Advanced Topics in the Administration of Justice: Correctional Practices
SOCY512
Winter 2019
Tuesdays 8:30-11:30am
Location: MACCOR C508

INSTRUCTOR INFORMATION
Instructor: Professor N. Myers
Office location: Mackintosh-Corry D524
Email: nicole.myers@queensu.ca
Office hours: by appointment

COURSE DESCRIPTION
This course will explore current correctional practices and challenges in prison operation, management and programming. Topics include: the history of prison use in Canada and current sentencing trends, theoretical assumptions about punishment and corrections, prison programming, community corrections, pre-trial detention, Indigenous peoples in prison, women and children in prison, mental health and substance use, prisoner management and segregation, correctional officer-prisoner interaction, mass incarceration and private prisons, parole and re-entry.

REQUIRED TEXTS
All course readings are available online through Queen’s library.

GRADING SCHEME
SOCY512 is a seminar course. Students are expected to complete the readings in advance, attend and actively participate in the seminar. The seminar will include a lecture component, exploration of data, news articles, video presentations and student discussions.

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Written reflection</td>
<td>20%</td>
<td>29 January 2019</td>
</tr>
<tr>
<td>Term paper outline</td>
<td>20%</td>
<td>5 March 2019</td>
</tr>
<tr>
<td>Term paper</td>
<td>40%</td>
<td>26 March 2019</td>
</tr>
<tr>
<td>Seminar participation/presentations</td>
<td>20%</td>
<td>weekly</td>
</tr>
</tbody>
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ALL EVALUATION COMPONENTS MUST BE COMPLETED TO PASS THE COURSE.

Written Reflection
You are to submit a 700-750 (maximum) word reflection on the assigned film and virtual prison tour. Instructions are posted onQ. Your reflection is worth 20%.

CBC Doc Zone: State of Incarceration 18 October 2014
45:10
http://www.cbc.ca/doczone/episodes/new-season-state-of-incarceration

CSC virtual tour of federal prison
*read article and follow link to look around

Your reflection must be submitted by the start of class. If you do not submit a reflection you cannot make up this assignment on another week, you will receive a grade of zero for this assignment.

You must turn in a hard copy and upload your reflection to onQ.

**Term Paper Outline**
You are to submit a Term Paper Outline worth 20% of your grade with the Term Paper instructions below in mind. The term paper outline must indicate the argument you are going to make as well as the points you are considering making in support of your argument. You are to also include 3 academic articles external to the course material that you have consulted as you prepare for your term paper. Below the bibliographic entry for each source provide a brief summary of the main points of each article. Your outline is to be no longer than 4 pages.

You must turn in a hard copy of your outline and upload it to onQ.

**Term Paper**
The term paper is a critical research paper; instructions are posted onQ. This paper is worth 40% of your grade. You are advised to start early. You are strongly encouraged to meet with me to discuss the direction of your paper as well as a paper outline.

As of the first day of class you have been made aware of the due date and the assignment instructions. This is more than enough time to complete this assignment; please manage your time accordingly.

You must turn in a hard copy of your term paper, upload your paper to onQ as well as to turnitin (see policy below).

**Seminar Participation/Presentations**
Seminar participation is worth 20% of your final grade. Participation is evaluated during every class. If you miss class, you cannot make-up your missed participation. You will earn approximately 2% for each seminar--- the precise percentage will vary depending on the number of seminars in the term. Your grade is earned by attending the entire seminar AND actively participating (reading prior to class, actively engaging in class discussion, presenting to the class, asking questions). You will not earn participation marks by simply attending class.

**Attendance**
Attendance is required, students are responsible for ALL material presented in class. Students who are unable to attend class on a given day are responsible for obtaining from their classmates notes on all material covered, as well as information regarding any announcements made in class. As a seminar course you are expected to attend and actively participate in all class discussions. Come prepared to engage with course material and fellow students.
COURSE SCHEDULE

Seminar 1
Jan 8  Introduction and Context of Corrections

Readings:

Seminar 2
Jan 15  What are we trying to do? Justifications for Punishment

Readings:


Seminar 3
Jan 22  Bail and Pre-trial Detention

Readings:


Seminar 4
Jan 29  Community Corrections

Readings:


**********WRITTEN REFLECTION DUE IN CLASS**********
Seminar 5
Feb 5  The Custodial Experience, Risk, Security Classification, Programming

**Readings:**


Seminar 6
Feb 12  Harm Reduction and Health Care- Addiction and Mental Health in Prison

**Readings:**


Feb 19  READING WEEK- NO CLASS

Seminar 7
Feb 26  Doing Life- Lifers, Aging, Health Care

**Readings:**

Seminar 8  
March 5  Women and Indigenous People in Custody

Readings:


*read executive summary, introduction, synopsis and conclusion*  

**********TERM PAPER OUTLINE DUE**********

Seminar 9  
March 12 Discipline and Segregation- Dangerous or Difficult?

