



SCHOOL OF GRADUATE STUDIES

Gordon Hall, Room 425
Queen's University Kingston,
Ontario, Canada
K7L 3N6
Tel 613 533-6100
Fax 613 533-6015
<http://www.queensu.ca/sgs>

Dean of Graduate Studies Student Initiatives Fund

Each year, the Dean of the SGS provides a limited amount of funding for graduate student initiatives at Queen's University.

Examples of these initiatives include:

- Organizing conferences for graduate students at Queen's
- Hosting/organizing art or cultural exhibits or similar public performances involving graduate students
- Projects that allow for the professional and academic development of graduate students

Application process

At least two months prior to the need for funding, students should submit a completed Request for Funding Form to sgsasst@queensu.ca

Terms of reference

Generally, individual allocations do not exceed \$1,000. Funding decisions are based on the following considerations:

- A high level of involvement by upper year undergraduates and/or graduate students
- Events that include opportunities to highlight graduate programs to potential graduate students
- Events or initiatives that provide opportunities for graduate students to demonstrate leadership by, for example, inspiring others or making presentations about their research or academic interests
- Initiatives that highlight the importance of graduate education to the Queen's community

**Request for funding:
Dean of Graduate Studies Student Initiatives Fund**

NAME OF EVENT:	
DESCRIPTION OF EVENT:	
RELEVANCE TO GRADUATE TRAINING/EDUCATION:	
NATURE OF GRADUATE STUDENT INVOLVEMENT:	
EXPECTED NUMBER OF GRADUATE STUDENT PARTICIPANTS FROM:	
Queen's University -	Other Universities/Institutions -

BUDGET DETAILS:	
Item Description - Expenses	Projected Cost
<i>e.g. travel - keynote speaker from Montreal</i>	
Item Description – Revenue*	Projected Revenue

* indicate all sources of revenue including funds from the department, faculty, etc.

ADDITIONAL NOTES:

SUBMISSION:

Please submit to sgsasst@queensu.ca or call 613-533-6079 (extension 36079) for further information.