INSTRUCTOR INFORMATION
Instructor: Professor N. Myers
Office location: Mackintosh-Corry D524
Email: nicole.myers@queensu.ca
Office hours: by appointment

TA: Ingrid Aloh and Bailey MacKenzie
TA contact information: 17ia1@queensu.ca and 11blm8@queensu.ca
Office location: TBA
Office hours: TBA

COURSE DESCRIPTION
Canada’s criminal justice system can be seen as being comprised of a set of loosely linked organizations set up by the federal, provincial, and municipal governments to respond to crime. These organizations have explicit functions defined, typically, in legislation. Nevertheless, the manner in which they operate is, only in the broadest sense, described by legislation. And the purposes that the various parts of the system serve are themselves often contested. This course will examine these institutions in the context of Canadian and international research. The goal of the course is to understand not only how these institutions operate, but to understand the larger functions that they serve.

This course will, then, examine the manner in which the criminal justice system in Canada operates, going beyond the simple description that is often offered. For that reason, we will be focusing on a wide range of different types of research findings – from Canada and from elsewhere in the world – that should help provide a more complete picture of the system and its effects.

REQUIRED READINGS


GRADING SCHEME
<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Midterm</td>
<td>25%</td>
<td>Friday October 12</td>
</tr>
<tr>
<td>Term Paper</td>
<td>40%</td>
<td>Friday November 23</td>
</tr>
<tr>
<td>Final Exam</td>
<td>35%</td>
<td>Examination period</td>
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ALL EVALUATION COMPONENTS MUST BE COMPLETED TO PASS THE COURSE.

Midterm
There is one in-class midterm worth 25% of your grade. The test will cover the assigned readings and all course materials. The test will be comprised of long answer questions.

Term Paper
The term paper instructions are posted onQ. This paper is worth 40% of your grade. You are advised to start early. You are strongly encouraged to meet with me or one of the TAs to discuss the direction of your paper.
As of the first day of class you have been made aware of the due date and the assignment instructions. This is more than enough time to complete this assignment; please manage your time accordingly.

You must turn in a hard copy of your term paper, upload your paper to onQ as well as to turnitin (see policy below).

**Final Exam**
The final exam is worth 35% of your grade. The exam will cover **ALL** (both before and after the midterm). The test will be comprised of long answer questions.

**ATTENDANCE**
Attendance is required and students are responsible for **ALL** material presented in class. Students who are unable to attend class on a given day are responsible for obtaining from their classmates notes on all material covered, as well as information regarding any announcements made in class.

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### COURSE OUTLINE

<table>
<thead>
<tr>
<th>Week 1</th>
<th>Introduction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday Sep 7</td>
<td>review syllabus and what course is about</td>
</tr>
<tr>
<td>Readings: None</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 2</th>
<th>System Orientation and Operation</th>
</tr>
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<tbody>
<tr>
<td>Tuesday Sep 11</td>
<td>how the criminal justice system works</td>
</tr>
<tr>
<td>Readings: Griffiths-Ch. 2</td>
<td></td>
</tr>
<tr>
<td>Friday Sep 14</td>
<td>crime trends, diverse communities, costs of the system</td>
</tr>
<tr>
<td>Readings: Griffiths-Ch. 3</td>
<td>Roberts &amp; Grossman-Ch. 3</td>
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<table>
<thead>
<tr>
<th>Week 3</th>
<th>Policing</th>
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<tbody>
<tr>
<td>Tuesday Sep 18</td>
<td>police role, responsibilities, education, pay</td>
</tr>
<tr>
<td>Readings: Griffiths-Ch. 4</td>
<td></td>
</tr>
<tr>
<td>Friday Sep 21</td>
<td>police power, accountability, use of force, discretion</td>
</tr>
<tr>
<td>Readings: Griffiths-Ch. 5</td>
<td>Roberts &amp; Grossman Ch. 12</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 4</th>
<th>policing and marginalized communities</th>
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</thead>
<tbody>
<tr>
<td>Tuesday Sep 25</td>
<td></td>
</tr>
<tr>
<td>Readings: Griffiths-Ch. 6</td>
<td>Roberts &amp; Grossman Ch. 11</td>
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</table>

**The Criminal Courts**

| Friday Sep 28 | structure and operation of the criminal courts |
| Readings: Griffiths-Ch. 7 |
### Week 5
**Tuesday Oct 2** prosecution of criminal cases, legal representation  
*Readings: Griffiths-Ch. 8  
Roberts & Grossman- Ch. 5 & 6*

**Friday Oct 5** Bail court, pre-trial detention, release on bail  
*Readings: Roberts & Grossman Ch. 13*

### Week 6
**Tuesday Oct 9** Plea court, plea bargaining  
*Readings: Roberts & Grossman Ch. 14*

**Friday Oct 12** MIDTERM

### Week 7
**Tuesday Oct 16** sentencing, principles, available sanctions  
*Readings: Griffiths- Ch 9  
Roberts & Grossman- Ch. 7*

