



Minutes

MEETING OF THE SENATE

A meeting of the Senate was held on Thursday, May 25, 2011 in Robert Sutherland Hall, Room 202 at 9:30 a.m.

Present: Principal Woolf in the Chair **Senators:** Abdollah, Bassar, Bevan, Blennerhassett, Bowers, Brouwer, Campbell, Colgan, Culham, De Souza, Egnatoff, Fachinger, Goodspeed, Jones, LaFleche, Johnson, MacLean, McCormack, Medves, D. Moore, Morelli, Notash, Oleschuk, Oosthuizen, Pierce, Reid, Remenda, Ryan, Silverman, Stewart, Summers, Tolmie, Wang, Tripp, Whitehead, Young, G. Moore (Secretary), C. Russell (Associate)

Also Present: C. Beach, J-A. Brady, I. Bujara, S. Cole, R. Coupland, A. Curran, C. Davis, M. Dineen, R. Garcia Ondarza, M. Kerr, B. King, G. Lessard, G. MacAllister, B. Morrow, C. Moyes, H. Penning, L. Peterson, H. Smith, S. Stylianon, B. Teatero, S. Verbeek, K. Wallace, P. Watkin, M. Wray

I OPENING SESSION

The Principal thanked retiring members of Senate who were attending their last meeting. He also acknowledged the long service of C. Beach, who stepped down as Chair of the Senate Committee on Academic Procedures. C. Beach served on Senate from 2003-06 and served on several Senate committees including Honorary Degrees, Information Technology, and as chair of the Residence Committee. He will return to Senate for the first half of 2012, to fill in for a senator on sabbatical.

The Principal reminded senators that as of September, Senate meetings will move to the fourth Tuesday of the month at 3:30 p.m. The first meeting of the academic year will be on Tuesday, September 27.

1. Adoption of Agenda

Moved by Senator LaFleche, seconded by Senator Medves, that the agenda be adopted as circulated.

Carried 11-40

Senator Morelli referred to the Senate Rules of Procedure, Article 13, Notice of Motion: "All motions and resolutions shall be preceded by a notice of motion, which is to be given in writing at a previous meeting of the Senate, or is to be submitted to the Secretary in time to be included in the agenda circulated before the next meeting. Otherwise, motions and resolutions shall not be proceeded with, except with the consent of two-thirds of the members of the Senate present."

In Senator Morelli's interpretation of Article 13, all action items on the May 25 agenda should be ruled out of order and postponed to a future meeting because notice of motion had not been properly given, unless the motion to adopt the agenda were approved with a two-thirds majority. He suggested that the matter be referred to the Senate Operations Review Committee (SORC) to review the interpretation of Article 13 and report back to Senate with any clarification or revisions.

The Principal observed that the practice of giving a formal Notice of Motion is used rarely and that Article 13 is open to a range of interpretations. He agreed that the matter should be referred to SORC.

He observed that typically the agenda is approved by more than a two-third majority, regardless of Notice of Motion. The Principal invited Senator Morelli to move the following motion:

Moved by Senator Morelli, seconded by Senator Jones, that Article 13 of the Senate Rules of Procedure be referred to the Senate Operations Review Committee for review and report back to Senate.

Carried 11-41

2. Adoption of the Minutes of the Meeting of 28 April 2011 (Appendix A, page 1)

Moved by Senator Culham, seconded by Senator MacLean, that the minutes of April 28, 2011 be adopted as amended.

Carried 11-42

Senator Jones requested that corrections be made to statements attributed to him in the April 28 minutes. The April 28 minutes have been updated to reflect these changes.

Senator Abdollah's name was added to the list of attendees at the April 28 meeting. Senators were reminded to sign in at each meeting to ensure that their names are recorded in the official record.

3. Business Arising from the Minutes

None

4. Principal's Report

Budget

The budget deficit issue has existed for three years. The University has a clear directive from its Board of Trustees that it must balance its budget, starting this year. The Provost provided more details in his report.

University Council

The Principal noted that the 136th meeting of University Council on May 7 was a success, and that he had received positive feedback from many councillors. He was pleased to see several senators. He attended some interesting afternoon breakout sessions. A highlight was a thought-provoking debate moderated by University Registrar J.A. Brady on whether the University should grow or stay the same size.

