

**SCHOOL OF GRADUATE STUDIES
GRADUATE ENTRANCE TUITION AWARD (GETA)
TERMS AND CONDITIONS 2019-2020**

1. Graduate Entrance Tuition Awards (GETAs) are distributed to eligible Master's and Doctoral students in all fields, on the recommendation of a Department, Program, School, or Faculty to the School of Graduate Studies (SGS). The award is given to an incoming graduate student with an average of at least A- (A minus) (or equivalent) in each of the last two years.
2. The amount of the award is equivalent to the current academic year's domestic tuition fee, to a maximum amount of the approved standard tuition fee for domestic Master's/Doctoral students rounded up to the nearest dollar amount, which is \$5773.00 in 2019-2020.
3. The value of the GETA is \$5773.00 for all GETA recipients, even if the domestic tuition fee paid is greater than \$5773.00.
4. Holders of a GETA are eligible for a maximum of \$18,000 from internal funding from the SGS, excluding Queen's Graduate Awards (QGAs), over and above the value of the GETA.
5. GETA holders must be registered as fulltime Master's or Doctoral students. If study status changes to part-time, the award will be cancelled. GETAs will be paid to fulltime **off campus** students only if the appropriate Department/Program and SGS have approved this study status.
6. If the GETA recipient withdraws during the tenure of the award, repayment of some or all of the GETA will be required, based on the date of withdrawal.
7. If a GETA installment is issued to a student who is subsequently determined to be ineligible to receive that installment, that installment must be refunded. It is the student's responsibility to return the installment as soon as possible. Students should be aware that to reclaim the installment, the SGS will cancel or reverse any direct deposit transaction through the student's fees account. If the SGS cancels or reverses a direct deposit transaction, the SGS shall inform the student that this action has been taken. If the transaction cannot be cancelled or reversed, it is the student's responsibility to repay the award or award instalment as soon as possible.
8. Students beyond the first year of a Master's or Doctoral program are not eligible for this award. Also, the award can be held for one year only.
9. The usual start date of any award is September of the academic year. However, the start date may be commensurate with the start date of a degree program ie. September, January or May. The total amount of the award will be pro-rated to reflect the actual start date, and the length of remainder of academic year.
10. In most cases, scholarships, fellowships, or bursaries are not taxable and need not be reported as income on your tax return, if you received them while enrolled as a student in a program that entitles you to claim the "education amount" on your tax information, as defined by Canada Revenue Agency (CRA). More information on this topic may be found at CRA's website, <http://www.cra-arc.gc.ca/menu-e.html> . In some rare circumstances (outlined on CRA's website), this award or portions of it may be taxed. Tax is not deducted from the award by the School of Graduate Studies or Queen's University.
11. The GETA may constitute a portion of guaranteed financial support within a Department/Program.
12. GETAs are not transferable from one Department/Program to another. This award can only be held in the Department/Program that initially recommended the candidate for this funding.
13. GETAs must be awarded to domestic fulltime, funding eligible students.