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Academic Support
Queen’s School of Graduate Studies

The School of Graduate Studies is here to support you throughout your graduate journey. Learn about opportunities available to you from the School of Graduate Studies.

Home
Learn about academic, professional, and personal development opportunities, and events available to you throughout the year via the School of Graduate Studies and our campus partners.

Get Involved

Throughout the year, the School of Graduate Studies and campus partners put on a series of workshops to complement your academic, professional and personal wellbeing objectives. These are not mandatory, but you can participate at anytime throughout your graduate journey. From writing camps to presentation opportunities, to teaching, preparing yourself for the job market and networking. There is something for you.

For more details on the workshops and other opportunities go to our Expanding Horizons website.
Here are some of the opportunities available to you from the School of Graduate Studies:

**Professional Development Program**

Using an integrated skills-based framework, the School of Graduate Studies Professional Development Program builds on knowledge and applied skills already learned to explore additional competencies to prepare you for your future career. From workshops to online modules and events there will be plenty for you to choose from to develop academically, professionally, and personally. Check out the schedule for this term.

**Graduate & Postdoctoral Development Network (GPDN)**

The Graduate & Postdoctoral Development Network (GPDN) will again host a four-day Career symposium from October 18th – 21st. This will be an online symposium and as Queen’s is part of the GPDN, all workshops will be free for you to attend. Details on how to register will be forthcoming mid-September but mark your calendars.

**Participate in Events**

Throughout the year there will also be opportunities to showcase your research either at Conferences, the 3 Minute Thesis Competition, or during a radio interview on Grad Chat. There will also be opportunities to network with alumni via Homecoming and other events. These are just a few opportunities to assist you throughout your graduate journey.
Resources

**Academic Calendar** - For everything academic you should refer to the Academic Calendar. This is where the official policies, regulations and procedures are held.

**Guide to Graduate Supervision handbook** - offers graduate students, faculty, and other departmental members the guidelines needed to foster productive working relationships between supervisors and graduate students. Download a PDF of the handbook from the School of Graduate Studies website.

**Thesis Formatting Templates** - SGS acknowledges that students write using a variety of word processors and editors. For this reason, SGS does not stipulate the use of any authoring format in the creation of theses and dissertations. The templates however, are designed to assist students in formatting their theses according to the specifications set out in the General Forms of Theses. See Stage 1 - Writing: Thesis Formatting & Other Resources webpage.
About the Library

Welcome to Queen’s Library! The Queen's University Library (QUL) homepage is the entry point to the library's collections and research tools. Our collections include millions of print and digital articles, books, media, and other archival and special collections.

Begin your research from the library’s website. Here you will find:

- **Omní**, the library's easy-to-use academic search tool that gives you access to high-quality resources from Queen’s and other participating Ontario university libraries
- Our searchable list of Databases, including online collections of journals, magazines and newspapers, articles, e-Books, video, music, images, or other digital content. The Library subscribes to hundreds of research databases in many subject and discipline areas.
- Information about our services and your library account
- Help with the research process, including subject guides

Liaison librarians

Each faculty and department at Queen’s has a liaison librarian who will work closely with you to support your research needs. Liaison librarians can help you design research strategies, access and effectively use key information resources, and connect you with information and resources for embarking on a systematic review or other type of synthesis.

Our librarians offer appointments for personalized in-depth consultations. To find the liaison for your area of research, check out our staff directory.

Subject guides

Our librarians have created subject guides to help you with recommended tools, resources, and research strategies.
Locations

The library has six locations:

- [Stauffer Library](#) (Business, Humanities, Social Sciences, Maps, Data, and Government Information)
- [Bracken Health Sciences Library](#)
- [Education Library](#)
- [William R. Lederman Law Library](#)
- [Douglas Library](#) (Engineering and Science and [W. D. Jordan Rare Books and Special Collections](#))
- [Queen's University Archives](#)

General Questions

For general assistance on using the library, or to request a research consultation, please use our [Ask Us](#) email.

Graduate Student Spaces

In addition to our library spaces across campus, Stauffer Library provides access to two types of space specifically for Queen’s graduate students.

**Helen Howard Graduate Students Reading Room**

Located on Stauffer Library’s third floor overlooking the lower-level study area, this much-loved space has plenty of light and modern, comfortable furnishings. The Reading Room is intended for individual and group study, with both small and large study rooms available. You can also reserve one of the two smaller study rooms in advance. The School of Graduate Studies will let you know how to access this space.

**Graduate Student Research Carrels**

Research carrels are available on a first-come-first-served basis, and are assigned from September to April, or from May to August. You can [request a research carrel](#) online.
Research Lifecycle
The library also provides services supporting the promotion and preservation of your research output.

Graduate theses online
All Queen’s graduate theses are made available online via QSpace, our online research repository. Depositing your thesis, dissertation or graduate project to QSpace offers timely, broad exposure of your research to other researchers.

Research data management
We provide research data management services to help with the collection, analysis and discovery of your data.

For more information:
You can find information about other library services and resources by exploring the links in our website’s main menu.
As always, if you have any questions, or need help, please Ask Us!
Located in Douglas Library, Rare Books and Special Collections is home to various collections from the earliest printed books to the personal libraries of great authors such as John Buchan and Robertson Davies.

**W.D. Jordan Rare Books and Special Collections** is a research and teaching resource for students, faculty, and the larger community. We preserve and provide access to various materials, including rare books, maps, posters, and an impressive Canadiana collection.

To get a sense of the kind of teaching and learning that our collections support, consider reviewing some of our virtual exhibitions:

- **A Marvelous Possession: T.E. Lawrence's Kelmscott Chaucer**
- **Little Wanderers: A Literary History of the British Home Children in Canada**
- **Manuscript and Print in the 15th Century**
- **James Cole's 18th-century Canterbury Cathedral Engravings**
- **William Caxton and his Successors**
- **Then & Now: Architectural and Antiquities Guides**
- **Introducing the Schulich-Woolf Rare Book Collection**
- **Prison Sentences: Penitentiary Literature in Kingston**

The following video introductions to elements of our collections may also help whet your appetite:

- **Women in the Gothic Fantasy Collection**
- **De Fabrica: Andreas Vesalius**
Materials Collection

Our collection areas include Canadiana, rare books, history of science, children's literature, maps, broadsides, posters, newspapers, pamphlets, and sheet music. Highlights from the collection include John Buchan's library, Robertson Davies' library, the Edith and Lorne Pierce Collection of Canadiana, the Riche-Covington radio astronomy collection, and the Schulich-Woolf Rare Book Collection.

Our two main collections are Canadiana and Rare books.

The Edith and Lorne Pierce Collection of Canadiana was established at Queen's by Dr. Lorne Pierce (1890-1961) and his wife, Edith Chown. Lorne Pierce devoted his life to the promotion of Canadian literature.

The substantial literary collections include the works of Bliss Carman, Major Richardson, Charles G.D. Roberts, William Kirby, Archibald Lampman, Thomas Chandler Haliburton, F.P. Grove, as well as the Ryerson Poetry Chap-books and the complete output of the Oberon Press. The Lorne Pierce Collection also incorporates a number of sub-collections such as the libraries of John Glassco, George Whalley, Mazo De La Roche and Alexander Watt, theosophist.

In addition to the wide range of print resources in English and French Canadian literature, the Collection also includes historical works relating to the discovery, exploration and early settlement of this continent, and the influx of United Empire Loyalists, the role of Major John Richardson (1796-1852) and the War of 1812, the opening of the West, Arctic, and Indigenous peoples.

The earliest book in our collection is an edition of Juvenal's Saturae (1475), held in our Dated Collection, which consists of books printed prior to 1700. The subject matter of this collection is distributed amongst three broad areas: Latin literature, history, and philosophy. The Schulich-Woolf Rare Book Collection focuses on history and culture of the 16th through 18th centuries. Highlights include the Liber Chronicarum, or the Nuremberg Chronicle, written by Hartman Schedel and printed by Anton Koeberger in Nuremberg in 1493, William Caxton's Polycronicon (1482), and a letter from Edward IV to Maximilian, Duke of Austria and Burgundy regarding a case of piracy against English subjects sent in 1479.
Digital Collections

We are in the process of digitizing our collections. Portions of the Schulich-Woolf Rare Book Collection, Robertson Davies Collection, and Chinese poster collections are hosted through Omeka and continue to grow. Images from the 18th Century British Political Pamphlets, Canadian Pamphlets, stereoscopic view cards, The Young Ladies’ Journal, and World War I Victory Bonds posters are available online through QSpace.

18th Century British Political Pamphlets
The range of coverage of this comprehensive pamphlet collection extends from 1642, through the Civil War period, the Standing Army Controversy, the struggles for reform in the 1780s and 1790s and the Reform Bill of 1832.

Architectural Guidebooks Collection
A collection of guidebooks for various architecturally interesting sites across England. Ranging from as early as 1920-2010 this unique collection spans across the 20th and 21st century providing a large wealth of British history. The collection works well alongside books in the Schulich-Woolf Rare Book Collection in W.D. Jordan Rare Books and Special Collections giving a great picture of the changing landscape of Britain.

Chinese Papercut Posters
This set of papercuts reflects the history of the Chinese revolution from the founding of the Chinese Communist Party to the establishment of People's Republic of China. This set includes the most representative events in all stages of the revolution and creating a microcosm of the history of the Chinese people seeking liberation.

Chinese Posters
The Chinese Poster collection includes numerous posters from the Chinese Cultural Revolution.
Robertson Davies Collection

The Robertson Davies collection is comprised of more than 5000 volumes, theatre prints and ephemera, this remarkable collection reflects Davies's interests in literature, literary criticism, art, music, theatre, theatre criticism, theatre biography and autobiography, film, drama, history and psychology. The Tinsel Print Collection is our first endeavour to highlight the various theatre and personal ephemera in the Robertson Davies collection.

Schulich-Woolf Rare Book Collection

The Schulich-Woolf Rare Book Collection is focused on history and culture as expressed through early modern printing.

Stereoscopic Images

Stereoscopic views, or stereo cards, consist of two photographs, taken from slightly different angles and mounted on card, that would appear three-dimensional when viewed through a stereoscope. Wildly popular in the mid 19th and early 20th centuries, they were an early mass medium that served a variety of social functions — ideological, aesthetic, or even spiritual — that have, thus far, received little scholarly attention.

The Young Ladies’ Journal

The Young Ladies’ Journal (1864-1920) is an illustrated periodical that was marketed specifically to a young, female, middle-class audience. Each month, the YLJ published several fashion supplements that were distributed with its regular magazine issues. These supplements feature illustrated fashion spreads, needlework design and crafting templates, and dress patterns that could be cut out and traced onto fabric. When viewed together, these supplements provide a powerful visual demonstration of the relationship between fashion and consumer culture.
Queen’s University Archives

Queen’s University Archives is a data rich resource for your research and teaching needs.

Queen's University Archives undertakes its activities in order to manage, preserve, conserve, and make accessible the information assets of the University; to maintain an authentic record of the programs, people, and operations of the University; to provide archival management and conservation for culturally significant records of external organizations and individuals in support of the teaching, research, service, and administration interests of Queen's University.

For More Information Visit: [https://archives.queensu.ca/](https://archives.queensu.ca/)

Search the Database

The Queen's University Archives database contains descriptions for most of our holdings, which include records of the University, local businesses and individuals, authors, artists, politicians and many more. [http://db-archives.library.queensu.ca/](http://db-archives.library.queensu.ca/)

Archival Terminology

Your first visit to the Archives will undoubtedly introduce you to words and terms never before encountered. Here is a translation of what the Archivist is talking about:

- **Fonds** (pron. *fohn*) - archival documents that have been naturally accumulated (made or received) by an individual, company, institution, etc. as a byproduct of business or day-to-day activities.
- **Collection** - archival documents that have been artificially accumulated through conscious collection practices.
- **Accrual** - an addition of records made to a fonds or collection.
- **Accession** - a process by which fonds or accruals are registered and made part of the Archives' holdings.
- **Provenance** - the creator or custodian from whom a fonds is acquired.
A long archival tradition exists at Queen's University. The first archival document was presented to Queen's in 1869. Collections were held in the University Library and in 1960, the first Archivist was appointed. By 1981, the Archives had grown to become a separate administrative unit, with some 3,500 metres of holdings. Through the generosity of Mrs. Kathleen Ryan and the Queen's Quest, the New Medical Building, built in 1907, was renovated and made available for Queen's Archives in 1981. The present facilities include spacious public areas for consultation and research, a modern conservation lab, an archival records processing area and large storage vaults.

The Archives has continued to expand its holdings over the past decades. Today, the Archives houses approximately 10 kilometres of textual records, 2 million photographs, tens of thousands of architectural plans and drawings, and thousands of sound recordings and moving images.
Student Academic Success Services (SASS)

*SASS is here to help you become a better learner and writer.*

Student Academic Success Services (SASS) offers academic support to students who wish to develop their skills in critical thinking, reading, learning, studying, writing, and self-management. We welcome Queen’s graduate students at all stages of program completion and all levels of ability.