Chancellor D. Dodge was re-elected unanimously to a second three-year term to 2014. He will be on campus over the next few weeks, presiding at the annual spring convocations.

Rankings

Queen's has decided to participate in all major university rankings exercises this year, as it looks to recruit the next wave of students from around the world. Queen's recognizes that these rankings provide a recruitment profile, particularly internationally, and has developed a communications strategy related to this. He noted that Queen's did not submit information to the Times Higher Education World Rankings last year because of concerns about its methodology. The Times changed its methodology this year in response to objections from several universities.

Brand Idea and Campaign

On May 6, the Board of Trustees approved a new brand idea, "Spirit of Initiative." It has been a year in development, and involved extensive consultation. Queen's Marketing will work with units and departments over the next several months to determine how the brand idea can be applied in different contexts; a major context being the upcoming public phase of the Campaign. The brand idea complements other exercises such as the development of the Strategic Research Plan led by VP

(Research) S. Liss and the Academic Plan. It is critical for Queen's to build consistent communications and engaging stories to help set the University apart in a "sea of sameness."

To prepare for the Campaign, the Principal has embarked on a series of roundtables with key donors and friends, most recently in Toronto, Winnipeg, Calgary and Edmonton. A strong opinion, also expressed at the recent University Council meeting, is that the University must distinguish itself from its competitors.

External Relations

The Principal commented on the recent federal election and cabinet shuffle.

New Medical Building

Several federal and provincial representatives are invited to an event on June 3 for the new School of Medicine Building. It was funded in part through the federal Knowledge Infrastructure Program with both levels of government providing \$28 million each towards the project. The Principal thanked Dean of the Faculty of Health Sciences R. Reznick and Vice-Dean L. Tomalty for their work on the project, which is on schedule, on budget and will welcome students this fall.

Health and Wellness

The Principal acknowledged the continuing work by the Office of the Dean of Student Affairs on student health and wellness. He noted that expanded mental health services and education programs will be offered starting in September. A new counselor has been hired, adding about 600 counselling hours to the roster. New programs will enable staff to take training in mental health issues recognition. The Coroner will make some recommendations to the University shortly (May 31) in response to two tragedies last autumn. One student died after falling from a window in Victoria Hall and another died after falling through a skylight at Duncan McArthur Hall. It is likely that Senate will be involved in the implementation of these recommendations.

Outgoing Provost

The Principal thanked Senator R. Silverman for serving as the University's inaugural Provost over the past year. Senator Silverman was attending his last Senate meeting in this capacity. He is a veteran of many Senate meetings, from his extended service as Dean of the Faculty of Arts and Science. The Principal noted that he and his staff had done a tremendous job in developing a well-functioning Provost's Office.

5. Provost's Report

Budget Update

On May 6, 2011, the Board of Trustees approved the University's operating budget. The Board has directed the University to wipe out the deficit and return to a sound financial footing. Tough choices will have to be made to balance the budget.

Enrolment Planning Task Force

The Task Force submitted its report to the Principal. It suggests particular directions for Queen's related to growth, due to the province's decision to fund an additional 41,000 university spaces.

School of Religion

The University and the School of Religion have completed negotiations on the integration of the School into Queen's. The Board will be asked to support this merger at its meeting in the fall. Provost Silverman referred to the forthcoming motion from the Senate Committee on Academic Development to help prepare for the transition.

International Update

On May 25, Queen's hosted representatives from 20 partner institutions representing 13 countries for an open house day. They were on their way to the Association of International Educators Conference taking place the following week in Vancouver. Several agreements have been renewed and the University continues to expand its partnerships with foreign universities.

TA Unionization

An agreement between the University and the Public Service Alliance of Canada (PSAC) representing graduate teaching assistants and teaching fellows has been ratified by the Board of Trustees and by PSAC.

Student Safety

In March, the Provost communicated to students via email and a full-page ad in the Queen's Journal about the need to make safe choices, given the increased incidence of students being found on rooftops, and the malicious use of fire alarms and blue light safety phones. This is a serious matter in light of the tragic events on campus this year involving students. The Provost issued a notice of prohibition to six students found recently on the roof of a building. Further communications about the consequences of dangerous behaviour will be transmitted to all students in September.

