognition.
4. Without intending to limit the range of potential contributions that may merit recognition, the Committee will normally consider factors that include:
 - I. The number of Senate, Senate Committee, and/or working group terms served during a student's time at Queen's;
 - II. The total number of Senate Committees or working groups served on during a student's time at Queen's;
 - III. Evidence of a higher than expected level of engagement with, or efficacy in, the work of Senate, Senate Committees, or working groups, which may encompass engagement during meetings and with other Senate/Committee/group members, the drafting and/or review of committee reports and documents, conducting research related to agenda items of the Senate/Committee/Group, and a willingness and desire to learn more about the topic of university governance; and
 - IV. Demonstration of an extraordinarily high level of effectiveness in the work of Senate, a Senate Committee, working group, or other body with a specific mandate to review or revise matters related to a governance role or responsibility of the Senate or a Senate Committee.
5. Only one student may be selected each year and where no nominations are received that would meet the criteria for an award, the Committee may choose to forego making an award in that year.
6. If a candidate declines the Committee's invitation to receive the award, it may select a replacement candidate or decide that no award will be given that year.
7. In selecting the candidates for the award, the Committee should endeavour to recognize students who do not hold positions on Senate or Senate Committees by virtue of a remunerated office in student government or otherwise. Remunerated roles carry opportunities and privileges for engagement that are expected as part of those roles; they roles are unavailable to many students; and contributions in those roles are normally recognized in other ways. A combination of outstanding service both inside of and outside of remunerated roles may merit recognition with the award.
8. All members of the Queen's community (i.e., faculty, staff, students, alumni, trustees) may nominate a student for the award, including self-nominations.
9. The Committee should encourage nominations from such groups as women, Indigenous persons, racialized group members/visible minorities, persons with disabilities, persons identifying as lesbian,

gay, bisexual, transgender, and/or queer (LGBTQ), persons identified as being two-spirited and others who reflect the full diversity of Canadian society.