Check out our website - [https://sass.queensu.ca/](https://sass.queensu.ca/)

**Events**

Guided by our experts and volunteers, our events and workshops for graduate students will give you the opportunity to collaborate with your colleagues to improve your academic skills and writing. Check
out our events calendar and our Graduate Workshops, and consider attending one of the many programs or workshops that you may find interesting during your graduate studies.

**View the Graduate Workshops Brochure 2021-2022**

**Grad Writing Lab** (GWL)

Provides an ongoing structure and online space to support graduate students’ writing progress and sense of community.

**Foundations of Grad Academic Success Workshop**

This workshop provides an introduction to academic success at a major Canadian research university. What do supervisors, professors, and colleagues expect from you? How can you access and deal with readings, notetaking, understanding lectures and tutorials? What are the demands on a graduate student’s time, and how can you meet them effectively?

**Grad Reading Skills Workshop**

A workshop which will talk you through some ways to read more quickly and effectively, prioritize readings, and get the information you need—without getting bogged down.

**Appointments**

In an appointment, you'll work one-on-one with a SASS staff member to

- improve your writing
- learn to read and take notes more effectively
- improve your academic English.

Appointments are free and online!
Types of appointments:

- **Academic skills appointments**

  Meeting with an academic skills specialist can help you improve your performance and confidence. We welcome all Queen's students, regardless of year, program, or academic standing. Our team of academic skills specialists can help by coaching and encouraging you in different strategies, skills, and mindsets for learning.

- **Writing skills appointments**

  Graduate students of all faculties and levels of academic achievement and writing proficiency at Queen's University use SASS’s popular writing service. These free, confidential appointments are specific to individual student needs, but commonly include topics such as:
  - brainstorming ideas
  - developing a writing plan
  - organizing your writing
  - revising a draft
  - improving grammar and style
  - integrating research

- **EAL Appointments**

  SASS offers a number of programs and resources to help multilingual students be successful at university. Graduate students can improve communication and build confidence by working on academic English reading, writing, speaking, and listening skills.

**Book an appointment today!** - [https://queensu.mywconline.com/schedule.php](https://queensu.mywconline.com/schedule.php)
Will you be teaching as a graduate Teaching Assistant or Teaching Fellow this year? Find resources to help with your teaching goals and confidence as a TA!

The Centre for Teaching and Learning (CTL) is the central academic service unit that promotes and supports educators on campus – including graduate students, teaching assistants, teaching fellows, adjuncts and faculty!

We are here to support your teaching role on campus, to answer questions, and to provide opportunities for professional development and continued learning about how to create engaging, equitable and accessible teaching and learning environments.

Meet the Team

If you might be a Teaching Assistant in the upcoming year, check out our CTL Programs Calendar for more information about upcoming webinars and events. Our webinars focus on a number of topics, including: planning tutorials, creating inclusive spaces in the classroom, and developing your first teaching dossier.
Programs and Resources

CTL Program and Events Calendar:
Looking for a workshop or webinar to learn more about a specific topic? Check out our CTL Programs Calendar for more information about upcoming webinars and events! Our webinars focus on several topics, including: planning tutorials, creating inclusive spaces in the classroom, and developing your first teaching dossier. The calendar is updated throughout the year so check back often.

Consider joining our mailing list to receive the weekly CTL Bulletin! Email ctl@queensu.ca with your name and preferred email to sign up.

Teaching Tool Kits
The Teaching Assistant Toolkit was developed by the Educational Development Associates (EDA) at the Centre for Teaching and Learning (CTL), and it seeks to introduce you to some of the basic principles needed for in-class, online, or remote instruction. This toolkit does not include everything; rather, it is a starting point for discussion, and an invitation for further learning.

The toolkit resource is an online guide that includes sections on elements of course design, creating inclusive classrooms, leading tutorials and seminar, teaching labs, assignments and exams, educational technology, academic accommodations, and other campus resources.

The EDAs at the CTL are also here to support graduate students and post-docs throughout the academic year. Contact the EDA team at: TA&GradCTL@queensu.ca.

SGS902 Teaching and Learning in Higher Education:
SGS902 is a credit course is intended for graduate students and post-doctoral fellows across the disciplines who want to develop as skilled, thoughtful, and confident post-secondary teachers. The goal of this course is to challenge and broaden conceptions of learning and approaches to teaching. Sessions will be literature-informed but activity and discussion-based with an expectation of a high degree of collaboration and participation.
SGS 902 will be offered as a blended course in the Winter 2022 Term (January - April).

To learn more about the course and how to register, see the SGS902 page on the CTL’s website.

**Professional Development in University Teaching and Learning (PUTL):**

We encourage educators to engage in reflective and active practice for improving teaching and learning. As part of your professional development, you may be interested in submitting work towards each of the PUTL modules, a program geared primarily towards *graduate students, teaching assistants, and post-doctoral fellows*. This series of modules helps you to reflect and build ideas to grow your own teaching practice in 5 (five) areas: foundations of teaching and learning, practical experience, educational leadership, scholarship of teaching and learning, and accessibility.

Find more information and self-enroll into the modules on the [PUTL webpage](#).
Research represents one of the most dynamic elements of the university enterprise at Queen's. The role of the Vice-Principal (Research) reflects the responsibilities associated with coordinating and promoting research, and advancing the research activities that contribute to new discoveries and creative works, scientific and technical breakthroughs, advances in the social sciences and humanities, innovation, institutional reputation, and importantly to the education and training of both undergraduate and graduate students.

Visit our Researcher Resources webpage at queensu.ca/vpr for over 35 on demand support tools including:

- Indigenous Research
- Integrating EDII in Research
- Research Integrity
- Safeguarding Your Research
- Proposal Writing
- Templates
- and more

Get updates on what is happening in the Vice-Principal (Research) Portfolio, follow us on twitter at @QueensuVPR
The Conversation

The Conversation Canada is a daily independent online publication, delivering analysis and explanatory journalism from the academic and research community directly to the public. It’s a not-for-profit collaboration, where professional editors work directly with academics and researchers to publish articles for a wide audience. All of the content is published under a Creative Commons licence, which means major and specialty publications around the world can use content from The Conversation with full attribution to the author and their university.

Queen's University is a founding member of The Conversation Canada. To date, 218 Queen’s researchers have contributed 345 articles, generating more than 6.2 million reads globally.

What types of stories are they looking for?

Most of The Conversation's articles fall into one of these categories:

- timely, evidence-based analysis of issues making the news;
- articles explaining new research and its significance to a non-expert audience;
- timeless, plain English ‘explainers’ of complex issues.

Who can write?

To be a lead author on an article, you must be a current researcher or academic. Associate, adjunct, or honorary roles with universities are usually fine. PhD candidates and post-docs are also eligible. Master's students can write for The Conversation Canada if a professor is the lead author on the article. Authors can only write about their areas of expertise.

Authors have access to a unique analytics dashboard with data helpful in demonstrating knowledge mobilization such as how often the article has been viewed, what publications have republished it, and where it’s been viewed around the world. Queen's will also amplify the reach of your article by sharing it through channels such as the Queen's Gazette and central or faculty social media platforms.

Follow us on Twitter:
@queensu
@queensuResearch
@queensuMedia

To learn more about writing for The Conversation or submitting a pitch, please contact in the Vice-Principal (University Relations) portfolio:

Melinda Knox, Director, Thought Leadership and Strategic Initiatives, knoxm@queensu.ca
Kayla Dettinger, Special Projects Officer, kvd1@queensu.ca
Julie Brown, Media Relations Officer, julie.brown@queensu.ca

Media Relations
Interested in becoming a media expert? The Media Relations and Research Promotion teams in the Vice-Principal (University Relations) portfolio offer several services to help mobilize your knowledge and amplify your research and public profile. Alongside The Conversation, other media initiatives include managing the Media Expert Database, proactive and reactive pitching, news releases, and advisories, providing media training, facilitating interviews, and promoting research across Queen’s internal and external channels.

Contact us to…

- Promote your new research (publications, discoveries, timely topics) or research achievements (funding and awards)
- Become a media expert
- Participate in media training or prepare for a media interview
- Pitch to The Conversation and/or develop an op-ed to pitch to media outlets

Julie Brown, Media Relations Officer, juli.e.brown@queensu.ca
Victoria Klassen, Media Relations Officer, victoria.klassen@queensu.ca
Kayla Dettinger, Special Projects Officer, kvd1@queensu.ca
Melinda Knox, Director, Thought Leadership and Strategic Initiatives, knoxm@queensu.ca

The Art of Research

The Art of Research photo contest facilitated by the Vice-Principal (University Relations) portfolio is an opportunity for Queen’s faculty, students, staff, and alumni to showcase their research, scholarly, and artistic work. The competition is aimed at providing a creative and accessible method of sharing the ground-breaking research being done by current and past Queen’s community members and celebrating the global and social impact of this work.

To view photos and learn about Research Promotion visit queensu.ca/research and follow @queensuResearch on Twitter.

VPR Portfolio

The Vice-Principal Research (VPR) Portfolio is committed to providing the support required to assist individual faculty members achieve excellence in research and scholarship, and ultimately maintain our profile as one of Canada’s top research-intensive universities.
Nancy Ross, accomplished research administrator and renowned expert in population health, will assume the position of Vice Principal (Research) at Queen’s.

Learn more about Dr. Nancy Ross

Who We Are

The VPR portfolio includes:

- Queen’s Research Services
- Research Ethics Compliance
- University Animal Care Committee
- Partnerships and Innovation
- Centre for Advanced Computing (CAC)

What We Do

The VPR Portfolio is committed to providing the support required to assist individual faculty members achieve excellence in research and scholarship, and ultimately maintain our profile as one of Canada’s top research-intensive universities.

- We provide support to research centres and institutes, researchers, innovators and entrepreneurs.
- We encourage collaborative ventures with government, not-for-profits, and private sector.
- We develop and strengthen programs in strategic areas.
- We invest in human and physical infrastructure.
- We ensure compliance of ethical standards.
- We interact with politicians and policymakers to advocate for a fiscal environment that recognizes and supports university research.
- We bring the benefits of discovery to the public through
  - training of highly qualified personnel,
  - published work,
  - events and communications,
  - knowledge and technology transfer, and
  - commercialization.

Visit our Researcher Resources webpage at queensu.ca/vpr for over 35 on-demand support tools including:

- Indigenous Research
- Integrating EDII in Research
- Research Integrity
- Safeguarding Your Research
- Proposal Writing
- Templates
When do you need ethics clearance?

Research + Human Participants = Ethics Clearance

- Are you planning to do any research during your studies?
- Will your research involve human participants?
- Yes and yes? Then you may need ethics clearance!

Who Needs Ethics Clearance?

Faculty, Students, Staff, External collaborators – anyone involved doing research with human participants under the ‘auspices’ of Queen’s!

Queen's University has two Research Ethics Boards (REBs)

1. The Queen's University Health Sciences and Affiliated Teaching Hospitals Research Ethics Board (HSREB)

Primarily reviews biomedical and health science research and is a Clinical Trials Ontario (CTO) qualified REB. This extends to all research being conducted at the affiliated teaching hospitals, which include Kingston Health Sciences Centre (KGH and HDH Sites), Kingston General Health Research Institute (KGHRI) and Providence Care Centre (PCC).

More Information

2. The General Research Ethics Board (GREB)

Primarily conducts reviews in the areas of humanities, social science, science, engineering, and administrative.

More Information

Human Participant Research Protection
Both REBs at Queen’s have been given the mandate to review proposed research involving human participants using the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (TCPS 2 2018) as a minimum standard.

More Information

Animals in Science – not us! However, see information below.

At Queen’s University the University Animal Care Committee (UACC) is responsible for the review of all protocols proposing the use of animals in research, teaching, or testing at or in direct affiliation with Queen’s University. The UACC ensures that the welfare of the animals used in science is a prime consideration in their procurement, care, and use, and that the highest ethical standards, as defined by the Canadian Council on Animal Care (CCAC), are observed. Any research project involving vertebrate animals must receive ethics clearance prior to the start of the project.

For additional information on Animals in Science at Queen’s University:

Visit our website: https://www.queensu.ca/animals-in-science/
Contact our UACC Coordinator: Email: uacc@queensu.ca.

Meet the Team

The Office of Research Ethics Compliance

Jennifer Couture, Manager, Research Ethics Compliance: jennifer.couture@queensu.ca.
Crystal McCracken, Ethics Compliance Advisor: crystal.mccracken@queensu.ca.
Megan Allore, Ethics Coordinator, HSREB: megan.allore@queensu.ca.
Daniel Tesolin, Ethics Coordinator, GREB: daniel.tesolin@queensu.ca.
Emma Hamer, Ethics Assistant: emma.hamer@queensu.ca.

We are all happy to assist you! Please reach out!

Resources

Templates, Checklists and Guidance - Let us help you!
Refer to our website: https://www.queensu.ca/vpr/ethics
Call our toll free number in North America: 1-844-535-2988
Career Services

Career Services is here to help graduate students and recent alumni from all disciplines. We offer a comprehensive range of accessible services to support and empower you in making informed decisions about your career, further education, and employment next steps.

Services
If you are a current graduate or professional student at Queen's, we can help. Career Services has extensive experience working with graduate and professional students. Whether you're thinking about continuing on in academia or wondering how to make the leap elsewhere, we have strategies and resources for students just like you.