Readings:


Seminar 10  
March 19 Mass incarceration, Prison Industrial Complex, Punishment for Profit

Readings:


**********TERM PAPER DUE IN CLASS**********
Seminar 11
March 26 Parole and Re-entry

Readings:


Seminar 12 Make-up (if required)
April 2

Every attempt will be made to follow this schedule, but it is subject to change at the discretion of the instructor.

POLICIES AND PROCEDURES

Grading Method
All components of this course will receive numerical percentage marks. The final grade you receive for the course will be derived by converting your numerical course average to a letter grade according to Queen’s Official Grade Conversion Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Numerical Course Average (Range)</th>
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<tbody>
<tr>
<td>A+</td>
<td>90-100</td>
</tr>
<tr>
<td>A</td>
<td>85-89</td>
</tr>
<tr>
<td>A-</td>
<td>80-84</td>
</tr>
<tr>
<td>B+</td>
<td>77-79</td>
</tr>
<tr>
<td>B</td>
<td>73-76</td>
</tr>
<tr>
<td>B-</td>
<td>70-72</td>
</tr>
<tr>
<td>C+</td>
<td>67-69</td>
</tr>
<tr>
<td>C</td>
<td>63-66</td>
</tr>
<tr>
<td>C-</td>
<td>60-62</td>
</tr>
<tr>
<td>D+</td>
<td>57-59</td>
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<tr>
<td>D</td>
<td>53-56</td>
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<td>D-</td>
<td>50-52</td>
</tr>
<tr>
<td>F</td>
<td>49 and below</td>
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</tbody>
</table>

Missed tests
- You have up to one (1) week from the date of the missed test to submit your request and supporting documentation. (Late requests will NOT be considered without a “letter of explanation” as to why the request is late.)
- Students who miss a term test will be assigned a mark of zero.
Late assignments
- You are expected to complete assignments on time.
- An assignment is considered late if it is not submitted by the due date on the syllabus. In order not to be considered late a hard copy of your assignment must be submitted by the beginning of class on the day it is due. You will be required to sign-in when you submit your assignment.
- Late assignments can be submitted electronically onQ. This acts as a date stamp only. You are still required to submit a hard copy; this must be done by the next business day. The electronic copy must be identical to any hard copy submitted.
- Hard copies of late assignments are to be submitted to the Department of Sociology. Assignments are date stamped and put into the Instructor’s mailbox. Assignments are not to be submitted to department office staff or other instructors and NOT by email.
- You are expected to keep a back-up hard copy of your assignment in case it is lost.

Academic Considerations for Students in Extenuating Circumstances
The Senate Policy on Academic Consideration for Students in Extenuating Circumstances (http://www.queensu.ca/secretariat/sites/webpublish.queensu.ca.uslcwww/files/files/policies/senateandtrustees/Academic%20Considerations%20for%20Extenuating%20Circumstances%20Policy%20Final.pdf) was approved in April, 2017. Queen’s University is committed to providing academic consideration to students experiencing extenuating circumstances that are beyond their control and which have a direct and substantial impact on their ability to meet essential academic requirements. The Faculty of Arts and Science has developed a protocol to provide a consistent and equitable approach in dealing with requests for academic consideration for students facing extenuating circumstances, which can be found at: http://www.queensu.ca/artsci/accommodations

Late Penalty
- All assignments submitted after the START of class will be penalized 5%, and then 5% per subsequent day (midnight is the roll-over time). Assignments that are more than 5 days late will not be accepted unless they are accompanied by valid documentation of circumstances beyond the student’s control.
- The penalty will run from the day the assignment is due until the day it is submitted electronically (via onQ). You are STILL required to submit a hard copy; this must be done by the next business day. The electronic copy must be identical to any hard copy submitted.
- The penalty period includes weekends and holidays.

