

MPA 810—Introduction to Public Administration

Instructor:

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This is an introductory course in public administration, designed to provide students with a knowledge foundation relevant to policy analysis and the public policy decision making process in Canadian government. More specifically, the course deals with the “machinery of government” and processes central to policy development and implementation; as well as the roles of senior officials, ministers and external stakeholders in the public policy process. The course is focussed primarily on the federal government, and secondarily on provincial governments.

The course also provides instruction and evaluation on how to write briefing notes and memos of advice for government executives on policy related issues. Students will be taught how to conceive and organize briefing notes; how to write effectively, precisely and concisely; and how to think strategically about issues to formulate briefing notes consistent with the needs of recipients.

MPA 810 will consists of a combination of synchronous and asynchronous lectures by the instructor; assigned readings; guest speakers; and synchronous discussions of lectures and readings