Copyright

The Provost wrote to all faculty members informing them of the new Copyright Policy for Queen's, approved by the Audit Committee of the Board of Trustees on May 6, 2011. Queen's Access Copyright Licence expires on August 31, 2011. The appointment of a new copyright specialist to be a resource and support to faculty members is imminent.

a) Queen's University Quality Assurance Processes Report to Senate (Appendix B, page 10) Senate approved a final draft of the Queen's University Quality Assurance Processes (*QUQAPs*) document on November 25, 2010 that was ratified with minor revisions by the Council of Ontario Universities (COU) Quality Council on April 28, 2011. It is posted on the Provost's website at <http://www.queensu.ca/provost/responsibilities/qualityassurance/QUQAPsFinalApr28-11.pdf>

Deputy Provost S. Cole explained that the revisions involved the reorganization of a few paragraphs and the editing of Chart 1 (page 8) to bring the document into compliance under the Quality Assurance framework. The approvals process has been streamlined. Because of a definition change, many approvals will no longer need to go through the Quality Council and consequently Queen's now has more autonomy to approve its own programs.

Those proposing new programs should refer to the ratified *QUQAPs* document. Templates are being developed over the summer.

Some senators were concerned that changes, however minor, should have been presented to senators beforehand. A side-by-side format with point-by-point explanations of the changes would have been beneficial and would clearly display the differences between the Senate-approved document <http://www.queensu.ca/secretariat/senate/agendasminutes/112510/QUQAPs.pdf> and the version ratified by the Quality Council.

Senators Jones and Morelli observed that, with a document of this importance, Senate should have had the opportunity to approve the revised version before it went to the Quality Council.

S. Cole noted that the Senate-approved *QUQAPs* document had been posted since November and concerned members of the community did write in. The Quality Council changed the definitions in response to these comments.

The Principal reminded senators that, although Queen's has a degree of autonomy, the boundaries for all universities are set by the provincial government. All universities were asked to come up with a local solution to a province-wide reorganization of the approvals process for new programs. It was

understood that the Quality Council had the right to modify submissions if necessary. In Queen's case, the modifications streamline the approval processes for new programs. The Principal suggested that the *QUQAPs* as revised should come back to Senate for receipt instead of approval since Senate does not have the right of approval of someone else's document.

Senator Morelli challenged the Principal's ruling and proposed that the word "approval" should be used in place of "receipt". A motion by Senator Morelli, seconded by Senator Jones, to challenge the ruling was lost.

Moved by Senator Morelli, seconded by Senator Jones, that the QUQAPs document as revised by the COU Quality Council be presented to Senate for receipt at the September 27, 2011 meeting.

Carried 11-43

In the interim, the Provost's Office was requested to post both the Senate-approved and Quality Council *QUQAP* documents on the web and include a summary of the changes with a rationale for the revisions.

The following motion (Appendix B, page 10) was subsequently postponed to the September 27 Senate meeting.

That as of August 31, 2011, Senate rescind the following policies:

- **Policies and Procedures for Establishing New Undergraduate Programs**
- **Approval Process for New Graduate Programs**
- **Internal Academic Review**

Senior Administrator Retirements

The Provost thanked:

- D. Bevan, who retires June 30 for his tireless work as the first executive director of the Bader International Study Centre at Herstmonceux Castle, UK. He took an operation that was in poor financial shape and put it in the black. He will retire to London Ontario.
- J. Pierce, who retires as AVP and Dean of Student Affairs and returns to academia on July 1. The Provost praised his leadership skills in dealing with aftermath of the tragic deaths of six students and the Aberdeen event during the past academic year, and his exceptional service to the institution.

Provost Model

One year after implementation, the model has been accepted by the University community and has enabled the Principal to engage in more strategic activities. When examining models, the Provost chose the University of Calgary model as being best for Queen's, without knowing that Provost-Designate A. Harrison would be recruited to Queen's. Provost Silverman thanked all those who helped move the model forward.