**Corrections**

**Friday Oct 19** community corrections, cost, effectiveness  
*Readings: Griffiths- Ch. 10  
Roberts & Grossman- Ch. 8*

### Week 8
**Tuesday Oct 23** imprisonment, cost, effectiveness, risks, security classification  
*Readings: Griffiths- Ch 11*

**Friday October 26** FALL BREAK

### Week 9
**Tuesday Oct 30** the prison experience  
*Readings: Roberts & Grossman- Ch 10 & 27*

**Friday Nov 2** parole and conditional release  
*Readings: Griffiths- 12  
Roberts & Grossman- Ch 9*

### Week 10
**Select Issues in the Administration of Justice**

**Tuesday Nov 6** Indigenous Justice  
*Readings: Roberts & Grossman Ch.15*

**Friday Nov 9** mental illness  
*Readings: Roberts & Grossman Ch. 16*
Week 11
Tuesday Nov 13  ASC CONFERENCE  NO CLASS
Friday Nov 16  ASC CONFERENCE  NO CLASS

Week 12
Tuesday Nov 20  drugs and addiction
   *Readings: Roberts & Grossman Ch 17*
Friday Nov 23  youth justice
   *Readings: Roberts & Grossman Ch 21 & 22*

Week 13
Tuesday Nov 27  challenges going forward
   *Readings: Griffiths- Ch. 14*
Friday Nov 30  wrap-up
   *Readings: whatever you didn’t bother to read yet*

*Every attempt will be made to follow this schedule, but it is subject to change at the discretion of the instructor.*

**POLICIES AND PROCEDURES**

**Grading Method**
All components of this course will receive numerical percentage marks. The final grade you receive for the course will be derived by converting your numerical course average to a letter grade according to Queen’s Official Grade Conversion Scale:

*Queen’s Official Grade Conversion Scale*

<table>
<thead>
<tr>
<th>Grade</th>
<th>Numerical Course Average (Range)</th>
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</thead>
<tbody>
<tr>
<td>A+</td>
<td>90-100</td>
</tr>
<tr>
<td>A</td>
<td>85-89</td>
</tr>
<tr>
<td>A-</td>
<td>80-84</td>
</tr>
<tr>
<td>B+</td>
<td>77-79</td>
</tr>
<tr>
<td>B</td>
<td>73-76</td>
</tr>
<tr>
<td>B-</td>
<td>70-72</td>
</tr>
<tr>
<td>C+</td>
<td>67-69</td>
</tr>
<tr>
<td>C</td>
<td>63-66</td>
</tr>
<tr>
<td>C-</td>
<td>60-62</td>
</tr>
<tr>
<td>D+</td>
<td>57-59</td>
</tr>
<tr>
<td>D</td>
<td>53-56</td>
</tr>
<tr>
<td>D-</td>
<td>50-52</td>
</tr>
<tr>
<td>F</td>
<td>49 and below</td>
</tr>
</tbody>
</table>
Missed tests
- You have up to one (1) week from the date of the missed test to submit your request and supporting documentation. (Late requests will NOT be considered without a “letter of explanation” as to why the request is late.)
- Students who miss a term test will be assigned a mark of zero.

Late assignments
- You are expected to complete assignments on time.
- An assignment is considered late if it is not submitted by the due date on the syllabus. In order not to be considered late a hard copy of your assignment must be submitted by the beginning of class on the day it is due. You will be required to sign-in when you submit your assignment
- Late assignments can be submitted electronically onQ. This acts as a date stamp only. You are still required to submit a hard copy; this must be done by the next business day. The electronic copy must be identical to any hard copy submitted.
- Hard copies of late assignments are to be submitted to the Department of Sociology. Assignments are date stamped and put into the Instructor’s mailbox. Assignments are not to be submitted to department office staff or other instructors and NOT by email.
- You are expected to keep a back-up hard copy of your assignment in case it is lost.

Academic Considerations for Students in Extenuating Circumstances
The Senate Policy on Academic Consideration for Students in Extenuating Circumstances (http://www.queensu.ca/secretariat/sites/webpublish.queensu.ca.uslcwww/files/files/policies/senateandtrustees/Academic%20Considerations%20for%20Extenuating%20Circumstances%20Policy%20Final.pdf) was approved in April, 2017. Queen’s University is committed to providing academic consideration to students experiencing extenuating circumstances that are beyond their control and which have a direct and substantial impact on their ability to meet essential academic requirements. The Faculty of Arts and Science has developed a protocol to provide a consistent and equitable approach in dealing with requests for academic consideration for students facing extenuating circumstances, which can be found at: http://www.queensu.ca/artsci/accommodations

Late Penalty
- All assignments submitted after the START of class will be penalized 5%, and then 5% per subsequent day (midnight is the roll-over time). Assignments that are more than 5 days late will not be accepted unless they are accompanied by valid documentation of circumstances beyond the student’s control.
- The penalty will run from the day the assignment is due until the day it is submitted electronically (via onQ). You are STILL required to submit a hard copy; this must be done by the next business day. The electronic copy must be identical to any hard copy submitted.
- The penalty period includes weekends and holidays.