We help graduate students strategize about topics such as:

- Career options with a graduate degree
- Finding a job in academia
- Finding a job outside academia (business, industry, government, etc)
- To PhD or not to PhD
- Leaving a graduate degree before completion
- Academic interviewing
- Find-tuning a CV or converting CVs to resumes
- Graduating job search strategies
- Maximizing impact at career fairs
- Assessing offers

How We Help

- Career counselling appointments
- Resume or cover letter review appointments
- Drop-in career advising
- Career Workshops
- Job postings
- Career Fairs and events - they're for grad students too!
- We contribute to the Expanding Horizons workshop series
• **Queen’s Connects** – A private LinkedIn group for Queen’s students and alumni to network for their careers

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### Helpful Resources

**GOT CAREER QUESTIONS?**

Looking for career information or quick help?

Check out these career resources:

- **Tipsheets** - on a variety of career topics
- **Grad Maps** - for Queen’s graduate programs
- **Queen’s Skills Cards**
- **Queen’s Connects** – A private LinkedIn group for Queen’s students and alumni to network for their careers
- **Queen’s Best Resumes - magazine**
- **Queen’s Best Cover Letters - magazine**
- **Queen’s Best Interviews - magazine**
- **Career Information Area**
- **Books by relevant career topic**
Collaboration. Innovation. Results. Mitacs co-funds collaborative research projects—from student start-ups to multinationals – we help connect problems with solutions through student research internships.

Mitacs is a national, not-for-profit organization that has designed and delivered research and training programs in Canada for 20 years. Working with 70 universities, 6,000 companies, and both federal and provincial governments, we build partnerships that support industrial and social innovation in Canada.

We are the key link between industry and post-secondary institutions, driving collaborations at home and abroad to develop projects which solve business challenges, and develop the nation’s innovation capacity. Mitacs is passionate about developing the next generation of researchers helping to fuel Canada’s knowledge-based economy.

Mitacs is the platform to allow you to reach your goals, whether they're commercializing your projects or developing innovative products. We provide funding for projects — up to 55% — and connect highly trained researchers with the businesses that need them and help guide you through the process. We do all this — and more.

For More Information, Visit Our Website or email us at mlacasse@mitacs.ca

Meet the Team

The Business Development Team are the Mitacs people on the ground helping to deliver our programming. The best part of our job is helping to arrange internships for Graduate Students. With each project we submit, we know that means an enriching and unique learning opportunity!

Michael Lacasse

Michael is the Business Development Specialist for Kingston and Queen’s University. He works closely with students, faculty, and staff at Queen’s to enable research internships. Michael has completed training in Biochemistry (Toronto) and Business (Queen’s). He enjoys playing (and analyzing) hockey, tending to his Stardew Valley farms, and enjoying the wonderful parks around Kingston.
Fernanda Mendonça

Fernanda is a Business Development Specialist based in Ottawa and an expert in all things Mitacs. Born in Brazil, Fernanda recently completed a post-doctoral fellowship at Carleton University in Chemistry. In her spare time, Fernanda likes to create vegetarian meals and ride her e-scooter around Ottawa.

The Training Edge

Mitacs Training offers high-quality skills training to graduate students and postdoctoral fellows who are seeking a competitive advantage in the job market. Facilitated by leading industry and business experts, Training courses provide participants with vital business and professional skills sought after by today’s employers.

OUR COURSES ARE OFFERED IN: • Networking • Communication • Presentation skills • Project management • Entrepreneurship • Time management • Business writing • Scientific and technical writing • Teamwork • Career professionalism

Learn more at: mitacs.ca/training
Queen's Partnerships and Innovation (QPI)

Learn about how Queen's University’s Partnerships and Innovation (QPI) can help you with (1) Partnerships, Research Collaboration and Knowledge Mobilization as well as (2) Innovation, Entrepreneurship and Economic Development activities!

Advancing research, mobilizing knowledge and strengthening the regional innovation ecosystem in eastern Ontario.

Queen's University’s Partnerships and Innovation (QPI) supports the Research Portfolio’s mission to be an essential catalyst for advancing research and knowledge mobilization, strengthening Queen’s local, national and global impact. To support this mission, QPI has two large portfolios of service:

**Partnerships, Research Collaboration and Knowledge Mobilization**

The Queen’s Partnerships and Innovation (QPI) team develops and facilitates partnerships with industry, governments, not-for-profit organizations, and other academic institutions to advance the research enterprise at Queen’s and the commercialization and protection of inventions, and to strengthen the regional innovation ecosystem in Kingston and Eastern Ontario.

We offer many services to Queen's faculty members, post-docs, students, research centres, departments and faculties. Additionally, we offer concierge services to external organizations seeking to collaborate with Queen’s.

**Innovation, Entrepreneurship and Economic Development**

With support from external funding, the Queen's Partnerships and Innovation (QPI) team offers numerous services, resources and programs to support entrepreneurs, including those from Queen’s, and to accelerate the growth of startups and small to medium-sized enterprises (SMEs) within Kingston and Eastern Ontario.
Offerings include the Queen’s Startup Runway incubation program, various acceleration programs, intellectual property, patent and go-to-market services, workshops and events. We offer access to facilities in the Seaway Coworking building in downtown Kingston as well as the ONRamp facility in downtown Toronto for Kingston-based clients that wish to hold meetings with collaborators, suppliers, or investors in Toronto; however, access to facilities is currently restricted due to COVID-19. The QPI team also facilitates the building of relationships and collaborative projects with Queen's researchers and research/technical centres.

Resources

Queen’s University’s Partnerships and Innovation (QPI) team offers various services and resources to Queen’s students and post-doctoral fellows.

For more information visit: https://www.queensu.ca/partnershipsandinnovation/researchers-industry/students-and-post-doc

Legal and commercialization:

- Research or innovation-related agreements and contracts
- Technology commercialization
- Technology licenses

Workshops and events:

- Market Focused Research Workshop Series (all fields)
- Market Focused Research Program (focused on healthcare related research)
- Listen to Queen's Return on Innovation (Q-ROI) and Queen's Innovation Runway (Q-IR) Podcasts to hear about success stories and lessons learned from experts and entrepreneurs from Queens and Eastern Ontario
- For a listing of all upcoming events visit: https://www.queensu.ca/partnershipsandinnovation/workshops-and-events

Startups: resources to assist eligible startups with
• invention disclosure
• intellectual property management strategies
• startup formation
• incubation and acceleration programs, and
• connections to local partners in the innovation ecosystem
• visit HERE for more information

Visit below for other QPI services and resources:

• Services for Queen's Faculty Members and Research Centres and Institutes
• Services for Queen's Faculties and Academic Departments
• Services for industry and other external organizations interested in research and/or collaborating with Queen's
• Resources to help entrepreneurs, startups and SMEs in Eastern Ontario
• Resources related to research contracts

Meet the Team

QPI has three teams that work together to support our clients. Meet the whole team at: https://www.queensu.ca/partnershipsandinnovation/contact

Research & Innovation Partnerships Team

• Builds relationships with external organizations
• Provides guidance and support to researchers seeking to strengthen research collaborations, programs & outcomes
• Evaluates invention disclosures
• Supports Commercialization of Queen’s technologies
• Pursues funding and leads innovation ecosystem projects

Patent Team

• Drafts, files, and prosecutes patent applications
• Manages patent portfolios
• Provides advice on patentability, commercialization, IP strategy and other intellectual property matters

Research Contracts & Legal Counsel Team

• Central review, drafting, negotiation, and authorization for signature of research/innovation-related agreements
• Legal counsel related to emerging or existing research collaborations
Student Affairs

*Student Affairs offers a range of programs and services designed to enhance your university experience.*

Whether you’re looking for academic, emotional, social, cultural, spiritual, physical or career-related support, we encourage you to take advantage of all that Queen’s has to offer. We are all about helping you succeed!

Visit [Our Website](#) for More Information.
IT Services

Discover how IT Services can help you get started and continue to support you on your journey at Queen’s.

For More Information, Visit our Website

- Visit our Getting Started for Students webpage at https://www.queensu.ca/its/getting-started/student for detailed information about:
  - Technology services, applications, securing your data and devices, and more.

- Visit the Software Centre at https://queensu.ca/sharepoint.com/sites/software-centre to see what titles are available for download.

- Submit an online request form at https://queensu.service-now.com/esm

- Call us at (613)533-6666 to connect with a live agent for immediate assistance. View our hours at https://www.queensu.ca/its/contact-us

Resources

- Visit our Getting Started for Students webpage at https://www.queensu.ca/its/getting-started/student for detailed information about:
  - Technology services, applications, securing your data and devices, and more.

- Visit the Software Centre at https://queensu.ca/sharepoint.com/sites/software-centre to see what titles are available for download.

- Submit an online request form at https://queensu.service-now.com/esm

- Call us at (613)533-6666 to connect with a live agent for immediate assistance. View our hours at https://www.queensu.ca/its/contact-us
The Queen’s University International Centre (QUIC) is a support service for all members of the Queen’s community and through its activities promotes an internationally informed and cross-culturally sensitive learning environment.

Get informed about:

- International Student Advising
- International Student Orientation videos
- Arrival to Canada, visas, permits, working in Canada, living in Kingston
- Health Insurance for International Students – the University Health Insurance Plan (UHIP)
- Queen’s iCent Travel App
- Social events and activities with World Link
- Intercultural Awareness Certificate training
- English Conversation Program
- Resources for International Students with children

The Queen’s University International Centre (QUIC) is a support service for all members of the Queen's community and through its activities promotes an internationally informed and cross-culturally sensitive learning environment.

Our team can deliver customized workshops and site visits to benefit your student groups.

Mission and Vision

The Queen’s University International Centre (QUIC) is an international education support service for students, faculty and staff at Queen's. Through its activities the Centre promotes an internationally informed and cross culturally sensitive university community.
QUIC programs and services support:

- the academic and personal development of international students, other international members of the Queen’s community, and their families;
- the academic and personal development of Queen’s students, staff and faculty interested in Education Abroad; and
- the internationalization of the campus by working with university departments, offices, groups and individuals to enhance and diversify the international learning environment at Queen’s through educational and training activities.

Frequently Asked Questions: Graduate Students

Our Services

Drop-in Virtual Advising

QUIC’s International Student Advisors (ISAs) understand the unique experiences that international students, and newcomers to Canada, can have as they start their studies and build their lives in a new country. We are here to provide you with advice/guidance/information to assist in your transition to studying at Queen’s and living in Kingston. We specialize in supporting international students, new Canadians, Permanent Residents, and their families.

We can assist with the following and more:
– Learning to navigate the local and academic culture of Queen’s and Kingston;
– Feelings of homesickness, loneliness and isolation;
– Understanding and accessing health services.

QUIC’s ISAs are Regulated International Student Immigration Advisors and can provide you with information on immigration regulations as they relate to your studies in Canada, including:
– Study Permits;
– Working on- or off- campus eligibility;
– Visitor Visa;
– Spousal Work Permits.
Athletics and Recreation

Athletics & Recreation offers a wide array of recreation, competitive, and active living opportunities to get you moving and building community throughout your Queen’s School of Graduate Studies journey.

Visit the Athletics & Recreation Website for more information.

About Us

Queen's University is committed to the health and wellness of our community – formally in the adoption of the Okanagan Charter and creation of the Queen's Campus Wellbeing Framework – and in practice through multiple and ongoing efforts to promote holistic health and wellness on campus.

Whether you are on-campus or off-campus, the Athletics and Recreation Centre (ARC) offers a wide array of fitness opportunities and benefits to get you active based on your unique fitness needs. The ARC is a state-of-the-art facility equipped with:

- 150 pieces of cardio equipment
- 10 tons of free weights
- 8 squash courts
• 6 gymnasiums
• 4 artificial fields
• 2 racquetball courts
• 2 tennis courts
• Kingston’s largest pool!

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**Your Membership:**

Every full-time graduate student has a membership at the ARC as part of their ancillary fees. Enjoy access to the ARC and programming via your student card. Some additional services are extra, including Personal Training and select Intramural Teams.

To learn about your ARC membership and benefits, explore our [ARC Membership](#) page or visit [Q Services](#) for terms and rates.

Workout. Swim. Play. It’s your ARC, we’ll see you there!

At Queen’s, students have a multitude of physical activities to choose from and enjoy! Stop by the ARC today to learn more.

[Contact Us!](#)

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**Get Involved**

There are endless ways to get involved with Athletics & Recreation!

**Attend a Varsity Game**

The Queen’s Gaels have 13 Varsity Teams and 25 Varsity Clubs! Check out their [schedules](#) and come cheer on your fellow Gael Athletes!

Any student interested in learning more about a varsity team or varsity club participation is encouraged to contact the head coach and or visit [gogaelsgo.com/tryout](http://gogaelsgo.com/tryout)

**Join A Student Club**

There are 22 [Recreational Clubs](#) to choose from, ranging from Archery, Climbing, Dance, and so much more. Choose the club that suits your interest!