6. Other Reports requested by Senate

None

II QUESTION PERIOD (Appendix C, page 11)

Questions submitted by Senator Morelli at the April 28, 2011 Senate meeting – Written responses provided by Principal Woolf and Provost Silverman

Questions for Principal Woolf

1. What steps are you taking to ensure that education will be a priority issue in the next provincial election?

Government Relations are a significant part of the Principal's duties, and apart from meetings at COU, I have spent considerable time meeting both politicians and bureaucrats in the past several months. Different parties will of course choose those items that they wish to make election issues, and while we can advocate for them, we do not control those agendas. As with the recent federal election, I anticipate personal meetings with local candidates to ensure that they understand the issues facing us. Collectively, I anticipate that COU will be having further discussions on this matter in the run up to the campaign.

2. Are there plans or efforts collectively on the part of the Principals of Ontario's universities to ensure that education is a priority issue in the next provincial election?

Please see the answer to the first question. The Executive Heads are fully seized with the importance of this issue, and will be advocating, collectively and individually on behalf of higher education.

3. Given that Queen's University is Ontario's best University it is reasonable that Queen's University take a leadership role in pushing back against the rampant underfunding of Education in Ontario, and also pushing back against the disturbing trend towards the corporatization of education in Ontario in general, and of Ontario's Universities in particular. What are your thoughts on this?

I would divide this question into two parts. With respect to the first, we continue to press the case that Ontario sits at the bottom of the ladder within Canada regarding funding per student; it should be recognized, however, that the current government's priorities are accessibility, affordability and growth, rather than what we would describe as "quality funding". These priorities are based on what the government and the other political parties are hearing from their constituents throughout the province through public opinion polls and their own research.

With respect to the second question, I am not sure I understand the meaning, nor that I would agree to an unqualified and unexamined statement that there is "rampant corporatization". If the reference is to research funding, industry partnerships are crucial to our research agenda for expanding the breadth of our research activities; engagements are actively sought by many faculty seeking to test their work in industry settings, to provide employment for students and graduates and, ultimately, to advance our contributions to society. Indeed, contract-based research, as with grant-funded research, recovers indirect costs through overhead charges, which benefit faculties, departments and research administration.

Question for Provost Silverman

According to the 2010-2011 Budget Report Capital Projects spending has increased by 5.4 million dollars over the 2009-2010 level, an increase of over 900%. Furthermore, this exceeds the projected 3.8 million dollar deficit for 2010-2011.

1. At a time when Academic Units are being forced to continue to cut their operating budgets, why is it that Capital Projects being funded by the Operating Budget and not by the Capital Budget at the detriment of the overall academic environment?

The one specific budget line item referenced in this question is for the School of Kinesiology and the Queen's Centre, and 2010-11 is the first full year of operation for these facilities. These projects were

only partially funded by a student fee and donations, requiring an allocation from the operating budget to service the debt to fund the project. Unfortunately for some time now the province has only partially funded capital projects, and does not fund athletic buildings.

Therefore, universities must use operating funds to complete capital projects if donations do not make up the shortfall. Queen's is not alone. There are currently charges to the operating budget for a number of previous capital projects including Chernoff Hall and the Biosciences building. Given our financial situation, any future capital projects must be fully funded before proceeding.

Senator Morelli thanked the Principal and Provost for their answers. He noted that the Principal may have misinterpreted the second half of the third question. Senator Morelli clarified that he was referring to rampant underfunding and not rampant corporatization of education, and provided a copy of an article from the *Annals of the Academy of American Political and Social Science*, vol. 585, on higher education in the 21st Century, "Corporatization of the University: Seeking Conceptual Clarity" by Henry Steck. <http://ann.sagepub.com/content/585/1/66.full.pdf+html>

The Principal said that he would be happy to provide an additional response, should the article provide another perspective that he would like to address.

III REPORTS OF COMMITTEES

1. **Academic Development** (Appendix D, page 13)
 - a) **Proposed Naming of School of Religion**

Senator Silverman noted that Dean of the Faculty of Arts and Science A. MacLean spoke to the proposal at SCAD's meeting on May 8.

