



Department of Sociology

Blakely Student Initiatives Fund Application

Guidelines

The Blakely Student Initiatives Fund provides financial support for student participation in projects devoted to the principles of personal growth and/or community service. Projects should provide educational opportunities such as participation in exchanges, competitions, internships, symposia, conferences and seminars.

PLEASE NOTE:

- **You must apply *prior* to the conference/event.**

The Fund shall be used to provide modest grants to students based on the following criteria:

1. Applicants must be undergraduate or graduate students (MA yrs. 1-2 and PhD yrs. 1-4) registered in a degree program in the department of sociology.
2. The activity must be non-profit in nature
3. Applicants should provide a clear sense of the activity's purpose, which will be evaluated against the objectives of the Blakely Fund.
4. Applicants must provide a budget for the activity.
5. Students who provide evidence of efforts to obtain financial assistance from elsewhere will be viewed more favourably.
6. Successful applicants must provide receipts for all expenses requested.

Procedure

Applicants will be reviewed by the Blakely Family Student Initiatives Fund Committee which is comprised of the Department Head, the Administrative Assistant, and at least one other departmental faculty member. Successful applicants will be contacted by email.

Please Attach:

- If presenting at a conference: the acceptance letter from the conference secretariat, indicating your participation as a presenter.
- The abstract of the paper that you will be presenting.

OR

hard copies of the following:

- The acceptance email, and;
- The title page, showing the name of the conference, location, dates, etc. from the conference program on the website.
- The abstract of the paper you will present.

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Name:	
Student number:	Queen's email:
Title of paper and authors:	
Conference/Event name:	
Conference/Event location:	
Conference/Event dates:	

Budget

Provide, in as much detail as possible, estimates for all travel, accommodation and meals associated with the conference/event:

DESCRIPTION	ESTIMATED COST	DETAILS
TRANSPORTATION		
CONFERENCE FEES		
ACCOMMODATION		
MEALS		
OTHER		
<i>Total: \$</i>		
<i>Funds from other sources: \$</i>		

Applicant's Signature

Date

CONFIDENTIAL WHEN COMPLETED

RETURN TO: Wendy Schuler, Administrative Assistant, Department of Sociology, D432 Mackintosh-Corry Hall
For further details please contact Wendy Schuler (schulerw@queensu.ca)