**Join an Intramural Team**

[Intramurals](#) offer students an opportunity to stay involved in the sports they love, or to try a new sport. Students have already paid for most sports through the Athletics & Recreation Fee so participation is
Free*!
(*some exceptions apply)

Gain your 150 with Fitness and Wellness

We offer a variety of virtual and in-person Fitness & Wellness programs, such as group fitness classes or personal training, to help you get fit and get your 150-minutes of physical activity each week.

Swim in the Pool
The **ARC pool** is Kingston’s largest pool (25-meters & 14 lanes) and offers a wide array of programming for swimmers of all ages and skill levels. Students swim for free as part of their membership to the ARC.

**Workout in the Fitness Zones**

The 24,500 square foot **cardio & strength zones** offers the latest fitness equipment and over 10 tons of free weights.

**Play in the Gymnasiums or the Racquet Courts**

The ARC features two **gymnasiums** and 12 **racquet courts**, including 8 international squash courts, 2 racquetball courts, and 2 tennis courts.

**We are Hiring!**
Athletics & Recreation is always looking for great student talent to join our team. Explore our current causal employment opportunities and apply today!
Four Directions Indigenous Student Centre

4D strives to be a home away from home for Indigenous students and a site of information and support for the broader Queen's community.

History of 4D

Queen’s established 4D in 1996 with funding from the Ministry of Training, Colleges, and Universities. The Centre moved to its current location at 146 Barrie Street in 2000. In 2018, the Centre was renovated and doubled in size to include 144 Barrie Street. Since its creation, 4D has acted as a home away from home for Indigenous students; offering support services, feasts, social, and cultural activities.

4D has also acted as a support service to the Queen’s campus for many Indigenous related activities, initiatives, and knowledge. As the primary recognizably Indigenous space on-campus, many campus partners, staff, and faculty rely on 4D to provide them services such as research assistance, teaching support, classroom presentations, outreach to community, and committee work and participation.

We are ready to support you online!

The Four Directions Indigenous Student Centre (4D) is currently closed. We are offering virtual programming and events; check our Facebook page for the latest information and details about what’s coming up!

- Academic advising, cultural counselling and support are all available. Please email 4direct@queensu.ca and someone will get back to you as soon as possible
- For Indigenous students looking to access counselling, please connect with our Cultural Counsellor at 4d.counsellor@queensu.ca
Resources

We strive to make Queen's a welcoming place for Indigenous students.

- For Land Acknowledgement resources please contact the Office of Indigenous Initiatives
- For Indigenous Cultural Services please contact the Office of Indigenous Initiatives
- For Indigenous Resources and more please visit the Human Rights and Equity Office website
- Please email us for any additional information

Events

Gratitude & Sharing Circle - Open to the Queen’s University Community

Join our Cultural Counsellor for a time of reflection and teachings.

While the cooler weather is moving in and our tipi is waiting for its facelift, we decided to change sacred fires to gratitude and sharing circles. During the COVID-19 pandemic, we have lost face-to-face interaction and many students have expressed how lonesome it can be. Be kind to your mind!

This will be an opportunity for folks to do a virtual smudge, learn about mental health during the pandemic, and listen to some storytelling or teachings.

Beading Circle - For Indigenous students only

Our beading circle is run by Dr. Karen Lawford weekly via Zoom. This circle is open to all Indigenous students, no matter what your current beading skill level is. You can pick up a new skill, work on an existing project, or just hang out!
Peer Led Mental Health Sharing Circle – for Indigenous Students only
The topic for each week will be announced on our social media, but any and all conversation is welcome!
Strategies will include both Indigenous and Western practices.

Teaching & Sharing Circle with Wendy – for indigenous students only
Wendy will be sharing teachings on Culture and Wellness.

Gather Together – for indigenous students only
"Fill your basket; grow together." The Gather Together program offers twice monthly workshops which focus on a different academic or life skill to support you with navigating student life at Queen's. Join Jessica from 4D and special campus guests to learn strategies, tips, and tricks to add into your basket! You are welcome to attend one or all events using the same Zoom registration link. During each workshop, there will be a draw for participants to win a $20 gift card!

Full Moon Ceremony - Open to all genders - Indigenous students only
Before the Full Moon Ceremony, a feast will be provided. The food costs are being paid as a gesture of solidarity by a special EDII food security fund that Gender Studies administers. Attendance for the feast portion is optional.
If you are a graduate, law, education (5th year), or med student at Queen’s University, the SGPS is your student society. Your elected executive team and the staff of the SGPS work for you.

Your student organization represents and advocates for you on all levels of University administration and lobbies the federal, provincial, and municipal governments on issues crucial to the well being and success of graduate and professional students.

The executive, elected representatives, and volunteer committee members represent graduate and professional interests and participate in the governance of the University Senate, the Board of Trustees, the University Council, and over 40 University Committees.

In response to the needs and concerns of our members, we also run several services including your Health and Dental Plan, a bursary program, the Peer Academic Advisors Program, the Graduate Peer Support Centre, and more.

Meet the Team
SGPS President - Justine Aman: president@sgps.ca
Vice-President Community - Anthony Lomax: vp.community@sgps.ca
VP Finance - Courtney Bannerman: vp.finance@sgps.ca
VP Graduate - Rohit Shukla: vp.graduate@sgps.ca
VP Professional - Jennifer Li: vp.professional@sgps.ca
Athletics & Wellness Commissioner - Kassandra Coyle: athletics@sgps.ca
Equity & Diversity Commissioner - Monica Garvie: equity@sgps.ca
Indigenous Graduate Liaison - Brittany McBeath: indigenous@sgps.ca
International Commissioner - Sabrina Masud: international@sgps.ca
Social Commissioner - Emilia Ganslandt: social@sgps.ca

**SGPS Council Speaker**
speaker@sgps.ca

**Graduate Peer Support Centre Coordinator**
gpscocoordinator@sgps.ca

**Peer Academic Advisor Program**
advisors@sgps.ca

**SGPS Health and Dental Plan**
studentcare.ca healthdental@sgps.ca

**SGPS Bursary Program**
bursaries@sgps.ca

**SGPS Executive Director**
Andria Burke: director@sgps.ca

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**Resources**

[Image of a group of people with the word “Resources”]

**SGPS Website**

**SGPS Health and Dental Plan**

**EmpowerMe Mental Health Resources**

**SGPS Peer Academic Advisors**
SGPS Graduate Peer Support Centre
Sexual Health Resource Centre
SGPS Bursary Program
International Student Identity Card
Queen's Clubs Office
Campus Resources List
Community Resources List
List of Resources for Indigenous Students
List of Resources for International Students
Your SGPS Health and Dental Plan

Everything you need to know to get the most out of your student Health and Dental Plan!

WHAT IS THE SGPS HEALTH & DENTAL PLAN?
Extended health and dental coverage that fills the gaps in provincial health care and other basic health-care programs (example: OHIP and UHIP)
A service provided by your student society, SGPS, and administered by Studentcare, the leading provider of student health and dental plans in Canada.

COVERAGE PERIOD
The current policy year is from September 1, 2021 – August 31, 2022

WHO’S COVERED?
Full-time on-campus graduate, law, undergraduate medicine, and education students who are enrolled at Queen's and under the age of 65 are automatically covered by the SGPS Health & Dental Plan as long as they have a provincial health plan or an OHIP-equivalent plan (such as UHIP).

WHAT’S INCLUDED?

Health:
Prescription Drugs, Psychologists, Physiotherapists, chiropractors and more… Over $10,000 per policy year! Click link to learn more:

Dental:
Checkups, Cleanings, Fillings, Root canals and more… Up to $800 per policy year! Click link to learn more:

Vision:
Eye exam, Eyeglasses and Contact Lenses… Over $200 per policy year! Click link to learn more:
Travel:
Travel care abroad (120 days per trip, up to $5,000,000 per lifetime) Trip cancellation and trip interruption in the event of a medical emergency. Click link to learn more:
https://studentcare.ca/rte/en/IHaveAPlan_SGPS_Travel_TravelCoverage

How to

HOW TO...

SUBMIT CLAIMS:
Pay-Direct Card
Go to www.studentcare.ca and download your Pay-Direct Card to claim for prescription drugs.
Studentcare Mobile App
You can now connect with your Plan on the go!
https://studentcare.ca/rte/en/IHaveAPlan_SGPS_DownloadCentre_MobileApp
Online Forms
Claim forms are available for download at www.studentcare.ca.
REGISTER FOR DIRECT DEPOSIT:
Register online on Sun Life’s website to check your claim’s status and to set up direct deposit.
SELF ENROL / ENROL DEPENDENTS / OPT OUT

CHANGE-OF-COVERAGE PERIOD:
FALL TERM Sept. 7 – Sept. 30, 2021
The Change-of-Coverage Period is the period at the beginning of the term when you can either opt out or enrol yourself, your spouse and/or dependent children in the Health & Dental Plan.

Self-Enrolment:
Students who are not automatically billed on tuition may be eligible to self enrol during the change-of-coverage period.

Couple & Family Enrolments:
Your Plan gives you the option to enrol your family (spouse and/or dependent children) by completing an enrolment form and paying an additional fee, over and above your individual fee as a Plan member. Common law couples are eligible.
Opt-Out:
If you are already covered under another plan (not including basic provincial health care or UHIP), you may opt out of the SGPS Health and Dental Plan and receive a credit to your student account.

You can only opt out of the Health and Dental Plan upon showing proof of other equivalent health and dental coverage.

1. Use the secure online opt-out processing system at www.studentcare.ca to opt out of the Plan.
2. Upload proof of your alternative health and dental coverage.
3. Receive a credit to your student account shortly after the Change-of-Coverage Period.

EMPOWER ME
WELL-BEING RESOURCES- Powered by Optima Global Health

WHAT IS EMPOWER ME?
Eligible graduate and professional students at Queen's University, have access to additional support through Empower Me, a multilingual mental health and wellness service that seeks to contribute to a resilient student community by supporting existing on-campus and Studentcare mental health resources.

Empower Me has a number of professionals with various domains of expertise, including psychology, psychotherapy, social work, nutrition, etc., to support students.

- In person
- Telephone (24/7 toll-free helpline: 1-833-628-5589
- Video-conferencing

WHICH ISSUES CAN I SEEK SUPPORT FOR?
No issue is too big or too small—you’re not alone. Get confidential support for issues of any kind:

- Stress or anxiety
- Relationships or interpersonal conflicts
- Time management
- Career counselling
- and more…

Human Rights and Equity Office

The Queen’s University Human Rights and Equity Office works toward building an inclusive community that values, respects, and celebrates the dignity and worth of every person, and where all are can be their best.

The Human Rights and Equity Office seeks to advance a culture of human rights, equity and inclusion by inspiring and educating community stakeholders through: developing and implementing innovative strategies in employment and educational equity; providing information, advice and assistance to individuals or groups at Queen’s regarding protections available under polices and legislation; providing non-judgmental sexual violence prevention and response support; and improving access for everyone on campus by removing barriers, encouraging accessibility, and promoting the duty to accommodate.

The Human Rights and Equity Office is comprised of four primary service areas:

- Human Rights Advisory Services
- Equity Services
- Accessibility Hub
- Sexual Violence Prevention and Response

Advisory Services

We provide confidential advice to members of the Queen’s community concerning human rights issues that may arise for them; we also advocate for practices and policies at Queen's that are responsive to the needs of Queen’s equity-deserving communities.
What does the SVPRS offer?

The Sexual Violence Prevention and Response Service is part of the Human Rights and Equity Office, an independent department on campus located in Mackintosh Corry Hall. SVPRS is the point on contact on campus for students impacted by sexual violence and for prevention initiatives. We provide:

- Information and options about on and off campus supports and services for all students who have experienced sexual violence at any time in their lives.
- Referrals to support services.
- Assistance to access accommodations/academic considerations.
- Safety planning.
- Information about both University and Police reporting processes, accompaniment/support in process, if requested.
- Support and information for housemates, classmates, teammates etc. who may also be impacted.
- Consultation on related educational initiatives on campus.
- Prevention education, training, and workshops.
Ban Righ Centre

The Ban Righ Centre is an inclusive community that serves undergraduate, graduate, professional, domestic, immigrant, and international women students.

Workspaces, Funding Opportunities, 1:1 Student Advising Sessions & More! Visit to learn about the services and opportunities the Ban Righ Centre can offer during your graduate studies.

The Ban Righ Centre is an inclusive community that serves undergraduate, graduate, professional, domestic, immigrant, and international women students. We support students participating in online learning and those attending classrooms at Queen’s University.

Visit Ban Righ Centre Website

About Us

The Ban Righ Foundation carries on the tradition of encouraging women’s achievements – a tradition begun by the women who came to Queen’s University in the 1870’s and who built Ban Righ Hall in 1925.

Supporting the continuing formal and informal education of women, especially mature women returning to Queen’s University, the Ban Righ Foundation:

- Maintains the Ban Righ Centre on campus which is the focus of campus life for mature women students, through which they become part of a community of peers;
- Provides advisors and financial assistance;
- Brings to the attention of students the many university facilities (intellectual, scholastic, cultural, recreational)
- Facilitates the participation of women in campus functions
- Advocates on behalf of mature women students
• Brings staff, faculty, and students together in an environment which encourages mutuality and equality;
• Provides a continuing education program of speakers and visiting scholars open to the broader community; and,
• Promotes the university in the community.