It was pointed out by the Principal that the wording of the original motion, "Pending a ratification ...", could cause some confusion and give the impression that two Schools of Religion co-exist. The Provost suggested the following amended motion.

Moved by Senator Silverman, seconded by Senator MacLean, that, conditional on and following a ratification of an agreement between Queen's School of Religion and Queen's University regarding the re-integration of their respective academic enterprises, effective May 1, 2012, that Senate approve the proposal that the Department of Religious Studies be known and constituted as the School of Religion in the Faculty of Arts and Science.

Carried 11-44

The proposal to name the integrated unit a school recognizes the historical role it has played in the history of Queen's and is consistent with other units in the Faculty of Arts and Science that confer their own distinct degrees. It is necessary to bring the matter forward now to ensure the continuity of names. In response to a question, Senator MacLean clarified that the dropping of the word "Queen's" from "Queen's School of Religion" was because it was now redundant, because the school will move into the Faculty of Arts and Science.

It was observed that the title "school" has an uneven use across the University; some having independent status, and some not.

2. **Academic Procedures** (Appendix E, page 16)
 - a) **Proposed changes to the Policy on Transcript Terminology for students withdrawing from Queen's University**

**Moved by Senator Reid, seconded by Senator Morelli, that the changes to the Policy on Transcript Terminology for Students Withdrawing from Queen’s University be approved and updated on the Senate website for information.
(Motion withdrawn)**

Senator Remenda expressed several concerns with the proposed change to transcript notation. If a student were required to withdraw for any reason – a death in the family, cancer, mental illness or other extenuating circumstance, resulting in poor academic performance – having the notation remain on the student’s transcript is punitive.

Citing examples, she noted that there is an enormous stigma attached to mental illness. Instead of passing a motion, she suggested a University-wide internal investigation of policies and how these policies may or may not contribute to further illness.

The Principal invited C. Beach, Chair of SCAP to respond. C. Beach said that the motion refers to transcript wording when a faculty requirement to withdraw is waived by the result of an appeal. The proposal was the result of a recent University Student Appeals Board (USAB) decision. It does not involve a change in university policy, but rather a clarification of current Senate policy. Whenever a Requirement to Withdraw rule is waived, it is noted on the transcript in order to be consistent with faculty and school regulations. This proposal does not affect the appeals procedures and late course drop options available to students.

It was C. Beach’s understanding that Senator Remenda and some student senators were prepared to make an amendment to the motion, with which he was in full agreement. Consensus is important. If the issues Senator Remenda raised cause broad concern, SCAP would agree to withdraw the motion. He noted that SCAP would reexamine the policy as it relates to students who are required to withdraw due to personal issues and that SCAP would bring a recommendation to Senate in the fall.

Moved by Senator Remenda, seconded by Senator Colgan, that motion on proposed changes to the Policy on Transcript Terminology for Students Withdrawing from Queen’s University be referred back to SCAP.

Carried 11-45

Senator Young questioned why notations of withdrawal “for a breach of academic integrity” be subsequently removed from the transcript, whereas notations “for poor academic performance” are to be permanent. He observed that if a Requirement to Withdraw is successfully appealed, the notation on the transcript should be removed permanently. The current policy seems to suggest that breaches of academic integrity are less serious than poor academic performance.

The Principal thanked SCAP members for their willingness to revisit the matter. He supported the idea of a holistic examination of University policies, and has discussed with the Provost and AVP and Dean of Student Affairs the establishment of a Principal’s Commission on Mental Health. He suggested that the Commission move forward with its work and have Senate act on it at a later date.

3. **Educational Equity** (Appendix F, page 19)
 - a) **Annual Report 2010-2011**
There were no questions.

4. Internal Academic Reviews (Appendix G, page 23)

a) Internal Academic Review Reports

i. Department of Art

Moved by Senator Silverman, seconded by Senator MacLean, that Senate approve the IARC Report on the Internal Academic Review of the Department of Art.