Grade Appeals
I take the marking of assignments very seriously, and will work diligently to be fair, consistent, and accurate. Nonetheless, mistakes and oversights occasionally happen. If you believe that to be the case, you must adhere to the following rules:
- Wait at least 24 hours after receiving your mark/reviewing your test/assignment.
- Carefully re-read your test/assignment, all assignment guidelines and marking guidelines and the grader’s comments.
- The grade must be appealed within two weeks of notification of the grade. (For example, a mid-term grade may not be appealed as a result of obtaining a lower than anticipated final grade.)
- The appellant must specify concrete grounds for the appeal; e.g., an arithmetical error, or the examiner missing part of the student’s answer.
A disagreement regarding the quality of your work or a vague feeling that you deserve a higher grade are insufficient grounds and will not be entertained. Please note that reconsideration of a grade is precisely that. There is nothing to prevent the grade being corrected in either direction, or from standing as originally set.

Electronic Communication and Electronic Learning Technology
Email communication is rapid, convenient, and efficient—and you are encouraged to use it to enhance your learning and experience in the course. With that said, it is essential that you follow a few rules:

- You are strongly encouraged to speak with me after class.
- Assignments will not be accepted via email.
- All course communication should be conducted through your Queen’s email account.
- All emails must include the course code (e.g., SOCY388) in the subject line.
- All emails should be signed with the student’s full name and student number.
- Emails from students will generally be answered within 48 hours of receipt. I generally do not answer emails in the evenings or on the weekends. Do not send a second email until a minimum of 48 hours has passed (not including weekends).
- Neither I, nor the TA will respond to any email questions after 5:00pm the day before the midterm, term paper due date or final exam.
- Treat emails as you would any other professional communication.
- Please review the syllabus and onQ before contacting the instructor.
- Emails that do not follow these guidelines will not receive a response.

Classroom Etiquette
- Students are expected to arrive on time.
- Please turn off the sound on all electronic devices.
- Laptop use in class is restricted to note taking. Other uses (e.g., emailing, web surfing) will result in the student’s being required to turn off the laptop.
- Videotaping and recording lectures is strictly forbidden without written permission from

Academic Integrity
Queen’s students, faculty, administrators and staff all have responsibilities for supporting and upholding the fundamental values of academic integrity. Academic integrity is constituted by the five core fundamental values of honesty, trust, fairness, respect and responsibility (see www.academicintegrity.org) and by the quality of courage. These values and qualities are central to the building, nurturing and sustaining of an academic community in which all members of the community will thrive. Adherence to the values expressed through academic integrity forms a foundation for the “freedom of inquiry and exchange of ideas” essential to the intellectual life of the University.

Students are responsible for familiarizing themselves with and adhering to the regulations concerning academic integrity. General information on academic integrity is available at Integrity@Queen's University, along with Faculty or School specific information. Departures from academic integrity include, but are not limited to, plagiarism, use of unauthorized materials, facilitation, forgery and falsification. Actions which contravene the regulation on academic integrity carry sanctions that can range from a warning, to loss of grades on an assignment, to failure of a course, to requirement to withdraw from the university.

Ignorance of these standards will not preclude the imposition of penalties for academic dishonesty.

Turnitin Statement
Queen’s University has partnered with the third-party application Turnitin to help maintain our standards of excellence in academic integrity. Turnitin is a suite of tools that provide instructors with information about the authenticity of submitted work and facilitates the process of grading. Submitted files are compared against an extensive database of content, and Turnitin produces a similarity report and a similarity score for each assignment. A similarity score is the percentage of a document that is similar to content held within the database. Turnitin does not determine if an instance of plagiarism has occurred. Instead, it gives instructors the information they need to determine the authenticity of work as a part of a larger process.
Copyright of Course Materials
All course material is designed for use as part of SOCY388 at Queen’s University and is the property of the instructor unless otherwise stated. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course or fall under an exception or limitation in Canadian Copyright law. Copying this material for distribution (e.g. uploading material to a commercial third-party website) can lead to a violation of Copyright law. Find out more about copyright here: http://library.queensu.ca/copyright

Statement of the Location and Timing of Final Examinations
As noted in Academic Regulation 8.2.1, “the final examination in any class offered in a term or session (including Summer Term) must be written on the campus on which it was taken, at the end of the appropriate term or session at the time scheduled by the Examinations Office.” The exam period is listed in the key dates prior to the start of the academic year in the Faculty of Arts and Science Academic Calendar and on the Office of the University Registrar’s webpage.
Students should delay finalizing any travel plans until after the examination schedule has been posted. Exams will not be moved or deferred to accommodate employment, travel /holiday plans or flight reservations.

STUDENT RESOURCES

Accessibility
Queen’s University is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a disability and think you may need accommodations, you are strongly encouraged to contact Student Wellness Services (SWS) and register as early as possible. For more information, including important deadlines, please visit the Student Wellness website at: http://www.queensu.ca/studentwellness/accessibility-services/

Queen’s Learning Commons
The Queen’s Learning Commons provides resources, workshops and seminars, and one-on-one professional consultations for students who want to enhance or develop skills. Visit the main information desk in Stauffer Library for information on the QLC and how to access its services. https://www.queensu.ca/qlc/home