Student Advising

Our student advisors are here to assist mature women students attending Queen’s University and women contemplating returning to formal education or starting for the first time as mature students. Drop in or make an appointment to chat about your academic goals, your social, financial, or personal concerns as they relate to education.

Work Spaces

We have several rooms for students to get some work done. In the house we have:

• Two computer labs
• Two library rooms
• Two group study rooms
• Lounge

All workspaces will have to be booked in advanced for Fall 2021. Please visit website to learn more about booking workspaces.
Lunch

We provide a free lunch on weekdays (excluding holidays and closures) for our mature women students. We ask that all other visitors having lunch make a small donation.

From September to April, lunch is usually hot soup. In the summer months, we offer salad or other light lunch options.

Things usually available in our kitchen include:

- Bread
- Butter, peanut butter, jam, and honey
- Fruit
- Coffee and tea
- Milk and dairy-free milk

Financial Assistance

The Ban Righ Centre offers financial assistance to mature women students. All bursaries and awards are assessed based on the financial need of applicants. In addition, all students are invited to speak with Student Advisors for information about other funding available at Queen’s University and in the community, and for referrals to other resources.
Is Community Housing right for you?

- Convenient locations
- Well maintained apartments
- Atmosphere for students

Community Housing manages the student rental properties owned by Queen’s University. This includes two apartment complexes located at west campus – An Clachan and John Orr Tower – as well as a variety of apartments and houses in the University District around campus.

Community Housing also operates an Accommodations Listing Service where external landlords can post listings for student rental units.

The Community Housing office is located at 169 University Avenue at the corner of University and Clergy West, and is open from 9:00 a.m. – 4:00 p.m., Monday to Friday.

More Information

About the Locations

An Clachan
An Clachan (Gaelic for small village) is a series of 19 apartment buildings containing of a total of 260 spacious 1 bedroom, 2 bedroom, and a limited number of 3 bedroom apartments located within
walking distance or a short transit ride to the main campus. It is also only a ten minute walk to west campus.

The buildings are joined and create three complexes (1-5, 6-12, 13-19); each building has three floors (sorry no elevators). An Clachan is a university-owned and managed complex providing housing for students and their families in a safe neighbourhood close to shopping, libraries and fitness facilities.

More Information

John Orr Tower

John Orr Tower is a 16 story apartment building containing 123 one bedroom apartments, each with a balcony. John Orr is mainly populated by student couples and single students.

John Orr Tower is located off of Hargreaves Way and is a prominent feature of Queen’s west campus. Tenants may take advantage of the many west-campus recreational facilities such as tennis courts, track, gym. It is approximately a 20 minute walk from main campus.

More Information

Application Process

Applications for An Clachan and John Orr Tower are available subject to apartment availability. Most leases have annual start dates of September 1. There are a limited number of leases with January 1 or May 1 starts. Leases are typically for 12 months. Furnished units may be available for shorter lease terms (subject to availability).

Priority for apartments is given to registered Queen’s students in good standing with the University. Please be sure to include your Queen’s student number and a current email address (preferably your @queensu.ca account) on your application.
We will send you an email to let you know that your application has been received. Successful applicants will be notified by email of rental offers as they are available; please be sure to check your email regularly as there is a limited timeframe in which to respond. If you have email filtering activated, please be sure to add community.housing@queensu.ca to your safe list.
Off-Campus Living Advisor

Do you have questions or concerns about Off-Campus housing? The Off-Campus Living Advisor is here to help.

Off-Campus Housing can be stressful and frustrating, but also can provide great benefits like fostering independence, control of your own environment, learning new skills, and more. Whether you have had issues with your housing search, your housemate, or even your landlord, the Off-Campus Living Advisor is here to help. If you have questions, concerns, or comments about living Off-Campus in Kingston, feel free to connect with the Off-Campus Living Advisor.

Services

The Off-Campus Living Advisor provides guidance and assistance in navigating Off-Campus living on a case by case basis. Offering confidential one-on-one and group sessions to specifically address the issues or questions you made have directly. The advisor can assist with any matter regarding to Off-Campus living including;

- Navigating the Kingston rental market
- Housemate search
- Housing Search
- Application assistance
- Lease review
- Issues with Landlords
- Issues with Housemates
- Tenant and Landlord rights and responsibilities
- Avoiding Fraud
- City of Kingston services and processes

For support, please email ocla@queensu.ca or check out our social media channels.
Resources

For advice on starting your housing search and connecting with potential housemates glance through June’s Off-Campus Living Newsletter. You can also find some tips in July’s Off-Campus Living Newsletter.

For more in depth information about starting your search, the Kingston rental market, and tenant rights; please view the webinars held in late June.

For direct links for where to look for housing, please contact the Off-Campus Living Advisor at ocla@queensu.ca and ask for the Resource Package.
Campus Security and Emergency Services

Learn about the Security Services such as Bike Patrol, Campus Walk, Blue Light Phones on Campus, and more.

The mandate of Queen's University Campus Security and Emergency Services is to promote a safe and welcoming environment that recognizes and is respectful of the diverse nature of the Queen's University Community.

The department respects requests for confidentiality, however please note that we have an obligation to respond to situations that may threaten the safety of community members.

The responsibility for security is shared by every member of the Queen's community. This website is designed to provide you with the information you need to make informed decisions about your personal security.

It also provides information to faculties, departments and units so that they may select and implement appropriate security measures to safeguard their facilities, staff and students.

Visit Our Website for More Information

Services

Queen's Campus Security and Emergency Services promote a safe and welcoming environment that recognizes and is respectful of the diverse nature of the Queen's University Community.

The department respects requests for confidentiality, however please note that we have an obligation to respond to situations that may threaten the safety of community members.

To fulfill our mandate, and to assist you in meeting your personal and departmental security responsibilities, we provide the following services.
Services that are staffed and supported 24/7

- Emergency Report Centre
- Emergency Notification System
- Missing Persons and Wellness or Status Checks
- Assistance, Emergency and Pay Phones

Crime Prevention

- Lone Worker Program
- Bike Patrol
- Campus Watch
- Contract Security

Community Relations

- Safe Walk and AMS Walkhome

Additional Services

- Training
- Advice and Consultation
- Lost and Found
- Queen’s First Aid

SeQure app

SeQure, a mobile safety app for the Queen's Community, provides quick access to campus security resources, including the emergency line and services such as AMS Walkhome.
The Sexual Health Resource Centre is a confidential, non-judgmental, sex-positive, pro-choice, queer-positive, and feminist information and referral service for questions regarding sex, sexuality, and sexual health. We also offer the sale of at-cost safer sex products and toys.

Our centre is staffed by trained volunteers who are knowledgeable about the products we sell and respond to client inquiries made in person or by telephone.

Visit our website for More Information.
PSAC Local 901 – The Union for TAs, RAs, TFs, and Post-Docs at Queens

*Representing all the graduate academic workers, learn more about your rights in the workplace and how PSAC 901 can help for a more inclusive, equitable and fairer workplace.*

PSAC Local 901 is the union for Graduate Teaching Assistants (TAs), Teaching Fellows (TFs), Research Assistants (RAs), and Postdoctoral Scholars at Queen’s University. We are the legal bargaining agent for our members.

- Unit 1 has around 1900 members made up of TAs, RAs and TFs
- Unit 2 has 175 Postdocs

We bargain for higher wages, paid training, paid overtime, and increased benefits such as mental health supports. Each unit has a collective agreement with the university that guarantees these working rights.

We are also in the process of bargaining a new collective agreement with our employer. If you would like to learn more about your union, existing committees, bargaining mobilization and how you can actively support your union, please visit our website.

**Website:** [https://psac901.org](https://psac901.org)
Student Wellness Services

Come visit SWS to learn how our services and programs support your health and wellness needs!

Student Wellness Services (SWS) supports the personal, academic, and social health development of students at Queen’s University by providing a range of programs and services. We aim to offer a welcoming, confidential, and integrated service that is responsive to your health and wellness needs.

Resources

Follow the links to learn more about the resources Student Wellness Services Offers:

- **Appointments & Same-Day Clinic**: [https://www.queensu.ca/studentwellness/appointments-same-day-clinic](https://www.queensu.ca/studentwellness/appointments-same-day-clinic)
- **After-Hours Supports**: [https://www.queensu.ca/studentwellness/after-hours-supports](https://www.queensu.ca/studentwellness/after-hours-supports)
- **Empower Me**: [https://www.queensu.ca/studentwellness/empower-me](https://www.queensu.ca/studentwellness/empower-me)
- **TAO (Therapy Assistance Online)**: [https://www.queensu.ca/studentwellness/tao](https://www.queensu.ca/studentwellness/tao)
- **Other Supports & Resources**: [https://www.queensu.ca/studentwellness/supports-resources](https://www.queensu.ca/studentwellness/supports-resources)
- **Groups, Events & Trainings**: [https://www.queensu.ca/studentwellness/groups-events-trainings](https://www.queensu.ca/studentwellness/groups-events-trainings)
- **Medical Services provided**: [https://www.queensu.ca/studentwellness/medical/provided-services](https://www.queensu.ca/studentwellness/medical/provided-services)
- **Mental Health model of care**: [https://www.queensu.ca/studentwellness/mental-health/model-care](https://www.queensu.ca/studentwellness/mental-health/model-care)
- **Accessibility Services overview**: [https://www.queensu.ca/studentwellness/accessibility-services](https://www.queensu.ca/studentwellness/accessibility-services)
Faith and Spiritual Life at Queen’s

Faith and Spiritual Life offers multi-faith, non-judgmental support for religious, spiritual, personal, and financial problems, concerns or crises. As part of Student Affairs, Faith and Spiritual Life strives to facilitate a welcoming, peaceful, and safe space. Enter to learn more about Faith and Spiritual Life Queen’s.

Who Are We?

Faith and Spiritual Life offers multi-faith, non-judgmental support for religious, spiritual, personal, and financial problems, concerns or crises. As part of Student Affairs, Faith and Spiritual Life strives to facilitate a welcoming, peaceful, and safe space. Chaplains can also provide support, ceremonial services, interfaith community development and spiritual support to students, faculty, and staff.

We are faith-positive, spirituality-positive, and queer-positive. We respect and advocate for both freedom of, and freedom from, religion.

Student life at university is full of opportunities for personal growth both inside and outside the classroom. But there are times when students feel the need for support:

- In times of loneliness or personal need, perhaps due to anxiety, depression or financial problems
- In times of change, as you prepare for marriage or decide a career
- In times of crisis, such as death, accident or serious illness

Chaplains are here to support you.

Our Services

Reflection & Prayer Spaces

Quiet spaces are being developed across campus where students and staff can take time for reflection, meditation and prayer to empower them in their daily life.

Main Campus

Interfaith Room
- Mitchell Hall, Room 210

Ablution Stations
- Mitchell Hall, 2nd floor bathrooms

Goodes Hall - Quiet Prayer and Meditation Space
- Open during business hours
- Located on the first floor

Morgan Memorial Chapel
- Located on the 2nd floor of the Queen's University Theological Hall
- If you wish to book this space for special ceremonies, please contact the Chaplain's Office

Joseph S. Stauffer Library Prayer and Meditation Room
- Open during business hours
- Located on the 2nd floor of Stauffer Library

West Campus
- Duncan McArthur Hall, A311

Ceremonies and Rentals

The Queen's University Chaplain is available for a number of religious, spiritual or other ceremonies. Please visit Our Website for more information.
Contact Us

Phone: 613-533-2186
Email: chaplain@queensu.ca

Faith & Spiritual Life is available in-person & virtually

- All students must complete a COVID-19 screening prior to entering the Faith & Spiritual Life Office in-person via the seQure app or at the door. To minimize contact exposure please wear a face covering, use hand sanitizer provided, maintain physical distancing and come by yourself if possible.
- All staff, students, and faculty returning to campus will require COVID-19 vaccination. Find out how to get your vaccine and have your questions answered.

Open Tuesdays from 8:30 am to 4:30 pm and Wednesdays from 1 pm – 4:30 pm for in-person support starting August 31, 2021. Please email chaplain@queensu.ca or call 613-533-2186 to book an appointment.
Hospitality Services

Learn about meal plans, campus catering, event services, retail locations on campus, and more!

Hospitality Services is the Queen’s University department responsible for the provision of Hospitality & food services by monitoring contracts with two providers (Aramark & Coca-Cola) operating on campus. The university takes a direct role in the ongoing review of services to the campus, the strategic expansion and development of food operations, and identifies and executes renovation projects.

We manage 23 retail locations and 3 all-you-care-to-eat dining halls on campus.

Hospitality Services also manage meal plans, campus catering, and event services.

Student Resources

Your Queen’s Dining Experience

At Queen’s Hospitality, we love food, and we can’t wait to share our passion with you! With 3 dining halls and many retail locations open across campus, we’ve got something you’ll love. Ensuring a safe and secure environment to promote student wellbeing and success is one of the key priorities of Queen’s Housing and Ancillary Services.

For the latest updates and all COVID-19 information from the university, please visit the university’s COVID information website.

