

**SCHOOL OF GRADUATE STUDIES
PRINCIPAL'S INTERNATIONAL DOCTORAL AWARD (PIDA)
TERMS AND CONDITIONS 2015-2016**

Established in 2012 by the Principal of Queen's University to support outstanding international doctoral students and to foster global intellectual exchange in non-STEM disciplines, the Principal's International Doctoral Award (PIDA) recognizes suitably qualified international students registered fulltime in the first year of a doctoral program in the following department/programs: Art History, Cultural Studies, English, Economics, Environmental Studies, French Studies, Geography, History, Philosophy, Political Studies, and Sociology.

1. The amount of the PIDA is \$7,000 annually. The PIDA is renewable for up to 3 additional years subject to the renewal conditions in #2 below.
2. The PIDA is awarded in years 1 through 4 years of fulltime Ph.D. studies. To be eligible to have the PIDA renewed in years 2, 3 and 4, the student must:
 - a. Maintain fulltime registration and international student status
 - b. Maintain excellent standing in the program (endorsement required from supervisor(s) and graduate coordinator in the renewal requests)
 - c. Demonstrate progress towards timely completion of the degree within 4 years of admission. The submission of a plan with timelines and milestones for timely degree completion is required for the first renewal and for each subsequent renewal
 - d. Along with the supervisor, submit an *Annual Progress Report* for years 2, 3 and 4, which demonstrate how this plan is being successfully implemented so that the student will complete within 4 years.
3. Awards will be paid to fulltime **off campus** students only if the appropriate program or department/program, and the SGS, have approved this study status.
4. PIDA holders must be fulltime students in their doctoral degree programs at Queen's University and may not be enrolled in a qualifying or make-up year.
5. The usual start date of any award is September of the academic year. However, the start date may be commensurate with the start date of a degree program i.e. September, January, or May. The total amount of the award will be pro-rated to reflect the actual start date, and the length of remainder of academic year.
6. Normally, total funding from all internal sources administered by the SGS (awards, fellowships, and scholarships, excluding Queen's Graduate Awards [QGA]) will not exceed \$18,000 in 2015-2016.
7. If a PIDA installment is issued to a student who is subsequently determined to be ineligible to receive that installment, that installment must be refunded. It is the student's responsibility to return the installment as soon as possible. Students should be aware that to reclaim the installment, the SGS will cancel or reverse any direct deposit transaction through the student's fees account. If the SGS cancels or reverses a direct deposit transaction, the SGS shall inform the student that this action has been taken. If the transaction cannot be cancelled or reversed, it is the student's responsibility to repay the award or award instalment as soon as possible.
8. In most cases, scholarships, fellowships, or bursaries are not taxable and need not be reported as income on your tax return, if you received them while enrolled as a student in a program that entitles you to claim the "education amount" on your tax information, as defined by Canada

Revenue Agency (CRA). More information on this topic may be found at CRA's website, <http://www.cra-arc.gc.ca/menu-e.html> . In some rare circumstances (outlined on CRA's website), this award or portions of it may be taxed. Tax is not deducted from the award by the School of Graduate Studies or Queen's University.

9. The PIDA may constitute a portion of guaranteed financial support within a department/program. Therefore, it is the student's responsibility to notify the SGS if they receive an external award. Acceptance of any such award will lead to a reevaluation of the student's total funding, and may result in the withdrawal of some or all of the 2015-2016 Queen's graduate funding awarded through the SGS.
10. Students may not hold the PIDA at the same time as a major external scholarship or fellowship of equivalent or greater value, such as (but not limited to) the Vanier Canada Graduate Scholarship, the Ontario Trillium Scholarship (OTS) or the Ontario Graduate Scholarship (OGS).
11. PIDA recipients must be accepted as, enrolled as and remain enrolled as, fulltime international doctoral students. Repayment of all or some of the PIDA will be required if a PIDA recipient withdraws, is granted "inactive" status due to medical leave or maternity/parental leave, transfers to part-time status, fails to maintain good academic standing as determined by the department/program and/or the School of Graduate Studies, or otherwise loses eligibility for continued receipt of the PIDA. How much PIDA must be repaid depends on the date of withdrawal or change of status to part-time or inactive status.
12. The PIDA is not *transferable* from one department/program to another and can only be held in the Department/Program that initially recommended the candidate for this funding.
13. Award holders are restricted to a maximum of ten hours per week for Teaching Assistantships, on average, for the academic year.