Carried 11-46

Senator Morelli noted that the report does not state clearly whether there is funding to replace retiring faculty in the Masters of Art Conservation program. Provost Silverman clarified that the purpose of the report was to bring such issues to the attention of the department. Dean MacLean confirmed that funding is not in place. The program is looking at ways to deal with a possible shortfall, such as increasing advancement activity and examining the structure of the program.

ii. Department of Biology

Moved by Senator Silverman, seconded by Senator MacLean, that Senate approve the IARC Report on the Internal Academic Review of the Department of Biology.

Carried 11-47

iii. Department of Philosophy

Moved by Senator Silverman, seconded by Senator MacLean, that Senate approve the IARC Report on the Internal Academic Review of the Department of Philosophy.

Carried 11-48

iv. Department of Psychology

Moved by Senator Silverman, seconded by Senator MacLean, that Senate approve the IARC Report on the Internal Academic Review of the Department of Psychology

Carried 11-49

5. Library (Appendix H, page 39)

a) Annual Report 2010-2011

The Principal noted that Chair E. Lee is stepping down this year and thanked her and her committee for their work.

Senator Morelli noted a troubling trend in the reduction of library staff, making it increasingly difficult for the Library to provide services. Senator Whitehead, the University Librarian, agreed that it is a difficult situation and that the Library is concerned about its acquisitions budget and the ability to meet the information needs of its users.

6. Nominating (Appendix I, page 42)

a) Elections

Moved by Senator Oosthuizen, seconded by Senator Morelli, that D. Leighton, School of Policy Studies, be appointed as Vice-Chair to the Harassment/Discrimination Complaint Board for the period May 25, 2011 to December 31, 2011 (pending completion of any ongoing Board case).

Carried 11-50

Nominating Committee Chair Senator Oosthuizen clarified that, if Professor Leighton were to be involved in a case around the time her appointment were to expire, her appointment would continue until the resolution of the case.

7. Operations Review (Appendix J, page 43)
a) Proposed Terms of Reference for Senate Cyclical Program Review Committee (SCPRC)

The Chair noted that the item had been deferred from the April 28 meeting because of unanswered questions related to the committee composition and approvals process.

Moved by Senator Culham, seconded by Senator Medves, that Senate approve the establishment of the Senate Cyclical Program Review Committee with the attached terms of reference effective May 1, 2012 and that the Internal Academic Review Committee be dissolved effective April 30, 2012.

Carried 11-51

Senator Culham noted that two concerns were raised at the April 28 Senate meeting relating to Senate's role in approving program reviews and whether the composition should include an additional faculty member. Under the QUQAPs process, the Provost's Office is to provide a summary of reviews to Senate. In addition, SORC added a requirement that the SCPRC report annually to Senate. Deputy Provost S. Cole, who will chair the SCPRC, supported the changes, including adding a faculty representative to the membership. The committee has the added responsibility of reviewing the University's graduate programs, so an additional faculty member would be welcome.

IV REPORTS OF FACULTIES AND AFFILIATED COLLEGES

None Received

V MOTIONS

1. Approval of Aboriginal Council Composition (Appendix K, page 47)

Moved by Senator Notash, seconded by Senator Morelli, that Senate endorse the proposal to change the composition of the Aboriginal Council of Queen's University as outlined in the attached report in Appendix K.

Carried 11-52

VI COMMUNICATIONS AND REPORTS SUBMITTED TO SENATE

1. Board of Trustees Meeting, May 6, 2011 (Appendix L, page 53)

2. Research Report (Appendix M, page 55)

The Principal drew attention to the first Town-Hall Meeting on Queen's Strategic Research Plan taking place later that day in 202 Robert Sutherland Hall from 12:30 to 1:30 pm. All are welcome to attend. A second Town Hall takes place on Tuesday, June 7 during the lunch hour in the Speaker's Corner in Stauffer Library.

3. New Senators 2011-2012 (Appendix N, page 57)

The addition of A. Dimikrapoulos of the Faculty of Engineering and Applied Science from September 2011 to September 2013 is noted.

VII MATTERS REFERRED TO STANDING COMMITTEES

- 1. University Student Appeal Board (USAB) decision [Referred to the Senate Educational Equity Committee (SEEC)] (Appendix O, page 58)**

VIII OTHER BUSINESS

None Received

IX CLOSED SESSION

Not Required

There being no further business, the meeting adjourned at 11:07 a.m.