Our safe return to campus FAQ’s
About Us

About Queen’s Hospitality Services

Hospitality Services is the Queen’s University department responsible for the provision of Hospitality & food services by monitoring contracts with two providers (Aramark & Coca-Cola) operating on campus.

The university takes a direct role in the on-going review of services to the campus, the strategic expansion and development of food operations, and identifies and executes renovation projects.

**Vision:**
Queen’s Hospitality Services aims to nourish success through best in-class dining experiences where our guests connect and thrive.

**Mission:**
Queen’s Hospitality Services is committed to providing the highest quality, guest-centric food and experiences that nourish, connect and meet the needs of our diverse community in a sustainable and financially responsible way.

**Values:**
Queen’s Hospitality Services values are a commitment to our campus community.
Office of the University Ombudsperson

The central role of our office is to help ensure procedural fairness in university decision making.

Your Impartial Resource Promoting Fairness at Queen’s

The key principles guiding the role of the Office of the Ombudsperson are independence, confidentiality, and impartiality.

The central role of our office is to help ensure procedural fairness in university decision making. We are an important resource to the Queen’s community in helping students, staff, faculty, parents, and alumni understand policies and procedures within the university.

For More Information, Visit https://www.queensu.ca/ombuds/

How We Can Help

We are an important resource in helping Queen’s students, staff, faculty, alumni, and parents understand policies and procedures at the university. We assist community members through awareness of their rights and responsibilities and helps ensure procedural fairness in university decision-making.
We Do...

- help ensure procedural fairness in decision-making
- provide general advice to Queen's community members about their rights and responsibilities
- provide guidance on procedures to follow
- refer enquirers to relevant university offices or publications
- recommend changes to university policies and procedures
- provide training and educational tools
- identify systemic issues

We Don’t...

- advocate for any Queen’s community member
- provide case management
- act as a decision-maker
- overturn any university decision

Resources

Our office also acts as a source of general information for students and faculty on a variety of matters from appeals to academic integrity.

Visit our website to check out some great resources we've added. This page is always being updated as new resources get developed. [https://www.queensu.ca/ombuds/resources](https://www.queensu.ca/ombuds/resources)
Yellow House Centre for Student Equity & Inclusion

Yellow House is a safe, comfortable and accountable space for QTBIPOC students to create community, to feel empowered, to empower others and to celebrate their histories. 

What is the Yellow House?

Yellow House is a safe, comfortable and accountable space for QTBIPOC students to create community, to feel empowered, to empower others, to celebrate and to honour their histories. We seek to engage students in initiatives that actively dismantle oppressive, racist and colonial ideologies and practices.

For More Information, Visit Our Website

Resources

For Us By Us: Resources to Support QTBIPOC Student Success:

Check out a new set of resources curated to empower, build, and support students in the Queer, Trans, Black, Indigenous and People of Colour communities on campus by centralizing and highlighting information, resources, and spaces pertinent to QTBIPOC students’ lives.
Resource Topics Include:

- Physical & Mental Wellness
- Identity Building
- Solidarity Building
- Academic Resources
- Solidarity Building Events
- Identity Building Events
- Professional Development
- Scholarships, Bursaries, Awards, and Aid

2021/22 Programming

What's Coming This Year?
1. Expand engagement to all QTBIPOC students
2. Expand support to all QTBIPOC students engaging in inclusion work on campus
3. Enhance expertise and programming to support 2SLGBTQ+ inclusion on campus

Don't Miss an Update: Subscribe to the Yellow House Newsletter!

Visit Our Events Webpage for more information
Volunteer & Employment Opportunities
Enrichment Studies Unit

Providing an inclusive and unmatched mix of opportunities, ESU makes an unmistakable difference: nurturing curiosity, fostering development, and enriching the potential for students in grades 5 through 12. Join in our discussion and learn more about ESU and how you can get paid to inspire young people to reach for their dreams!

Explore
Discover
Inspire

What does ESU do?
How does it work?
Is it paid or Volunteer?

Learn More!

We deliver a variety of in-person and virtual programs for youth where instructors create custom course content related to their areas of expertise and deliver it on-campus or virtually using OnQ (Queen’s dedicated Learning Management System) or Zoom!

About

For more than 30 years, the Enrichment Studies Unit (ESU) at Queen’s University has connected students in grades 5 to 12 with challenging and inspiring academics alongside the dynamic learning and living environment of university life. ESU provides an inclusive and unmatched mix of opportunities. Join our team today and make a real difference in the lives of inspired young students.

We deliver a variety of in-person and virtual programs for youth where instructors create custom course content related to their areas of expertise and deliver it on-campus or virtually using OnQ (Queen’s dedicated Learning Management System) or Zoom!

Visit Our Website for more information.
We have exciting opportunities for graduate and undergraduate students, faculty, and community professionals who desire to share their passion and real-world experience with Grade 5-12 students. We look forward to working with you!

The University invites applications from all qualified individuals. Queen’s is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Aboriginal Peoples, persons with disabilities, and persons of any sexual orientation or gender identity. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens and permanent residents.

The University provides support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant’s accessibility needs. Candidates requiring accommodation during the recruitment process are asked to contact ESU at esu@queensu.ca.

Please note that our office is currently closed.

The Enrichment Studies Unit is located at Queen’s University.

ESU Positions

Student Staff
Please visit Our Website for more information and application.

*Note: Applicants must be current Queen’s students to be eligible for ESU positions*

**Course Instructor**

ESU instructors are Queen’s students, faculty, and community professionals who have demonstrated excellence in their field. Each instructor works in collaboration with the ESU team to develop an engaging and innovative high-quality course.

Each Fall ESU accepts course proposals for the following program season. If you would like more information about creating a course for ESU, check out the PDF below for instructions about how to submit your course for consideration.

**Work-Study Program**

Visit Work-Study webpage for more information.
Volunteer With Let’s Talk Science

Passionate about STEM outreach? Let’s Talk Science is the place for you! Inspire the next generation of STEM experts by volunteering with us!

Let’s Talk Science is a national organization dedicated to STEM outreach for Canadian youth! Learn more in the video below:

https://vimeo.com/581386330
Meet the Team

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**Ylida**

Name: Ylida (she/her)

Program: Astrophysics Physics (Master's)

Coordinator Role: Scheduling Coordinator

Why Let’s Talk Science: When I was in primary school, my classroom often had Let’s Talk Science visits and it always made our day! As a STEM student myself, I wanted to help make these positive STEM experiences possible for other youth, and to support educators in making such opportunities available.

Fun Fact: Outside of my work and research, which is on dark matter theories, I am an avid fantasy and science-fiction reader! I think these two interests intersect very well in science-communication - I strongly believe that current STEM topics can be made accessible and interesting to a variety of audiences, much like a good novel might be, and this drives my outreach efforts.

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**Anders**

Name: Anders (he/him)

Program: Mechanical Engineering (PhD)

Coordinator Role: Kit Coordinator

Why Let’s Talk Science: Let’s Talk Science affords us the opportunity to engage the next generation of scientists and engineers in the Kingston community, by exploring concepts taught in classrooms with hands-on experiments and activities. As Kit Coordinator, I am excited to develop activities that spark curiosity and encourage students to undertake careers in STEM.

Fun Fact: I am very interested in the development of renewable and sustainable energy technologies. My research focuses primarily on the capture and conversion of greenhouse gas emissions into valuable chemicals and fuels.

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**Amanda**

Name: Amanda (she/her)

Program: Chemical Engineering (Master’s)

Coordinator Role: Symposium Coordinator

Why Let’s Talk Science: Let’s Talk Science was an amazing way to share my love of STEM and support the Kingston community! As the Large Events Coordinator, I look forward to organizing immersive and interactive symposia that inspire our local students to pursue further STEM education.

Fun Fact: I am incredibly passionate about environmental sustainability! My research is focused on using plant material in place of petroleum products in manufacturing processes!
Get Involved!

We are actively recruiting volunteers from all STEM backgrounds!

Get involved in a variety of ways:

- Virtually visit classrooms and community groups to lead demonstrations and activities for students;
- Develop educational resources for students in Grades JK to 12;
- Organize and facilitate virtual symposia to promote STEM topics (Science Rendezvous, Let’s Talk Cancer, Let’s Talk Science Challenge, Earth Day Symposium).

CFRC 101.9 FM Radio Queen’s University

Operated by Radio Queen's University, CFRC 101.9FM is Kingston’s only campus & community radio station!

We provide free broadcast skills training and experience to members of the Kingston and Queen's University communities. We have been broadcasting since 1922, making us the longest-running campus-based broadcaster in the world. Celebrate our centennial with us in 2022!

CFRC’s mandate is to provide innovative and alternative radio programming that enriches and challenges the academic and cultural life of Queen’s University and Kingston communities, and to provide members with the opportunity to participate and gain skills and experience in the collective operation of a radio station whose programming and practices are not constrained by demands for profit.

CFRC’s mission is to empower and celebrate the diversity of Kingston and Queen’s through innovative, noncommercial, community-oriented radio programming and broadcast learning opportunities.

Learn more about our programming and how you can get involved by visiting and listening to us at CFRC 101.9 FM, cfrc.ca, or drop by and see us in Lower Carruthers Hall (next the Campus Bookstore building!) Don’t forget to check out our work-study job listings via Career Services!
CFRC always welcomes new volunteers as content-makers for our airwaves and our podcast suite! You can join us and develop a music-based radio program or a spoken-word radio show or podcast about your research, club activities, favorite hobbies, and more! Here is a quick overview of some of the ways you can get involved with your campus radio station!

1. Live & Prerecorded music and spoken word programming
2. Podcast production and recording
3. DJing special events
4. Content research and production
5. News content development
6. Event & Community Calendar development
7. Creative audio production
8. Music library support
9. Coordinating and conducting in studio and on location interviews
10. Remote and Sports Broadcasting (ie: Gaels Football)
11. Promotions, marketing and outreach
12. Social event planning
13. Tech and IT
14. Board & Committee participation
15. Marketing, outreach, networking & fundraising
16. CFRC’s Centennial 2022 Planning Committee
17. CFRC’s Shortwave Radio Theatre Festival—become an actor, director or playwright!

Learn more by visiting cfrc.ca or drop by and see us this fall in Lower Carruthers Hall!
Don’t forget to sign up to volunteer on our website:
https://docs.google.com/forms/d/1AqsQ3wLubuT_uijRxP78xEkJ3cLfeJJk70ybYnOow/edit

Follow us on social media for the latest programming updates, workshop opportunities, job listings and more! So many ways to get involved! Join us!
Modern Fuel Artist-Run Centre

We are a non-profit arts organization meeting the professional development needs of local, national, and international artists through exhibition, discussion and mentorship opportunities.

Modern Fuel Artist-Run Centre is a non-profit organization facilitating the presentation, interpretation, and production of contemporary visual, time-based and interdisciplinary arts.

Our Team

About our Board and Committees
Modern Fuel is a member-driven organization that consists of a General Assembly, comprised of all members in good standing, and a working, hands-on Board of Directors. Our Board of Directors is
comprised of 12 directors, in addition to two non-voting post-secondary student positions (currently vacant), and the majority of the board must self-identify as artists to maintain the organization as artist-run at its core. The role of the Board of Directors is to provide stewardship, direction and support to the organization in accordance with Modern Fuel’s vision, mandate and values. The Board of Directors is elected by our membership at our Annual General Meeting. When necessary, additional board members are recruited throughout the year, and join the board in interim positions until they can be legally elected at the next AGM.

Our Board of Directors is a working board, in every sense of the way. Along with governance matters of ensuring by-laws and budgets are respected, they all play an active role in Modern Fuel’s programming and operations, assisting our small staff on a regular basis. Each board member must sit on at least two committees and must take the lead on at least one fundraising initiative during any given calendar year. The committees are further filled with community member volunteers.

The Programming Committee is in charge of selecting exhibitions from the call for submissions and other artistic opportunities that may arise. They also help in developing and implementing our additional programs such as residencies and roundtables.

The Development Committee is in charge of identifying potential grants and foundations, assisting with grant writing, and planning our major fundraising activities for the year. They are further tasked with reaching out to the broader Kingston community and volunteer recruitment.

The New Media Workspace and Library Committee maintains the proper organization of these two resources, writes grants specifically for the acquisition of new media equipment and text-based resources, and produces specific workshops to activate these resources and make them available to the community.

The Finance Committee is chaired by our Treasurer and supervises the financial well-being of the organization. They assist the Executive Director with financial reporting and audit preparation.

The Human Resources Committee is responsible for hiring major positions, ensuring the mental, emotional, and physical well-being of staff and interns through policies, and check-ins, and assisting with conflict resolution should the need arise. Our Nominations Committee is an ad-hoc committee of the Human Resources Committee. They meet with potential board members to make sure that they fully understand the commitment that is required.

The Executive Committee is comprised of the Co-Chairs, the Secretary and the Treasurer. They help supervise the progress of all committees, assist the Executive Director with long term strategic planning, and draft important policies.
Programming

Syphon
Syphon is an arts and culture publication produced by Modern Fuel Artist-Run Centre that is meant to act as a conduit between the arts community in Kingston and communities elsewhere. It was created in response to the lack of critical arts commentary and coverage in local publications, and seen as a way to increase exposure to experimental and non-commercial art practices.