Grade Appeals
I take the marking of assignments very seriously, and will work diligently to be fair, consistent, and accurate. Nonetheless, mistakes and oversights occasionally happen. If you believe that to be the case, you must adhere to the following rules:
- Wait at least 24 hours after receiving your mark/reviewing your test/assignment.
- Carefully re-read your test/assignment, all assignment guidelines and marking guidelines and the grader’s comments.
- The grade must be appealed within two weeks of notification of the grade. (For example, a mid-term grade may not be appealed as a result of obtaining a lower than anticipated final grade.)
- The appellant must specify concrete grounds for the appeal; e.g., an arithmetical error, or the examiner missing part of the student’s answer.
- A disagreement regarding the quality of your work or a vague feeling that you deserve a higher grade are insufficient grounds and will not be entertained. Please note that reconsideration of a grade is precisely that. There is nothing to prevent the grade being corrected in either direction, or from standing as originally set.

Electronic Communication and Electronic Learning Technology
Email communication is rapid, convenient, and efficient—and you are encouraged to use it to enhance your learning and experience in the course. With that said, it is essential that you follow a few rules:
- You are strongly encouraged to speak with me after class.
- Assignments will not be accepted via email.
• All course communication should be conducted through your Queen’s email account.
• All emails must include the course code (e.g., SOCY512) in the subject line.
• All emails should be signed with the student’s full name and student number.
• Emails from students will generally be answered within 48 hours of receipt. I generally do not answer emails in the evenings or on the weekends. Do not send a second email until a minimum of 48 hours has passed (not including weekends).
• I will respond to any email questions after 5:00pm the day before the midterm, term paper due date or final exam.
• Treat emails as you would any other professional communication.
• Please review the syllabus and onQ before contacting the instructor.
• Emails that do not follow these guidelines will not receive a response.

Classroom Etiquette
• Students are expected to arrive on time.
• Please turn off the sound on all electronic devices.
• Laptop use in class is restricted to note taking. Other uses (e.g., emailing, web surfing) will result in the student’s being required to turn off the laptop.
• Videotaping and recording lectures is strictly forbidden without written permission from

Academic Integrity
Queen’s students, faculty, administrators and staff all have responsibilities for supporting and upholding the fundamental values of academic integrity. Academic integrity is constituted by the five core fundamental values of honesty, trust, fairness, respect and responsibility (see www.academicintegrity.org) and by the quality of courage. These values and qualities are central to the building, nurturing and sustaining of an academic community in which all members of the community will thrive. Adherence to the values expressed through academic integrity forms a foundation for the "freedom of inquiry and exchange of ideas" essential to the intellectual life of the University.

Students are responsible for familiarizing themselves with and adhering to the regulations concerning academic integrity. General information on academic integrity is available at Integrity@Queen's University, along with Faculty or School specific information. Departures from academic integrity include, but are not limited to, plagiarism, use of unauthorized materials, facilitation, forgery and falsification. Actions which contravene the regulation on academic integrity carry sanctions that can range from a warning, to loss of grades on an assignment, to failure of a course, to requirement to withdraw from the university.

Ignorance of these standards will not preclude the imposition of penalties for academic dishonesty.

Turnitin Statement
Queen’s University has partnered with the third-party application Turnitin to help maintain our standards of excellence in academic integrity. Turnitin is a suite of tools that provide instructors with information about the authenticity of submitted work and facilitates the process of grading. Submitted files are compared against an extensive database of content, and Turnitin produces a similarity report and a similarity score for each assignment. A similarity score is the percentage of a document that is similar to content held within the database. Turnitin does not determine if an instance of plagiarism has occurred. Instead, it gives instructors the information they need to determine the authenticity of work as a part of a larger process.

Copyright of Course Materials
All course material is designed for use as part of SOCY512 at Queen’s University and is the property of the instructor unless otherwise stated. Third party copyrighted materials (such as book chapters and articles) have either been licensed for use in this course or fall under an exception or limitation in Canadian Copyright law. Copying this material for distribution (e.g. uploading material to a commercial third-party website) can lead to a violation of Copyright law. Find out more about copyright here: http://library.queensu.ca/copyright
STUDENT RESOURCES

Accessibility
Queen's University is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a disability and think you may need accommodations, you are strongly encouraged to contact Student Wellness Services (SWS) and register as early as possible. For more information, including important deadlines, please visit the Student Wellness website at:
http://www.queensu.ca/studentwellness/accessibility-services/

Queen’s Learning Commons
The Queen's Learning Commons provides resources, workshops and seminars, and one-on-one professional consultations for students who want to enhance or develop skills. Visit the main information desk in Stauffer Library for information on the QLC and how to access its services. https://www.queensu.ca/qlc/home