Workshops & Round Table Discussion Series
Modern Fuel is committed to the professional development of emerging and mid-career artists. We offer a variety of workshops that cover a multitude of subjects important to anyone seeking to professionalize their artistic practice.

New Media Workspace

Modern Fuel's New Media Workspace is a site for the production of media-based art practices for all of our members. It is a media lab that was developed in response to the lack of resources for artists working in audio and lens-based media and is dedicated to providing space for accessing, learning,
and engaging with these innovative practices. The New Media Workspace aims to foster a growing community of media artists in the region.

Learn more about the New Media Workspace: https://www.modernfuel.org/new-media-workspace
Union Art Gallery

Union Gallery is a student-centred art space at Queen’s University. We are your gallery, stage, art lab, platform, studio, resource hub and classroom.

UNION GALLERY IS A STUDENT-CENTRED PUBLIC CONTEMPORARY ART GALLERY

UNION GALLERY has been in operation since 1994 and has a unique place within the cultural and academic landscape of Katarokwi-Kingston, Ontario. UG is a space centred in community and conversation, driven by play, curiosity, curation and research-creation. UG is located on the main floor of Stauffer Library on Queen's University main campus. All are welcome and admission is always free.

Show your work. Share your skills. Put your ideas out there with UG as your platform. We invite students and professional artists to apply to contribute to various types of programming, from exhibitions to workshops to performances and more. Applications from local, regional or national artists are welcome.

Visit our website to learn more: uniongallery.queensu.ca
WE WANT TO HEAR YOUR IDEAS!

Union Gallery invites Queen's University student artists, collectives and curators of all kinds—from all disciplines—to submit proposals throughout the year. UG also supports local, regional and national professional artists with the aim to foster a diverse network of artistic production, presentation and interpretation.

Visit our website to learn more: uniongallery.queensu.ca/submissions/current.html

Exhibitions

UNION GALLERY RE-OPENS SEPTEMBER 7, 2021

We are the primary public gallery at Queen's University dedicated to showcasing the range and excellence of students' artistic and curatorial practices. UG also supports local, regional and national professional artists to foster a diverse network of artistic production, presentation and interpretation.

Our first exhibition of the academic year is Whale Fall featuring collaborative sculptures, cyanotypes and installations by Nicholas Crombach and Nurielle Stern.

Visit our website to learn more: uniongallery.queensu.ca/exhibition/whalefall.html
Student Experience Office (SEO)

Learn about mentorship programs, leadership development, transition programs, engagement activities, and work and volunteer opportunities with the Student Experience Office (SEO)!

The SEO offers programs and services to orient students to university life, to support their successful transitions into and through university, and to encourage leadership development, student engagement, and co-curricular involvement while at Queen’s.

Our programs and services help prepare students to achieve not only their personal, social, and academic goals, but also their professional and community aspirations.

Our Programs

The SEO offers programs for all Queen’s students. Check out the ones below that are applicable to graduate students!

Upper Year Peer Mentor Program: For second year students and above, the Peer Mentor Program helps you continue to develop the skills you need to be successful at university. Students are matched with a graduate or upper-year mentor. The program aims to build confidence, encourage healthy lifestyles, and contribute to a satisfying university experience.

Visit https://www.queensu.ca/studentexperience/programs/upper-year-peer-mentor-program for more information and to apply for a mentor.

Leadership Workshop Series: The Leadership Workshop Series is a set of workshops and asynchronous courses designed for students who are looking to expand on their current leadership knowledge, develop their skills, and connect with other students. Attend four workshops to receive a Student Leadership Certificate.
Leadership Workshop Series

Workshops Include:
- Queen’s Resources & Making Referrals
- Exploring Leadership
- Engaging Students Online
- Facilitation Skills
- Event & Project Management
- Group Dynamics
- Online Debriefing

... and more!

Visit https://www.queensu.ca/studentexperience/leadership-development/leadership-workshop-series for more information.

Lead, Include, Transform (LIT) Training: LIT is a peer-to-peer training to assist student leaders in better understanding their role and responsibility in shaping student experiences to be more equitable, accessible and welcoming. Email LIT@queensu.ca to request this free interactive 1.5-hour training. Visit https://www.queensu.ca/studentexperience/leadership-development/lead-include-transform-lit for more information.

Students Meet Students Socials: Come join us for these interactive socials designed to help you meet your peers. You can join as an individual, with a friend, or as a group! Follow us on Instagram so you don’t miss out on our next social https://www.instagram.com/queens_seo/
**Instagram Live Spotlight Series:** Reoccurring Instagram Live events, the SEO Spotlight Series highlights various campus resources, staff, and student leaders. The Lives help introduce various resources and supports available to students on-campus, and helps students feel comfortable accessing these resources. Check out our Instagram for upcoming and previous lives [https://www.instagram.com/queens_seo/?hl=en](https://www.instagram.com/queens_seo/?hl=en)

**Club Hub:** Are you part of a club or group on-campus? Check out The Club Hub for free training opportunities, events, and resources to help you and your club thrive. Topics include project management, problem solving, financial literacy, and intercultural awareness. Check out [https://www.queensu.ca/studentexperience/club-hub/club-hub-overview](https://www.queensu.ca/studentexperience/club-hub/club-hub-overview) for more information.

**Sexual Violence Bystander Intervention Training:** These sessions provide the tools needed to recognize and respond to sexual violence. The programming aims to empower individuals and equip them with the knowledge and skills to intervene in an incident of sexual violence.

**Queen’s Reads:** Each year a book is chosen by a committee with themes relevant to students. Personal, social, academic, and community adjustment issues are addressed through engagement strategies and programming in support of student success at Queen’s. All students are welcome to participate in the program and can receive a free copy of the book.

Checkout https://www.queensu.ca/studentexperience/programs/queens-reads for more information.

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**Opportunities**

Looking for ways to get involved at Queen’s? The SEO offers many opportunities, from paid student assistant positions, to volunteer mentor roles. Part and full-time positions are available. Currently we have the following position open:

**FYNIRS Landlords:** Interested in providing support to the First Year Not in Residence Students (FYNIRS) program? Help first-year students meet other FYNIRS and be introduced to the Queen’s camps and Kingston area by working in small groups to help plan events and communicate with first years. https://www.queensu.ca/studentexperience/sites/seowww/files/uploaded_files/pdfs/FYNIRS%20Landlord%20JD-2021(2).pdf

Visit https://www.queensu.ca/studentexperience/leadership-development/opportunities for more information and be sure to check throughout the year as positions are added.
The Grad Club

The Grad Club is a non-profit cultural hub in a beautiful heritage building on Queen’s University Campus in the heart of Kingston, ON serving craft beer, food, and a number of other beverages. The Grad Club has a long-standing mission of using its facility to create a vibrant arts space and inclusive community for members and non-members in Kingston.

About

The Grad Club is a non-profit cultural hub in a beautiful heritage building on Queen’s University Campus in the heart of Kingston, ON serving craft beer, food, and a number of other beverages. While it exists to serve as a welcoming space for our membership, which consists of Graduate and Professional Students from all faculties at Queen’s, Medical Students and Postdoctoral Fellows, we also welcome social members and non-members (including undergraduate students) to our facilities. The Grad Club connects the Queen’s and greater Kingston community through concerts, live theatre, and accessible lectures.

The Grad Club has a long standing mission of using its facility to create a vibrant arts and inclusive community space for members and non-members in Kingston. We’re passionate about equity and celebration and we work to establish The Grad Club as a safe space for all.
Make the Grad Club your home on campus! The Grad Club provides an inclusive, laid-back atmosphere where you can go to hang out with friends, study, compete in weekly pub trivia, see art shows, and -once covid restrictions are lifted- attend events such as concerts, lectures, drag shows, and more!

The Grad Club is located on the traditional territory of the Anishnaabe and Haudenosaunee peoples. We recognize the longer history of the land upon which we celebrate our community, and we acknowledge the Indigenous peoples whose practices and spiritualities continue to develop in relationship to the territory and its other inhabitants today. The Grad Club is committed to anti-racism and believes we are in a constant state of learning on how to promote positivity and acceptance in our community. We take pride in doing our part and providing opportunities for our staff to learn and be themselves.

Visit [Our Website](#) for more Information

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Membership Perks

As a Graduate or Professional Student you are automatically opted-in to the Grad Club fee through your student fee slate in September of each year, or January depending on your start date. This fee automatically makes you a member. If you choose to opt out of the Grad Club fee, you are no longer a member.

As a member you receive:

- A 10% discount on food
- Access to members only study space on the second floor from 11:30-5 every week day
- Free room bookings (currently suspended for COVID)
- Early access to virtual “Live at the Grad Club sessions”
- Ability to join the Board of Directors for the Grad Club
- Access to the Annual General Meeting – with snacks and drink
Club Objectives

The Grad Club strives to:

- Provide an accessible and safe space for members to study and gather on Queen’s campus
- Commit to anti-racism, anti-harassment, queer celebration, mutual aid, and environmental consciousness
- Connect and support local and regional artists with the Queen’s community through live shows on the premises
- Encourage Queen’s students to present and communicate their research in public settings
- Contribute to local anti-racism and activist events through robust partnerships with other Queen’s groups and local arts organizations
- Enhance connections between Queen’s students and the Kingston community
Partnered organizations Big Brothers Big Sisters (BBBS) Kingston and BGC South East provide quality Programming and Mentorship for Children and Youth. Both agencies offer a wide variety of Services and Volunteer Opportunities to help support our Clients and Community.

Facebook - https://www.facebook.com/bgcsoutheast
Instagram - https://www.instagram.com/bgcsoutheast/
Twitter - https://twitter.com/BGCsoutheast
YouTube - https://www.youtube.com/channel/UCAidsA1fZCFFK-0w126K0Fg
Contact Info - Graham@bgcsoutheast.ca - 613-507-3306 x401

Visit Our Website for more information

Big Brothers Big Sisters Kingston

VOLUNTEERS NEEDED
BECOME A MENTOR TODAY AND CHANGE TWO LIVES

98% of mentored youth believe they make good life choices

Facebook - https://www.facebook.com/BBBS.Kingston
Instagram - https://www.instagram.com/bbbskingston/
Twitter - https://twitter.com/BBBS_KFLA
Contact Info - Graham.Oswald@bigbrothersbigsisters.ca 613-507-3306 x401

Visit Our Website for More Information
Science to Business Network

Interested in discovering what careers are available after completing your graduate degree? Want to learn about transferable skills to get a competitive edge in the job market? Read the S2BN pages to learn about potential events and getting involved!

The Science to Business Network (S2BN) is a graduate student organization that hosts networking, skill development, and career information events to complement the academic training of graduate students and give them a competitive advantage and prepare them for success in the job market.

You can learn more about our organization at s2bn.org. Also, sign up for our newsletter and future events here.

Past Events

The S2BN team works collaboratively with the Queen’s and Kingston community to host events for graduate students looking to enhance their skillset and prepare themselves for the workforce after completing their graduate studies. We have had speakers from finance, government, communication, biotech, medical device, and many other sectors.

If you are interested in seeing some of the past events that we have held have a look at https://www.s2bn.org/past-events-kingston

If you have a particular career path you are interested in, or want to see a specific event held contact the S2BN team at s2bn@clubs.queensu.ca
Our Team & Join

The S2BN Kingston team is composed of graduate students completing their MSc or PhD at Queen’s University.

You can meet the rest of our team at https://s2bn.org/kingston.

The Kingston Chapter is always looking for new members to accomplish our goal of providing graduate students access to resources to find and prepare for a career after graduation. We’re currently recruiting for the following:

- Communications Director
- Partnership Director/Treasurer
- Social Media Manager
- Co-President

If you are interested in applying, please fill out our application https://forms.gle/5hokaK7zv1rMczQA8
The Isabel Centre for the Performing Arts

*The Isabel Bader Centre for the Performing Arts is a world-class venue, situated on the shores of Lake Ontario, home to the Dan School of Drama and Music, the Department of Film and Media, and the Isabel Concert Series. The Isabel is a design of exceptional spaces and programming, creating a dynamic venue for both Queen’s students and the Kingston Community to enjoy.*

A short 7-minute walk from Gord Downie Pier, the Isabel is an inviting place to gather, study, host an event, or attend a performance of our local, national, and internationally acclaimed artists. As a student of Queen’s the Isabel offers many opportunities for engagement including 50% off Isabel concert series events, work and volunteering opportunities, and a place to meet with a view.

The Isabel’s mission is to inspire, stimulate, and transform through outstanding cultural experiences, diverse works of artistry, education, and support of new artists and platforms alike. Student voices are integral to our ability to deliver these experiences. The MyIsabel/AMS grant supports student events by subsidizing rental and staffing fees so organizers can elevate their events with world-class acoustics, new technologies, and multi-platform delivery.

Come see how you can enjoy The Isabel at 390 King St. West or check out upcoming events, employment opportunities, or a virtual performance at queensu.ca/theisabel.

**Welcome to The Isabel!**

**About Us**

**The arts are an elemental part of our lives.**

The creation, study, and experience of the arts move us in astonishing ways: entertaining, challenging, complicating, inspiring.

They resonate and speak to our experiences lived and imagined.
The arts reveal our commonality – creating connection and community – and are an intrinsic part of what makes us human.

The Isabel Bader Centre for the Performing Arts is a home for the creative arts at Queen’s and a hub of vibrant artistic study, creation and exhibition in our community. The learning experiences shaped by the Isabel will enhance our students’ skills and abilities for their work in the arts and beyond.

Situated on the shores of Lake Ontario, the Centre brings together exceptional spaces and programs with a captivating sense of place to create a dynamic venue for our students and community to learn, discover, think, do, and experience, together.

We acknowledge that the land on which we gather at the Isabel is the traditional territory of the Anishinaabeg and Haudenosaunee Peoples.

- Introduce yourself to The Isabel and all that we have to offer: https://www.youtube.com/watch?v=ywTSrcKcsZk
- Take a virtual tour of The Isabel spaces here queensu.ca/theisabel/content/virtual-walkthrough

For further information on upcoming performances, competitions, space rentals, employment, and so much more visit: queensu.ca/theisabel

Get Involved

https://vimeo.com/595486989
The Isabel’s mission is to inspire, stimulate, and transform through outstanding cultural experiences, diverse works of artistry, education, and support of new artists and platforms alike. Student voices are integral to our ability to deliver these experiences.

Student Tickets
Students are invited to join us at The Isabel to study or visit in the lobby, enjoy our patio on the shore of Lake Ontario, and discover new performances and art with your 50% off student discount on all Isabel series events! [queensu.ca/theisabel/tickets](queensu.ca/theisabel/tickets)

Isabel Rentals
Planning an event? Host it at The Isabel in one of our incredible spaces. On a budget? Apply for the AMS/MyIsabel grant to support both your rental and staffing costs. Find out further details on this opportunity through the AMS [https://myams.org/home/ams-student-information/ams-grants-bursaries/](https://myams.org/home/ams-student-information/ams-grants-bursaries/)

Rental details: [queensu.ca/theisabel/content/facility-rental](queensu.ca/theisabel/content/facility-rental)
Check out The Isabel spaces: [queensu.ca/theisabel/content/virtual-walkthrough](queensu.ca/theisabel/content/virtual-walkthrough)

Student Employment
The Isabel offers a host of employment opportunities for Front of House staff including ushers, box office attendants, coat check, and runners. Technically skilled? There may be a place for you on our Production Team. Or come and volunteer and see our events for FREE!

Applications will open later this fall: [queensu.ca/theisabel/about/employment](queensu.ca/theisabel/about/employment)

With so many ways to get involved, we can’t wait to see you at The Isabel!
TEDxQueensU

TEDx conferences are self-organized independent events, licensed and initiated by TED, that bring communities together to share “ideas worth spreading”, during a conference featuring speakers from all around Canada and the world. Joining TEDxQueensU means working with, and alongside, a team dedicated to sparking imagination, curiosity, innovation, and creativity.

We have numerous different portfolios within our team that work towards creating a TEDx event that is impactful, inspiring, exciting, and unites both Queen’s University and the Kingston community.

This year, we hope to broaden our reach and invite people from all across Canada to engage with our event. The 2022 conference will be the 12th annual TEDx event held at Queen’s University. We invite you to come talk to us and hear about some opportunities for graduate students!

Visit Our Website
Meet the Team

Hear from members of the team about their experiences on TEDxQueensU and what our conference is all about!

Full Team List on Our Website

Opportunities

Hear from members of the team about upcoming opportunities for graduate students! Namely, our workshop to help students turn their research into a TED talk and speaker auditions for our 2022 conference.
AMS Walkhome Service

Find out all about how you can get home safely and socially at Queen’s University. Meet new people and get a walk home in the evenings with AMS Walkhome service.

About:
AMS Walkhome works to provide safe and confidential walks during evening hours at Queen's University. Whether you are looking to make some friends, have a conversation, or feel unsafe walking alone, Walkhome is the service for you.

Hours of operation are:
8:00 pm-2:00 am from Sunday-Wednesday
8:00 pm-3:00 am from Thursday-Saturday
*opening hours change to 7 pm after daylight savings.

Requesting A Walk:
To get a walk, call our number at 613-533-9255, download our app to book a walk, or (if open) come on in to the JDUC. Two University students will arrive at your location to take you to your destination. The service is anonymous and our staff have no uniform to protect your privacy. As they approach, you can identify them through their lanyards that will then be hidden for the duration of your walk.

Events & Community:
Throughout the years, Walkhome has been known to sponsor events and usually has satellite locations at University events, especially during Frosh week. These activities would all be COVID-19 dependent. While Walkhome is a safe walk service, it is also a great way to get involved in the Queen's community and connect with other students. Hiring for first years, work-study, transfer, BISC, and graduate students will open in October.

Follow Walkhome on facebook @Walkhome and on Instagram @queenswalkhome for all information! Visit Our Website for more information.
Walkhome staff love to walk and talk, however, in order to allow us to serve as many students as possible, we do have set boundaries. Walkhome operates within the following borders:

**West**: Mowat Ave.
**North**: Railway Street
**East**: Ontario Street
**South**: Lake Ontario

If you want to be picked-up/dropped-off outside our boundaries, still give us a call! Depending on how busy we are, we may be able to accommodate you!
Welcome to the Queen’s Student Alumni Association (QSAA)! We work to connect you, students of Queen’s, to Queen’s alumni, providing networking opportunities, and a range of workplace skills to prepare you for success post-graduation.

We are students for a short time… alumni for a lifetime. The QSAA volunteers provide students with a range of opportunities to get to know our alumni community and provide the possibility of discovering a new passion or job prospect.

<table>
<thead>
<tr>
<th>Opportunities</th>
<th>What will YOU get out of it?</th>
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| Alumni-Speaker Events         | • The chance to connect with alumni who have a range of experiences and industry-knowledge  
• The opportunity to host/moderate an alumni-panel discussion  
• Discover a new passion or interest  
• Learn industry-specific insights  
• Build your skills for the workplace!  
• Tips and guidance for entering the workplace |
| Backpack to Briefcase         | • Tangible experience you can put towards your own professional development and network  
• These workshops, held in junction with Career Services, will provide you with guidance and skills from professionals so that you enter the workplace feeling prepared  
• Topics include prepping for interviews, resume and cover letter-building, LinkedIn Profile building, and much more!  
• Resources and tools to succeed in the industry of your choice |
| QYourFuture                   | • Learn how to stay involved as future Queen’s alumni, including volunteer opportunities to keep you connected to your Alma Mater, no matter where you live, worldwide!  
• The opportunity to connect with alumni who work in similar fields that relates to your position within the QSAA  
• Resources and knowledge for what is available to you as Queen’s alumni |

Check out the QSAA's website for more information! Queen's Student Alumni Association | Queen's University (queensu.ca)
Meet and Greet

Did you know Elon Musk is a Queen's alumni? Did you know Queen's has a community of over 150,000 alumni? Did you know that the QSAA has an office on campus, located in Summerhill?

Other ways to connect:

- Get to know our QSAA Team through our Executive Intros being held now on our Instagram (@queensstudentalumni) and Facebook (@QueensStudentAlumni).
- Join Queen's Connects on LinkedIn to connect with other Queen's students and alumni! Queen's Connects (LinkedIn)

Opportunities

We are looking for passionate students who are self-motivated and take initiative, to join our volunteer team! We are accepting applications now, and only for a limited time!
This year, we're recruiting for the following positions:

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<th>Position</th>
<th>Brief Description</th>
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<tbody>
<tr>
<td>Graduate Representative/Mentor</td>
<td>Act as the graduate student representative for the QCAA! You are able to work with a portfolio of your choice, promoting content to graduate students and acting as an internal mentor for other QCAA student volunteers.</td>
</tr>
<tr>
<td>Giving Ambassador</td>
<td>Assist the Giving team in raising awareness on campus of our Tricolour Giving Initiative and promoting the chosen fund(s) of the Tricolour Giving Initiative. Assist the Marcom team in curating promotional content for all QSAA events, projects, and special initiatives. Content includes posts, stories, IGTV Videos, interactive graphics, and more!</td>
</tr>
<tr>
<td>Marketing and Communications (Marcom) Ambassador</td>
<td>Assist the Marcom team in curating promotional content for all QSAA events, projects, and special initiatives. Content includes posts, stories, IGTV Videos, interactive graphics, and more! Assist the Student Transition team in hosting our Alumni-Speaker Events, Backpack to Briefcase Series, and QYourFuture programming.</td>
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<tr>
<td>Student Transition Ambassador</td>
<td>Assist the Student Transition team in hosting our Alumni-Speaker Events, Backpack to Briefcase Series, and QYourFuture programming. Oversee and assist in implementing the QCAA’s first Diversity and Inclusion (D&amp;I) Portfolio. You will curate trainings and promote the EDII and Accessibility (EDII&amp;A) Certificate. Host team socials and account for all team members!</td>
</tr>
<tr>
<td>Volunteers; Equity; Diversity; Inclusion, and Indigenization (EDII) Ambassador</td>
<td>Work to standardize all QCAA procedure and policy including all strategic planning and logistical processes for hiring, events, marketing, etc. Host socials and account for all team members! Assist the Mentorship team in curating and implementing the QCAA’s first Mentorship Program including contacting alumni mentors and student mentees, facilitating interactive activities including the Mentorship check-ins and social events, and assisting Mentorship pairings where applicable. Assist the Student Transition team in hosting the QCAA’s Philanthropic Alumni-Speaker Event, oversee the implementation of Donor Thank You videos and develop the Philanthropic Analytic Report with the Giving team. This is a higher-volume Ambassador Role.</td>
</tr>
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After finding the portfolio that interests you, reach out to the Directors with any questions: People Directory | Queen's Student Alumni Association (queensu.ca)

To apply, visit our website: Queen’s Student Alumni Association | Queen’s University (queensu.ca)
City of Kingston Resources
The City of Kingston provides weekly collection of garbage, recycling and organics material curbside to residents within the City of Kingston limits. Weekly collection includes;

1 – Garbage Bag (additional bags require bag tags)
1 – Green Bin
Unlimited Blue or Grey boxes (collection alternates weekly, consult collection schedule for details)

The City provides tools to help sort waste and know your waste schedule. Consult the Waste App/Tools tab for more details. The City provides residents with a Green bin, 2 blue boxes and grey box free of charge. Additional blue and grey boxes can be purchased if desired. Consult the “Bin and Box Pick Up” tab for more details.

More information and details on additional waste program can be found at www.cityofkingston.ca/waste or by visiting the Kingston Area Recycling Centre (KARC), 196 Lappans Lane, Kingston, ON

Don't know which bin to put something? Consult the Waste Sorting Info Sheet

Waste/Tools& Apps

The City of Kingston provides a very useful app called “Kingston Waste” which is available on Google Play and the App store. This App provides residents with weekly notifications on what materials are to be placed to the curb, especially helpful in knowing if it is blue or grey box week, and a useful look-up tool to help sort your waste properly. This free app is address specific, so all information is customized to your property.

Too many Apps or don't use a smart phone?
The City provides collection calendars, and alternative notification methods, on our website. The waste lookup tool is also located online to help you sort your wastes. Visit [https://www.cityofkingston.ca/resident/garbage-recycling/waste-tools](https://www.cityofkingston.ca/resident/garbage-recycling/waste-tools) to access these and other tools.

**Bin & Box Pick ups**

The City provides up to 1 green bin, 2 blue boxes and 1 grey box to properties free of charge. Additional blue or grey boxes can be purchased at certain locations for an additional $5.65 each. There is a limit of 1 green bin per property and additional bins are not for sale.

Green Bin pick up location:

**Kingston Area Recycling Centre (KARC)**  
196 Lappans Lane  
Kingston, ON  
Mon-Fri 8am-5pm, Sat 8am-4pm

Blue and Grey Box locations:

**Kingston Area Recycling Centre (KARC)**  
196 Lappans Lane  
Kingston, ON  
Mon-Fri 8am-5pm, Sat 8am-4pm

**City Hall – Payment Centre**  
216 Ontario Street  
Kingston, ON  
Mon-Fri 8:30am-4:30pm
KCHC Pathways to Education is a community based program designed to provide support to high school students in order to reduce the high school dropout rate and increase the enrollment in post-secondary institutions and meaningful employment.

Young people and communities have within them tremendous strength, resilience and potential. The Pathways to Education program supports, enables and amplifies these strengths.

Our four pillars of support:

**Academic Support** - consists of tutoring and post-secondary transition help in collaboration with schools, schoolboards and post-secondary institutions.
**Social Support** – Social support is made up of fun group mentoring activities, career exploration and mentoring in partnership with volunteers and community partners.

**One-on-one Support** – Comprised of advocacy and youth-centered planning in partnership with family and community services.

**Financial Support** – composed of scholarships, internships, bus and lunch vouchers. This is made possible by the government and private or corporate donors.

For More Information, Visit Our Website

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**Volunteer Opportunities**

We are seeking enthusiastic volunteers who enjoy mentoring young people in all facets of life – academics, social and life skills.

Please speak with Chris today about potential opportunities!

Inspired and want to sign on as a volunteer after today?

Please reach out to Chris Dreifelds at chrisdr@kchc.ca